

## MINUTES

City of Pacifica  
 Emergency Preparedness & Safety Commission  
 2075 Coast Highway  
 Pacifica, CA 94044

DATE: Wednesday, July 18, 2018

TIME: 6:30 p.m.

CALL TO ORDER: The meeting was called to order 6:35 p.m.

### ROLL CALL:

Commissioners Present: Cheichi, Shaw, Taverna, Hitz, Carroll

Commissioners Absent: Erbacher, Johnson, Blackburn, Salisbury

Ex Officio Members Present: Council Member Martin

Ex Officio Members Present: Mahaley

Ex Officio Members Absent: Hashizume, Peppers, Fleming

STAFF PRESENT: Captain Clements

### APPROVAL

OF MINUTES: The minutes for the June 20, 2018 meeting were reviewed and amendments submitted. Minutes will be re-submitted to the commission for approval at the next scheduled meeting

### APPROVAL

OF AGENDA: Agenda for the July 18, 2018 meeting was approved.

### COMMISSION COMMENTS:

Commissioner Shaw spoke about the North County Fire Authority sponsored Wildfire Preparedness Event at fire station 72 on June 30, 2018. She commented on the valuable information that was available, but acknowledged the attendance was very low at only 13 community members. She suggested promoting similar events in the future with more signage visible from the roadway.

Commissioner Carroll spoke about a recent emergency preparedness exercise she attended for the San Francisco Public Utilities Commission. She mentioned staff from

North Coast County Water District were in attendance and participated. She also spoke with the NCCWD representative about a presentation to the EP&SC in the future. Commissioner Carroll spoke about the importance of the City supporting NCCWD emergency planning and preparation.

Commissioner Carroll spoke on behalf of the sub-committee. The sub-committee proposed coordination of presentations from a variety of groups such as the water district or other City departments about emergency preparation.

Commissioners discussed the final preparations and staffing of the commission's booth at Fog Fest on September 29 & 30. This is the commission's largest community outreach event of the year.

#### EX-OFFICIO COMMENTS:

Council Member Martin also attended the Wildfire Preparedness Event. She spoke about the valuable information available and thought it was unfortunate it had not been better publicized and attended. She suggested perhaps a different location could be considered for similar future events to raise visibility and it could be promoted differently.

Mr. Mahaley from OES spoke about upcoming training from City staff and distributed an OES training schedule for the coming months.

#### STAFF COMMENTS:

The following information was provided to the commission by Captain Clements

May 16- Senior Center Safety Fair- SMC Alert and general preparedness promoted

May 17- Ethics Training and Brown Act for Commissioners

May 24- CERT CAB animal Branch (second meeting) – next on July 12; 6:30-8PM

May 30- meeting with DC Lauderdale re: Fire Evacuation Plan

June 5- Green Dawn- final planning meeting

June 6- Active Shooter class for community at TNHS –Capt. Spanheimer

June 7- Green Dawn Countywide Exercise (2) sites

June 12- site tour of Equalization Basin on Crespi Dr

June 12- Yellow Command Planning meeting (exercise on Sept. 6)

June 21- Emergency Managers Association meeting

June 21-Emergency Services Council meeting (Redwood City)

June 28- CA Emergency Services Assoc. workshop (SSF FD)

June 30-NCFA Wildland Fire Event @Fire Station 72 (Linda Mar Blvd) 10AM-1PM

July 24- Earthquake Preparedness (EQP-10) scheduled for 7-8:30PM

September 22- tentatively announced as upcoming County Emergency Preparedness Day event. This will be independent of the County Fair this year.

Fire Inspector Preston from the North County Fire Authority spoke about the NCFA Wildfire Preparedness Event and distributed fire prevention and wildfire preparedness literature to the Commissioners

PUBLIC COMMENTS: None

PUBLIC HEARINGS: None

UNFINISHED BUSINESS: None

NEW BUSINESS: None

ADJOURNMENT: 7:36 p.m.