



Scenic Pacifica  
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**CITY OF PACIFICA**  
**Parks, Beaches and Recreation Commission**  
1810 Francisco Avenue • Pacifica, California 94044-2506  
[www.cityofpacifica.org](http://www.cityofpacifica.org)

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Tygarjas Bigstycck

Wednesday, July 28, 2021,  
7:00 PM Regular Session  
Virtual Meeting via Zoom Link: <https://zoom.us/j/95832189618>

**CORONAVIRUS DISEASE (COVID-19) NOTICE**

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-08-21 WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE BROWN ACT. THIS MEETING IS NECESSARY SO THAT THE CITY CAN CONDUCT NECESSARY BUSINESS AND IS PERMITTED UNDER THE ORDER AS AN ESSENTIAL GOVERNMENTAL FUNCTION

Consistent with the above-referenced Orders, this City Committee Meeting will not be physically open to the public and Committee Members and staff will be video/teleconferencing into the meeting.

To maximize public safety while still maintaining transparency and public access, members of the public can observe and participate in the meeting as detailed below.

- To Observe the Meeting click: <https://zoom.us/j/95832189618>
- To dial-in via phone +1 (669) 900-6833
- Then webinar ID: 958 3218 9618

How to Submit Public Comments:

- **During the Meeting:** Live verbal public comments may be made by members of the public joining the meeting via Zoom (computer, smartphone/tablet app, or phone). Zoom access information is provided above. Use the "raise hand" feature (for those joining by phone, press \*9 to "raise hand") during the public comment period for the agenda item you wish to address. City staff will call on people to speak by name provided or last 4 digits of phone number for dial-in attendees. Please clearly state your full name for the record at the start of your public comment. You will have 3 minutes to speak unless modified by the meeting chair.
- **Before the Meeting:** Written public comments for the record may be submitted in advance by 4:00 p.m. on the meeting date by email to: [seeleyk@ci.pacificaca.us](mailto:seeleyk@ci.pacificaca.us) and will be made part of the written record but will not be read verbally at the meeting. Written public comments submitted by email should adhere to the following:
  - Clearly indicate the Agenda Item No. or topic, or specify "Oral Communications" in the Subject Line for items not on the agenda
  - Include the submitter's full name.

Note: The format of this meeting may be altered or the meeting may be cancelled, if needed. You may check on the status of the meeting by visiting the City's website at [www.cityofpacifica.org](http://www.cityofpacifica.org) for any updates.





# Staff Report

Item VII. A)

Date: July 28, 2021  
To: Members of the Parks, Beaches and Recreation Commission  
From: Michael Perez, Director  
Subject: Administrative Update – April-June 2021

On the following pages you will find highlights on the most recent quarter of work done by the department as well as information on upcoming events and activities.

As we find ourselves in the middle of the second summer of COVID since the initial shut down in March of 2020, I want to express my appreciation to the hard working Parks, Beaches and Recreation (PB&R) staff for all their efforts since then. Our staff have been able to adapt programs and activities to State, County, health and safety COVID-19 restrictions and requirements in order to offer programming during the pandemic. These programs would not have happened without the dedication, hard work and efforts of our frontline staff members in Child Care, Senior/Food Services, and the Recreation and Aquatics Divisions. These efforts continue as we work towards fully reopening, and in some cases, reimagining our programs as we have now moved “beyond the blueprint.”

## **Civic Center Campus Facilities Project**

This year’s City budget includes the Civic Center renovation project. This project has generated many questions from the community regarding the interim location of the Civic Center at the Community Center on Crespi Dr., and how this will impact existing programs (including Senior programs) housed at the Community Center. A [FAQ document](#) has been prepared to address these questions and a [webpage](#) has been developed as a resource to continue to keep the community updated as the project proceeds.

Staff, including the Director, attended the July Seniors in Action Council meeting to discuss the Civic Center move to the Community Center, the plans for building usage, impacts to the Senior program and answer any questions. Staff assured the Council that, while there will be some impacts and “bumps in the road” staff will work to provide as many classes and opportunities for the seniors as possible.

The Civic Center at the Community Center is tentatively scheduled to open to the public on Monday, August 16. Senior Services programming is tentatively scheduled to begin on Wednesday, September 1.

### **Surf Camp/School Policy Advisory Task Force**

The Task Force has met monthly since February and July's meeting was set to be the last. As the Task Force was unable to work through all the items for their final recommendations, it was decided to add an additional meeting next month to be held on the August 17. It is anticipated that following that meeting, staff will put together the recommendation for presentation to the Commission at a future meeting, possibly as early as September.

### **Staff Updates**

We are happy to report that Beth Phipps was appointed Acting Supervisor last month. Her additional duties now involve oversight of the Senior Services Division. Beth hit the ground running in June and has quickly become acquainted with our Senior programming, including handling the very challenging end-of-year County reporting and invoicing. Beth, along with the rest of our department, is anxiously anticipating the return of our in-person Senior Services program and activities.

We are also pleased to announce the appointment of Jessica Molina as our new Food Services Coordinator/Chef, in charge all meal preparation within the Seniors Services. Jessica comes to us having worked most recently as a professional chef for PARED Inc. in San Francisco and prior to that as a Dining Services Director for Pacifica Senior Living in Oakland, CA. Her first day was July 6<sup>th</sup>.

In February of 2020, the PB&R Department received council approval to hire three new full-time lead teachers for Child Care. This was during the same fiscal year we had earlier added five new full-time positions in the division. These hires were approved based on the need to fill an unprecedented increase in demand for services and the Child Care division being able to completely fund the expansion. The three positions were put on hold as enrollment dropped due to COVID-19. The recruitment for an eligibility for these positions will begin soon, in preparation to meet staffing requirements as necessary when school begins and program enrollment increases.



# Staff Report

Item VII B) July 28, 2021

TO: Members of the Parks, Beaches and Recreation Commission

FROM: Anthony Schriver, Recreation Coordinator

SUBJECT: Aquatics Division Update April – June 2021

## Adult Lap Swim and Water Aerobics

During the months of April, May, and June, we were fortunate to continue Adult Lap Swim and Water Aerobics at the Jean E. Brink Pool with restrictions set in place by San Mateo County and State of California. These restrictions and the program protocol included:

- Participants entering the facility continued to have their temperature checked with a touchless thermometer and do a self-health screening to ensure that they were not showing symptoms of the COVID-19 virus.
- All persons in the facility were required to wear face masks except when they were in the water.
- Swimmers came to the pool prepared to swim in their swimsuits (no changing in locker rooms, showers and water fountains remained close – bathrooms available for use).
- On June 19<sup>th</sup> we began allowing 2 swimmers per lap lane, 45-minute lap swims with a reservation only. Participants can reserve a lap lane through Signup Genius and pay the \$10.00 fee.
- Water Aerobics operated in the same way, but with 20 participants spread out in two lap lanes with a one-lane buffer Tuesdays, Wednesdays, and Thursdays at 10am and 11am. Participants were physically distanced six feet apart at all times.

We saw an increase in participation when we re-opened the Jean E. Brink Pool on March 22, (after using Terra Nova Pool) giving us an average of 30 participants each day. Allowing more lap swimmers (2 per lane) and water aerobics participants (two sessions with max of 20 participants each session) was greatly appreciated by all as the pool is so therapeutic for our swimming community.

During the month of April, we had 1,951 participants utilize our pool for Lap Swim and Water Aerobics; in May, 2,429; and in June, 2,698. This totaled 7,078 participants safely using the pool, bringing in a total of \$70,780 this quarter. Participants have been very grateful to be able to swim and take water aerobics since most gyms, fitness centers, yoga studios, and other pools in the area were closed or had limited availability during this COVID-19 pandemic. Swimmers continue to be very complementary of our safe operations.

Swimming has been in such high demand during this Pandemic that many residents requested to have priority registration over non-residents. We took this feedback into consideration and changed the system so residents could register for slots starting Mondays at 5pm through, 48 hours prior to non-residents.

Pacifica Senior Services continued to offer the “**Sirkka Niukkanen Senior Swim Program.**” Senior residents (age 60+) pay a discounted rate of \$5 per swim and must reserve a lane Monday-Saturday between 8am-2pm through the online reservation system (the \$5 balance is paid by the Sirkka Niukkanen trust). Swim slots are one hour (45-min swim), and COVID-19 aquatics restrictions must be followed. In order to qualify for this program, an individual must present a photo ID showing his/her birthdate and address when he/she comes to the pool for the first time. Over the past three months,

2,149 swims have been logged by Pacifica seniors using this program. The trust subsidized \$10,745.00 in senior fees. Many Pacifica seniors are on fixed incomes and have shared their support and appreciation for this discounted swim program, particularly during these unprecedented times. A huge thank you to the Pacifica Senior Services team and the Sirkka Niukkanen Trust Fund for making this available!



### **Pacifica Sea Lions Aquatics Club (PSL)**

PSL swim team members have been continuing their daily workouts (M-F 3:00-6:00pm) at the pool through a process like that of our adult lap swim program. Parents of PSL athletes can make an online reservation for 45-minute sessions with a coach. The cost of these workouts is \$10 for 1-hour workouts, \$15.00 for 1.5 hour workouts, and \$200 for monthly all you can swim workouts per month. In April, we had 464 workouts logged, bringing in a total of \$4,011. In May, we had 559 workouts that swimmers participated in, bringing in a total of \$4,630.50. In June, we had 742 swimmers participate in workouts, bringing in a total of \$5,852. Total revenue generated was \$14,493.50. During this quarter Pacifica Sea Lions Aquatic Club (PSLAC) and the City completed negotiations to create a use agreement and transitioned the PSL swim team from a City run operation to a private non-profit swim team. This agreement was finalized and approved by City Council on June 28<sup>th</sup>, going into effect on July 1<sup>st</sup>.

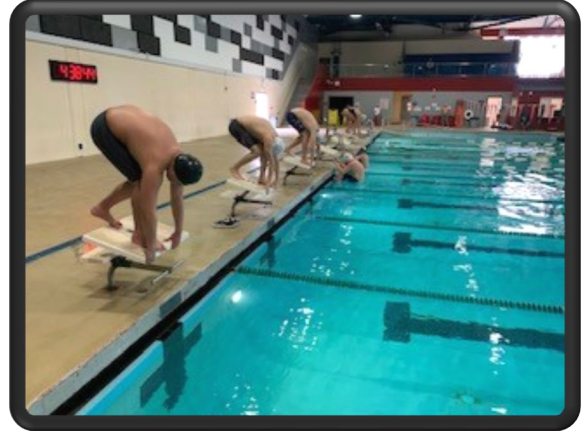




### **Lifeguarding and Swim Coaching Staff**

Staff continue to do an amazing job at our pool and have adapted quite well to all the challenges presented with COVID-19! They continue to review protocols of how to rescue victims, deliver CPR, use an automatic defibrillator, check in customers, and sanitize all frequently touched and used areas around the pool, reception, and bathrooms. All staff use their own equipment, provided by the City, and continue to wear masks, and physically distance.

We commend and appreciate their service as they are our frontline workers serving our community to provide a safe pool environment for a sport and workout loved by many local individuals. Swimmers and water aerobics participants have, and continue to, praise our staff on a regular basis! We are pleased to hear this feedback, and it's our pleasure to be of service to our most awesome swimming community.



As we continue to open up aquatic programs within the City of Pacifica, we are pleased to announce that we are starting semiprivate, private, and upper division swim lessons on July 13<sup>th</sup>. Youth participants will be taking classes twice a week for four weeks on Tuesday and Thursday nights. On Saturday July 17<sup>th</sup> we will be doing away with the swim sign ups and welcome all swimmers to drop into swim. At this time, we will also start to again accept all access and discount punch cards, which were suspended during the limited swim program. Masks, however, will still be required. We anticipate opening the locker rooms and showers starting August 2<sup>nd</sup>. This is great news for swimmers as they enjoy showering after a great swim. Stay tuned for more updates as we continue to slowly expand our programming.



CITY OF PACIFICA



# Staff Report

Item VIII. C

Date: July 28, 2021

To: Members of the Parks, Beaches and Recreation Commission

From: Tracy Gilbert, Child Care Services Supervisor

Subject: Child Care Division Update April-June 2021

## **PRESCHOOL GRADUATIONS**

The City of Pacifica's Fairmont West and Fairmont Park Preschool sites hosted graduations at the end of June 2021. The graduations were held outside and were well attended by families and friends who were eager to celebrate this milestone with the children.

The children practiced a lot in preparation for their graduation ceremonies, which included singing songs while wearing their face masks so they could be sure to be loud enough on the big day for their families to enjoy!





## **SUMMER CHILD CARE**

The Child Care division once again worked very hard to develop plans to offer summer Child Care based on current health orders and adapting to additional licensing regulations because of the COVID-19 epidemic. We are pleased to announce that we are offering a full session this summer. Families were surveyed to assess their Child Care needs and program adjustments were made accordingly.

Staff has continued COVID-19 check-in procedures to do health and temperature checks, wear face masks (teachers and children) posted signs to reminded families of current health orders and marked classrooms to observe social distancing.

Each child will continue to be provided with individual items to use on a daily basis that are kept only for that child to use and are not shared. We have also purchased large amounts of cleaning supplies to allow for consistent disinfecting and sanitizing. Daily janitorial via a contract services has continued to keep the sites as clean as possible.

During the summer, all four school-age programs will be operating: Sunset Ridge, Cabrillo, Ocean Shore and Vallemar as well as the two full day preschool programs at Fairmont West and Fairmont Park. There are special site events taking place throughout the summer, including the annual "Wild Animals" assembly, several walking trips that include the Pacifica Farmer's Market, the beach. Sea Bowl, and local nature field trips.



## **2021-22 CHILD CARE ENROLLMENT**

The Child Care division is currently enrolling children for the upcoming 2021-22 school year. The Pacifica School district plans on a full return to in person learning when schools begin on August 18<sup>th</sup>. Child Care program hours will return to pre COVID-19 hours, from 7:00 am – 6:00 pm. Enrollment staff are very busy contacting and enrolling new families who have submitted waiting list applications. New enrollments are processed in the order in which they are received. Our goal is to provide Child Care services for as many children as licensing regulations will allow. Classroom staff are looking forward to a fun and rewarding school year!





# Staff Report



## ITEM VII D

DATE: July 28, 2021  
TO: Members of the Parks, Beaches and Recreation Commission  
FROM: Sydney Bliss, Recreation Coordinator  
SUBJECT: Recreation Division and Community Center Rentals Update  
April – July 2021

### **Youth Advisory Board**

The Youth Advisory Board (YAB) is a group of teens (13-18) that are dedicated to serving their community. They are the voices of the youth in Pacifica. Currently we are recruiting for new members, however this has been particularly difficult due to Covid-19. The Recreation Coordinator will be reaching out to all local high schools before the summer is over and deliver materials about what YAB is to potential new members.



### **Virtual Website:**

At the beginning of the COVID-19 shutdown the Parks, Beaches, and Recreation Department created a virtual website for the community. On the website you will find links to games, educational supplements, fitness classes, and much more. Community groups have started to reach out to us with information on new sights that has allowed us to continuously update this page to make it fresh and more informative as we go along. The website has received compliments from community members looking for new things to do while being socially distanced. We will continue to update the website regularly and leave it as a resource for our community even after COVID.

[https://www.cityofpacifica.org/depts/pbr/virtual\\_community\\_center.asp](https://www.cityofpacifica.org/depts/pbr/virtual_community_center.asp) .



### **Summer Adventure Camp:**

The City of Pacifica Recreation Programs have been redesigned to support families affected by the impact of COVID-19. The Division and City are closely monitoring State and County Health Department guidelines and regulations as well as, the Centers for Disease Control and Prevention (CDC), etc. The goal of our programs is to provide a clean, safe, fun, loving, and enriching environment for children.

Due to COVID-19, Recreation programs have been modified to ensure the health and welfare of children and staff. Participants in our summer Adventure Camp are divided into groups of 20 or fewer (up from the 2020 summer group size of 12 or less) per room with continuing oversight by the same recreation leaders throughout the day for a minimum of 2 consecutive weeks. These groups will be engaged with age-appropriate activities, movement, arts and crafts, creative projects, etc. We will continue to practice social distancing, masking, and implementing systems to continue to keep our children, staff and families healthy and safe.

Summer Adventure camp is almost completely full (6 shy of the 240 max – almost 100 more than 2020) and runs Monday – Friday from 9am to 4pm. The camp is located at the Pacifica Community Center in the Auditorium, Card Room, and Game Room.

## **2021 CAMP DATES**

Session 1 June 21, 2021 to July 2, 2021.  
Session 2 July 5, 2021 to July 16, 2021.  
Session 3 July 19, 2021 to July 30, 2021.  
Session 4 August 2, 2021 to August 13, 2021.





## Special Events

### **2<sup>nd</sup> Annual Reverse Spring Egg Hunt**

The Reverse Spring Egg Hunt brought so much joy to Pacifica last year that we decided to go for a second round. The event took place on Friday April 2<sup>nd</sup>, from 3pm to 5pm. Community members were encouraged to decorate a paper egg and help the Spring Bunny point it out from the parade.

We were able to use the Glimpse app to track the bunny around Pacifica and maps of the route were posted to social



media and Nextdoor. We would like to thank the Pacifica Police, North County Fire, Public Works and Pacifica Senior Services for helping with this year's event. It was well attended and brought smiles to all who saw and waved at the bunny.



## **Hidden Golden Eggs**

To promote the Reverse Spring Egg Hunt and get people out in our beautiful Pacifica Parks, we hid 8 golden eggs in various parks all over town. Each gold egg had a golden ticket enclosed with information on how to reach out to the department to claim a goodie basket. This event was a big success and brought big smiles to the lucky finders.





## **Friendship Playground 20<sup>th</sup> Anniversary**

Friendship Playground is located at Frontierland Park and opened on July 4<sup>th</sup>, 2001. With all the work that went into building this playground we are eager to celebrate its 20<sup>th</sup> anniversary in style, but safely.

The Pacifica Childcare centers at Ocean Shore, and Sunset Ridge, as well as campers from Pacifica Adventure Camp painted wooden tiles that have been installed and are displayed on the back fence in commemoration of the playground's 20 years. The youth that participated are very excited to see their tiles go up at the site.

A banner thanking Project PLAY! was made is now displayed at the playground to bring awareness and spread the word of this wonderful milestone.



### **Pacifica Community Center**

Between the months of April and July, the Community Center has remained unoccupied to community renters. The building is used for Seniors Meals on Wheels, and Seniors Grab and Go lunch. Ongoing and special event rentals stopped March 13<sup>th</sup>, 2020 due to COVID19.

Staff have been busy preparing the Community Center for the City Hall move. For more information regarding the City Hall relocation please check out the link below.  
[https://www.cityofpacifica.org/depts/pw/engr/capital\\_improvement\\_projects/civic\\_center\\_campaign\\_facilities\\_project/default.asp](https://www.cityofpacifica.org/depts/pw/engr/capital_improvement_projects/civic_center_campaign_facilities_project/default.asp)



# Staff Report



Item VIII. E) July 28, 2021

TO: Members of the Parks, Beaches and Recreation Commission  
FROM: Beth Phipps, Interim Recreation/Senior Services Supervisor  
SUBJECT: SENIOR SERVICES DIVISION UPDATE April – June 2021

## **Supervisor Report**

### **Senior Services Administration**

Following the departure of Amy Andonian in May 2021 Beth Phipps was appointed as interim Senior Services Supervisor. Beth has worked for the City of Pacifica for 21½ years.

On Friday, May 28, 2021, Food Services Coordinator Steve Humphrey retired from his position as Chef for the Senior Center but has agreed to remain in a part-time capacity as a relief cook. While a search for a new Food Services Coordinator was underway Senior Services signed a contract with TRIO Community Meals out of Santa Clara to provide meals for all of our Meals on Wheels (MOW) and Grab and Go clients. Jessica Molina was hired to be the new Food Services Coordinator/Chef and will begin work on July 6<sup>th</sup>. Jessica comes with many years of experience with cooking for seniors.

The Transportation Specialist-“Class B” Bus Driver position was approved by City Council for the 2020-2021 fiscal year; however, due to COVID and the suspension of our transportation program, we left the position open. Recruitment will not start until we are able to resume our transportation services. This position will assume all transportation services operations, including the CaR program.

### **Building & Facilities**

In June, Community Services Coordinator Stephanie Coy made a presentation to Pacificans Care for their annual Grant Program. The presentation was well received and both she and interim Supervisor Phipps fielded questions relating both to the seniors and the City’s move to the Community Center. Pacificans care member Bill Michaelis asked if the seniors were awarded more money, would they be able to use it. The answer to this question was yes, most definitely. We would like to thank Pacificans Care for their continued support and generosity.

The bocce ball court outside of the Senior Center has been repaired. We have asked Public Works to install caution signs along the driveway to remind people that we have both children and seniors at play to address the problem of speeding cars and skateboarders.

The relocation of City Hall staff to the Community / Senior Center during the upcoming 18-month-long (estimated) Civic Center Remediation Project has begun. We are diligently working to make the impact to our senior programming as limited as possible. Staff are confident that we



will be able to continue providing all our pre-pandemic programs and services on-site, even if they are at different times of the day and/or different locations within the building. We are very excited and look forward to welcoming our seniors back as they have been missed over this past year.



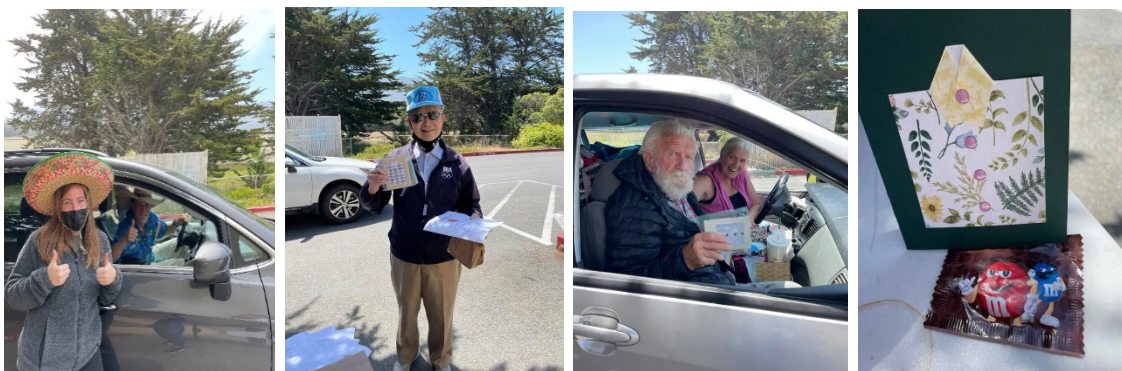
**CaR Program (Connect a Ride) update:**

CaR ridership continues to increase and expand in distance since the COVID-19 “Shelter in Place” order went into effect nearly a year ago. Specifically, we have witnessed an increase in trips for medical appointments. There are currently 294 Pacifica residents 65+ years old registered in the program since the roll-out November 4, 2019.

Month	Days of Service	Total Rides	Avg. Daily Rides	Fare Totals	Avg. Monthly Fare	Medical	Bart	Local
April	30	61	2.3	1,492	24.46	30	0	31
May	31	68	2.19	1,385	20.37	28	0	40
June	30	72	2.4	1,506	20.92	34	0	38
TOTAL	91	201	2.21 avg.	4,568	68.27 avg.	92	0	109

**Programs & Activities** (Submitted by Dana Dieterle, Program Coordinator)

The “Grab and Go” lunch program continues to operate while several COVID-19 restrictions are being lifted. Along with the meals, efforts are made to celebrate special occasions and Holidays. Senior Services celebrated Cinco de Mayo, Mother’s Day, and Father’s Day throughout the months of May and June. Cabrillo Child Care made our “Grab and Go” participants flower pens for Mother’s Day, along with shirt and tie cards for Father’s Day. Pacifica Senior Services is much appreciative of this intergenerational partnership with Cabrillo Child Care.



## **Re-Imagining Programs**

All in-house classes, programs, services, and activities continue to remain suspended (since March 16, 2020). Senior Services staff continue to strategize ways to reimagine programs and look forward to the grand reopening of the Pacifica Senior Center in the fall. Pacifica Senior Services has created a Virtual Senior Center page to give seniors a nice way to get a break from their routine at home and keep them entertained. The URL links are posted online at [www.cityofpacifica.org/seniorservices](http://www.cityofpacifica.org/seniorservices) and in the Senior Tidings newsletter. Currently, ten classes and services are being offered virtually through Zoom: American Line Dancing, Aerobics, Chair/Mat Yoga, Rosen Method Movement, Zumba Gold, "STAGES" Drop-in Discussion, Drop-in Grief Support, Qi Gong, and Ukulele Class Jam Session. Virtual Bingo and Coffee Hour continue to be hosted by Senior Services staff weekly on Zoom.



Due to the annual Volunteer Appreciation event being cancelled in April, Pacifica Senior Services staff honored our essential volunteers with a drive-thru Volunteer Appreciation on May 27, 2021. These honorable volunteers received a goody bag filled with Pacifica Senior Services swag including: an insulated water bottle, mask, sanitizer, and a Nothing Bundt Cake dessert. Pacifica Senior Services could not operate our programs without our volunteer's time, dedication, and willingness to step up amid the pandemic.



SIA members were asked to do their Green Act by cleaning out their medicine cabinet for an Earth Day medicine disposal. We safely disposed 50 lbs. worth of expired and unwanted medicine with the help of the Pacifica Police Department.



In April, Pacifica Senior Services promoted an at-home egg decorating contest where seniors could transform an egg into an "EGG-cellent" decoration. Participants were welcome to paint, dye, or use other materials to decorate their egg. This activity was intended for folks to take a break from the news and join in an activity they most likely haven't engaged in since they were young. While we only had 7 entries posted to the Pacifica Senior Services Facebook page, the top three entries with the most 'likes' won a prize!



The Easter Bunny hopped by "Grab and Go" lunch on Thursday, April 1 greeting participants with goody bags, and plastic Easter eggs filled with a treat from Cabrillo Child Care. Senior Services joined efforts with the PB&R Department for the Reverse Egg Hunt parade on April 2, 2021 and appreciated seeing several SIA members sitting curbside watching the bunny drive through neighborhoods in Pacifica.



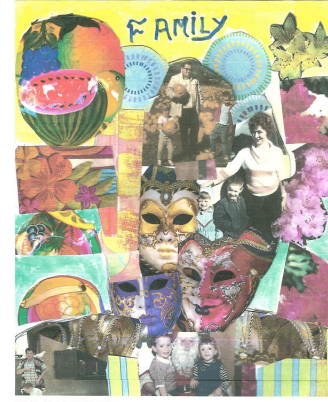
Pacifica Senior Services staff sent off Food Services Coordinator, Steve Humphrey with a retirement lunch on May 28, 2021. During the transitional period of recruiting a new Food Services Coordinator, we contracted with TRIO Community Meals to provide lunches for the "Grab and Go" lunch program. While we miss Steve already (and look forward to having him serve as our relief cook) we wish him nothing but the best in this next chapter of his life!



Pacifica Senior Services has continued to work closely with the Sanchez Art Center, offering Pacifica Residents 60+ years old to take part in a short one-month Creative Art Engagement:



Collage Self-Portrait workshop. Thank you for helping us to make this new partnership happen, Commissioner Abbott in her capacity as the Executive Director of the Sanchez Art Center.



The Seniors in Action Council and the City of Pacifica's Senior Services Division of Parks, Beaches and Recreation look forward to the reopening of the Pacifica Senior Center, and welcoming our seniors back when it is allowed. To prepare for reopening, Senior Services staff mailed out Reopening Surveys to the SIA membership asking for input focusing on comfort level and programming. The results from the reopening surveys will help staff make important decisions regarding the reopening of the Pacifica Senior Center, and plan for future programs and services to meet the needs of our community. Along with the survey, Senior Services staff included an appeal letter that was mailed out to the SIA membership raising over \$10,000.

### **Senior Nutrition Programs** (Submitted by Stephanie Coy, Community Services Coordinator)

#### Meals on Wheels (MOW)

- Meals on Wheels volunteers delivered 5,534 meals to our frail homebound clients enrolled in the MOW program and an additional 613 meals to seniors that are "Sheltering in Place" during the fourth quarter of 2020-21.
- Unduplicated clients were 116 homebound seniors (103 MOW clients + 13 "Grab and Go" clients).
- Meals continue to be delivered fresh daily Monday through Friday. Frozen meals are provided for the weekend and holidays on a case-by-case basis; frozen meals are delivered on Fridays or the day before the holiday closure.
- The average client donation for service was \$1.28 per meal.
- We continue to operate 7 meal delivery routes (5 routes were our standard prior to COVID-19). Each week we have 35 volunteers delivering the meals daily. On call, we have 15 substitute volunteers ready to cover a route as needed.
- Meals on Wheels received donations from local organizations that were items to be included with meal deliveries. Some of the items included: art treasures with inspirational notes, holiday themed treats and reusable facemasks.





## **Information & Referral Services** (Submitted by Karen Parque Information & Referral Coordinator)

### Congregate Lunch (currently "Grab and Go" due to COVID-19)

- Our "Grab and Go" drive-thru program has served 5,378 meals during the fourth quarter of 2020-21.
- There were approximately 130 unduplicated seniors picking up meals during the months of April - June 2021.
- Fresh meals continue to be picked up M-F between 11:30am-12:30pm from the East driveway of the Community Center.



Our AARP Tax Program was a success this year, despite the logistical challenges created by the COVID-19 pandemic. Over 200 local seniors were able to drop off their taxes at the Senior Center and have them expertly prepared (for free) by an incredible and dedicated volunteer team of current and recently retired CPAs and accountants.

### Medical Supply Loan Program

The Medical Supply Loan Program is still "open for business." During the months of April – June we provided 15 pieces of equipment. We have again started accepting equipment to stock up our medical closet. Items loaned included canes, walkers, shower chairs, commodes, and wheelchairs.

### Shopping Assistance for Homebound Seniors (SASH)

SASH volunteers shop for homebound seniors in need of groceries and household supplies. We currently have 13 Sash clients and 5 sash Volunteers. Our volunteers shop for our clients once a week. This has been exceptionally helpful during COVID. Our volunteers have all done a great job.