



**CITY OF PACIFICA
OPEN SPACE & PARKLAND ADVISORY COMMITTEE**

October 20, 2021

6:00 – 7:30 P.M.

Virtual Meeting via Zoom Link

<https://zoom.us/j/92726074774?pwd=WINVQ2lVdmVpWFU5a3hHT3lSOFZRUT09>

CORONAVIRUS DISEASE (COVID-19) NOTICE

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF GOVERNMENT CODE SECTION 54953 (AS AMENDED BY AB 361) WHICH AUTHORIZES TELECONFERENCED MEETINGS UNDER THE BROWN ACT DURING CERTAIN PROCLAIMED STATES OF EMERGENCY. THE GOVERNOR OF CALIFORNIA PROCLAIMED A STATE OF EMERGENCY RELATED TO COVID-19 ON MARCH 4, 2020. THIS TELECONFERENCED MEETING IS NECESSARY SO THAT THE CITY CAN CONDUCT ESSENTIAL BUSINESS AND IS PERMITTED UNDER GOVERNMENT CODE SECTION 54953 IN ORDER TO PROTECT PUBLIC HEALTH AND SAFETY OF ATTENDEES.

Consistent with Government Code Section 54953, this Open Space and Parkland Advisory Committee Meeting will be held via teleconference only and will not be physically open to the public. Committee members and staff will teleconference into the meeting by audio and/or video. The meeting will be conducted via Zoom.

Below is information on how the public may observe and participate in the meeting.

How to Join the Meeting:

- Join using Zoom meeting link:
<https://zoom.us/j/92726074774?pwd=WINVQ2lVdmVpWFU5a3hHT3lSOFZRUT09>

(Meeting ID: 927 2607 4774; Password: 804017)

- To dial-in via phone:
DIAL:+1 (669)900-6833 Meeting ID: 92726074774#
- Contact Senior Planner, Bonny O'Connor by email with questions: boconnor@pacifica.gov

How to Submit Public Comments:

There are 2 options for providing public comments.

- (1) **By EMAIL** to boconnor@pacifica.gov. Comments submitted by email should adhere to the following:
 - Subject Line: "Public Comment – OSPAC Mtg 10/20/2021 [AGENDA ITEM NO. or "ORAL COMMUNICATIONS" for topics not on the agenda]"
 - Submitter's Full Name
 - 350 word maximum
- (2) Use **Raise Hand** feature within the Zoom meeting to provide a verbal comment during the appropriate agenda item. Participants that dial-in can press *9 to raise their hand.

Electronic Comments received by email will be monitored during the meeting and read into the record at the appropriate time with a maximum allowance of 3 minutes per individual comment, subject to the Chair's discretion.

Note: The format of this meeting may be altered or the meeting may be cancelled, if needed. You may check on the status of the meeting by visiting the City's website at www.cityofpacifica.org for any updates.

CALL TO ORDER:

ADMINISTRATIVE BUSINESS: *(5 minutes)*

Approval of Order of Agenda

Approval of Minutes of September 15, 2021 (distributed to OSPAC with Agenda)

PUBLIC COMMUNICATIONS:

Oral Communications:

This portion of the agenda is available to the public to address the Committee on any issue within the subject matter jurisdiction of the Committee that is not on the agenda (3 minutes per speaker).

INFORMATIONAL ITEMS: *(5 minutes)*

- 1. Update by GGNRA/GGNPC**
- 2. Update by City Council Liaison**

STAFF COMMUNICATIONS: *(5 minutes)*

- 3. Development project updates**

DISCUSSION ITEMS:

- 4. Provide feedback on returning to in-person public meetings for City Council consideration.**
(15 minutes)
- 5. Discuss planning for the proposed November 6, 2021 ribbon cutting event of Ahni Trail.**
(10 minutes)
- 6. Subcommittee to discuss study session request to City Council, discuss objectives and goals of study session.** *(35 minutes)*

COMMITTEE COMMUNICATIONS: *(5 minutes)*

Committee Communications:

ADJOURNMENT

***Please note that timeframes were provided at the request of the Committee Chair and are meant to provide guidance and not limitations.*

THE CITY OF PACIFICA WILL PROVIDE SPECIAL ASSISTANCE FOR DISABLED CITIZENS UPON AT LEAST 24 HOUR ADVANCE NOTICE TO THE CITY MANAGER'S OFFICE (738-7301). IF YOU NEED SIGN LANGUAGE ASSISTANCE OR WRITTEN MATERIAL PRINTED IN A LARGER FONT OR TAPED, ADVANCED NOTICE IS NECESSARY. ALL MEETING ROOMS ARE ACCESSIBLE TO THE DISABLED.



CITY OF PACIFICA
OPEN SPACE & PARKLAND ADVISORY COMMITTEE
September 15, 2021, 6:00 – 7:30 P.M.
Virtual Meeting via Zoom Link
Action Minutes

In attendance was Chair Patton, Vice Chair Arnos, Shoemaker, Read, Durkee, Johnson, Arnos, Natesan, and Sullivan. No committee members were absent. Mayor Pro Tem Bier and Senior Planner Bonny O'Connor were also present.

CALL TO ORDER: Chair Patton called the meeting to order at 6:00pm.

ADMINISTRATIVE BUSINESS:

Approval of Order of Agenda: Staff suggested moving Committee Communications up the agenda to meet Paul Durkee. Unanimously approved as amended.

Approval of Minutes of August 18, 2021: Chair Patton proposed an amendment. Unanimously approved as amended.

COMMITTEE COMMUNICATIONS: *Paul Durkee* provided an introduction to the Committee. *Sullivan* mentioned the September 25 Protect San Pedro Mountain meeting. *Arnos* mentioned it is international peace week.

PUBLIC COMMUNICATIONS:

Oral Communications: *Christine Boles* discussed the trimming of trees at the Vista Mar Project site. She believes the work is not complying with CEQA and wants better oversight. *Summer Lee* discussed the trimming of trees at the Vista Mar Project.

INFORMATIONAL ITEMS:

1. **Update by GGNRA/GGNPC:** *Natalie Dayal* provided an update on the removal of the memorial at Mori Point on October 1, mentioned the fatality near Mori Point, and confirmed it was not on GGNRA land and there was a fire (0.1 acre) on Milagra Ridge on August 31. *Sullivan* checked in on GGNRA agreement regarding the dog waste trash at the Connemara trailhead.
2. **Update by City Council Liaison:** *Bier* provided an update regarding the coordination she is doing as “Mary” with other communities to learn about how they are dealing with parking. *Bier* is meeting with Caltrans to talk about the highway crossing at Fairway. FAQ sheets and workload information is available. *Sullivan, Patton* and *Arnos* mentioned suggestions related to divider, crosswalks, and animal crossings.

STAFF COMMUNICATIONS:

3. **Development project updates:** *O'Connor* provided updates on the release of the Hillside Preservation District and Development Process fact sheets, GGNRA letter regarding Mori Point, the potential for the return to in-person meetings, and the status of the 650 Cape Breton Dr. application. *Shoemaker* had concerns about the parking at the Police Department. *Arnos* added about concerns lighting at the police station and requested posting the GGNRA/Mori Point letters on the website. *Patton* asked if invitations could be provided to applicants and agreed that this question could be discussed further.

DISCUSSION ITEMS:

4. **Discuss planning for the proposed November 6, 2021 ribbon cutting event of Ahni Trail.**
On Sept. 8 GGNRA, PHS, City staff, and *Sullivan* and *Patton* met and developed an agenda for the day of events. *Patton* detailed the draft agenda. *Sullivan* mentioned that bikes are welcomed. *Johnson* is working on the posters.
5. **Subcommittee to discuss study session request to City Council, identify objectives and goals of study session.** Subcommittee met twice since the last meeting. *Patton* provided a description of the baseline and discussed ideas from the subcommittee. Each subcommittee member provided input. *Sue Digre* commented on past practice, Connemara, the OSPAC meeting space, and the use of subcommittees. *Patton* identified that the subcommittee will be meeting again.

ADJOURNMENT *Patton* adjourned the meeting at 7:52pm



Staff Report

AGENDA ITEM 4

October 20, 2021

Subject: OSPAC Input Regarding Future of Return to In-Person Meetings

Background/Discussion: At their meeting of September 27, 2021, the City Council provided direction for Council meetings to continue via Zoom through the end of 2021, due to continuing health and safety concerns regarding the Delta variant of COVID-19 and the feasibility of effectively conducting long meetings while wearing a mask. Also, the City is not planning to require proof of vaccination, or proof of negative test, for public entry into an in-person meeting due to operational challenges this requirement would pose, and because the City Attorney's Office would need to conduct research to determine if such a requirement would be legal under the Brown Act and the California and United States Constitutions.

In compliance with AB361, the Council will adopt a resolution making findings to allow continuance of teleconference meetings during a period of gubernatorial state of emergency. The Council will make findings every 30 days that reconsider the circumstances of the state of emergency and either (1) the emergency continues to impact the ability to safely meet in-person, or (2) State or local officials continue to impose or recommend social distancing. Council will consider such a resolution at their meeting of Oct 11, 2021.

The City Council wants each City commission/committee to be aware of their decision and have a chance to provide comments. The following information is important for commission/committee members to know when they discuss this topic:

- The City Council felt that there could be risks of exposure to the virus if meetings returned in-person without confirmation of vaccination or testing.
- Wearing masks would be difficult for long meetings.
- More people have been able to attend virtual meetings.
- When meetings return to an in-person format, only City Council and Planning Commission meetings will be able to test a phone-in option for public comment, since these are the only meetings that are streamed via Pacific Coast TV (PCTV) and occur in the Council Chambers where this technology would be available.

RECOMMENDED ACTION:

Provide input regarding the future of return to in-person meetings.

Ohlone-Portolá Heritage Hike

Commemorating the First Contact Between Two
Cultures and the sighting of the San Francisco Bay
by the Portolá Expedition



SATURDAY, NOVEMBER 6, 2021

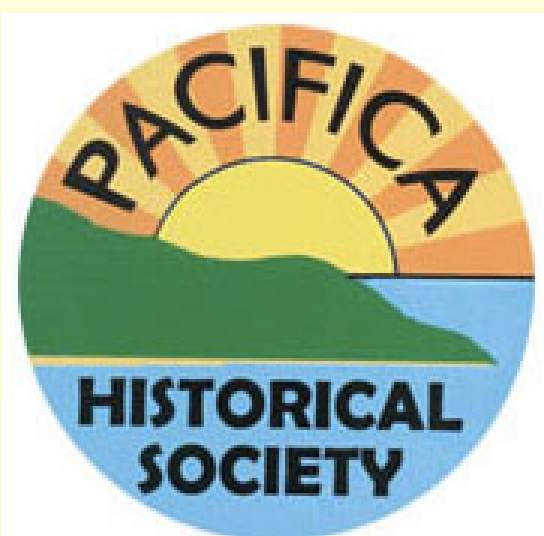
**9:30AM-10:30AM - PACIFICA COMMUNITY
CENTER(540 CRESPI DR.)**

(HISTORICAL VIDEOS AND DISPLAYS, DISCUSSION AND Q&A)

**11:00AM-1:30PM -JEAN F FASSLER PARKING
LOT (END OF FASSLER AVE.)**

**(RIBBON CUTTING FOR NEWLY NAMED AHNI TRAIL
FOLLOWED BY GUIDED HIKE WITH NPS)**

**FOR MORE INFORMATION: CITY OF PACIFICA PARKS,
BEACHES & RECREATION DEPARTMENT AT (650)738-7378**



October 8, 2021

To: Open Space and Parklands Advisory Committee (OSPAC)

From: Arlene Patton, Chair and on behalf of the Subcommittee

Re: Amending the OSPAC Resolution

Attached is a copy of the proposed (Draft) amended OSPAC resolution. The subcommittee worked hard trying to incorporate what the greater committee and public seems to expect our role to be.

We are trying to address the following items;

1. Building on the existing resolution.
2. Respond to the public's request for OSPAC to be more involved in the development process, especially with the Hillside Preservation District (HPD) but also lands adjacent to parklands and other open spaces. We want to make it clear that we are not trying to usurp the existing Planning Dept or Planning Commission process but provide a public platform early on for an applicant to describe their project and how it relates to the open spaces it's on or adjacent to. We are hopeful it will be a tool that helps both Council and staff and helps to alleviate the misinformation that happens with too much of social media.
3. Begin pursuing funding sources whether it's a bond, grants, or other unconventional sources.
4. Being more engaged with other commissions and committees and groups and how we all interact with each other.

Once we agree on these goals, the process is such that we need to make a request of Council liaison, Mary Bier, to request a study session. The decision to have a study session is up to Council and scheduling it is their decision based on their workload. If Council agrees to our new role it may entail an amendment to the Pacifica Municipal Code. Bonny can explain how that process works.

Finally, we're realists and are fully aware that with the passage of recent legislation that future public input on development in our areas of interest may be limited. We aspire that our new role can be helpful for both the community and property owners.

We appreciate the greater Committee members' insight and comments.

For OSPAC Discussion on 10/20/2021

**DRAFT Authorizing Resolution suggested by OSPAC to replace Resolution 44-2015
(For discussion with Pacifica City Council at a Study Session – date TBD)**

1 WHEREAS, the Council reviewed the function of the Open Space and Parkland Advisory
2 Committee (OSPAC) and held a study session on _____, 2021; and
3

4 WHEREAS, the City of Pacifica has had a long history of open space committees with the latest
5 being OSPAC, a result of combining the Open Space Advisory Committee and the Golden Gate
6 National Recreation Area Advisory Committee via City Council Resolution 44-2015 on
7 November 23, 2015; and
8

9 WHEREAS, Pacifica's Open Spaces and Parklands and associated prominent hills, ridgelines,
10 bluffs, beaches, recreational opportunities, and viewsheds are fundamental to Pacifica's
11 essence. The beauty, character, economy, history, and the quality of life for the citizens of
12 Pacifica attracts residents and visitors to Pacifica, and provides them with mental and physical
13 health benefits; and
14

15 WHEREAS, the Opens Spaces and Parklands of Pacifica support a unique coastal flora and fauna
16 that require intact and connected habitats to thrive, and this biodiversity is essential to
17 ecosystem diversity and resilience which is critical to maintaining the community and public
18 benefits derived from Open Spaces and Parklands; and
19

20 WHEREAS, significant Parklands and Open Spaces in and around Pacifica are owned and
21 managed by the

- 22 • National Park Service as part of the Golden Gate National Recreational Area (GGNRA), such
23 as Mori Point, Milagra Ridge, and Sweeney Ridge;
- 24 • San Mateo County through its Parks Department (SMCP), such as San Pedro Valley Park and
25 Devil's Slide Trail
- 26 • the City of Pacifica, including Cattle Hill and lands on Pedro Point Headlands; and
27

28 WHEREAS, some of the recommended actions of the Open Space Task Force Report have been
29 completed, the report will remain the fundamental reference for the Open Space and Parkland
30 Advisory Committee; and
31

32 WHEREAS, equitable access to Parklands and Open Spaces is an important component of
33 addressing systemic injustices and inequalities; and
34

35 WHEREAS, an Advisory Committee whose sole focus of consideration is Open Space and
36 Parklands, including advisement on issues of equity, access, safety, connectivity, safety,
37 economics, scenic beauty, and effects on adjacent neighborhoods. OSPAC is uniquely qualified
38 to provide valuable recommendations on these topics including input in a community forum to
39 safeguard the benefits of Open Spaces and Parklands for current and future generations; and
40

41 NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Pacifica does hereby
42 reauthorize the creation of the Open Space and Parkland Advisory Committee (OSPAC)

For OSPAC Discussion on 10/20/2021

DRAFT Authorizing Resolution suggested by OSPAC to replace Resolution 44-2015
(For discussion with Pacifica City Council at a Study Session – date TBD)

consisting of nine (9) members selected from the community at large and appointed by the City Council with goals and objectives as stated in this resolution; and

BE IT RESOLVED that the committee shall continue to advise the City Council on open space issues, making recommendations to the City Council on:

- (1) issues related to lands owned or managed by the GGNRA and SMCP within and adjacent to the City of Pacifica; and
- (2) issues related to Open Space owned by the City of Pacifica and associated considerations such as transfer of ownership to an appropriate long-term owner; and
- (3) opportunities for existing and potential future Open Space and Parklands to provide public benefit and continue to enrich the well-being of Pacifica's residents and visitors. Including consideration of Open Space and Parkland related issues of access, use, connectivity, safety, economics, scenic beauty, preservation and effects on adjacent neighborhoods; and

BE IT RESOLVED that OSPAC will engage and collaborate with other City Committees and Pacifica's Land Trust to protect Open Space lands described in the City's General and Coastal Plans; and

BE IT RESOLVED that planning project applicants shall be required to participate in a public study session during OSPAC's monthly meetings for properties listed in the Open Space Task Force report, as well as vacant parcels in the Hillside Preservation District (HPD), vacant adjacent to existing parklands, or existing and proposed trails. The purpose of the study session is for the applicant to share their design and vision, to establish an opportunity for the public to have a voice, and for OSPAC to work with the applicant collaboratively in the early conceptual stage, as soon as practicable after the initial application package is submitted, to bring stakeholders together to identify opportunities to bring value to the project and for open space preservation, natural resource protection, and public benefit. Recommendations from OSPAC would be incorporated into the Planning Department's staff report on the project proposal; and

BE IT RESOLVED, that Committee members may assist staff with identifying sources of funding for open space preservation, acquisition, enhancement, and maintenance. Funding sources could be as varied as grants, bond or parcel tax measures or community fund raising resources; and

Passed and adopted at a regular meeting of the City Council of the City of Pacifica on _____, 2021 by the follow vote of the members thereof

RESOLUTION NO. 44-2015
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFICA
CREATING AN OPEN SPACE AND PARKLAND ADVISORY COMMITTEE AND
RESCINDING RESOLUTION NO. 31-2013

WHEREAS, a subcommittee of the Council reviewed the function of City Commissions and Committees and held a Study Session on March 20, 2013; and

WHEREAS, natural areas and parks surround the City of Pacifica, contribute to its beauty and character, and remain a valued asset for our community; and

WHEREAS, there was an Open Space Advisory Committee without an authorizing resolution and a Golden Gate National Recreation Area Advisory Committee with an expired authorizing resolution; and

WHEREAS, the Council determined that it would be beneficial to combine the functions of the two committees into one committee called the Open Space and Parkland Advisory Committee that would consider issues related to natural areas that are proposed to be dedicated to the Golden Gate National Recreation Area ("GGNRA"), lands that are proposed to be dedicated open space, parklands that are under the jurisdiction of the GGNRA and areas operated by San Mateo County Parks Department; and

WHEREAS, the committee shall also advise the City Council on other pertinent open space issues, the current priority objectives of the committee shall be to make recommendations to the City Council on: (1) The Policy and Procedures of the National Park Service ("NPS") as they relate to areas of the GGNRA within the City of Pacifica and adjacent communities; (2) Issues surrounding the transfer of ownership of Cattle Hill and the Pedro Point Headlands to the NPS; (3) Access and operation of the San Mateo County Parks in the City of Pacifica including the San Pedro Valley County Park and the Devil's Slide Trail County Park; and (4) Ways in which these areas can contribute to the economy of the City; and

WHEREAS, the committee may also advise applicants on properties listed in the Open Space Task Force report and on other open space issues. Recommendations of the committee will be solely advisory; and

WHEREAS, while some of the recommended actions of the Open Space Task Force Report have been completed, the report should remain the basic reference for the Open Space and Parkland Advisory Committee; and

WHEREAS, The Open Space and Parkland Advisory Committee will be comprised of nine (9) members selected by the Council from the community at large; and

WHEREAS, on June 10, 2013, the City Council adopted Resolution No. 31-2013, a Resolution of the City Council of the City of Pacifica Creating an Open Space and Parkland Advisory Committee (the "OSPAC Resolution"); and

WHEREAS, on November 23, 2015 the City Council considered amending the OSPAC Resolution.

NOW THEREFORE BE IT RESOLVED that Resolution No. 31-2013 is hereby rescinded; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of Pacifica does hereby authorize the creation of the Open Space and Parkland Advisory Committee to consist of 9 members appointed by the City Council with the goals and objectives as stated in this resolution.

*

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*

Passed and adopted at a regular meeting of the City Council of the City of Pacifica on November 23, 2015, by the following vote of the members thereof:

AYES, Councilmembers:

Keener, O'Neill, Nihart, Digre, Ervin

NOES, Councilmembers:

None

ABSENT, Councilmembers:

None

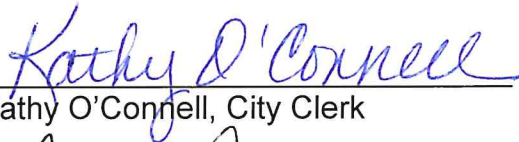
ABSTAIN, Councilmembers:

None



Mike O'Neill, Mayor

ATTEST:



Kathy O'Connell, City Clerk

APPROVED AS TO FORM:



Michelle Marchetta Kenyon, City Attorney