



**AGENDA**  
**Parks, Beaches and Recreation Commission**  
**City of Pacifica**

**STUDY SESSION**

***WEDNESDAY, August 30, 2017 – 6:00 PM***

City Council Chambers  
2212 Beach Blvd.  
Pacifica, CA 94044

**Items to be discussed:**

Parks Operations

The purpose of a study session is to offer the Parks, Beaches and Recreation Commission an opportunity for discussion of items and concerns in an informal setting. No action or decision may be taken. Any statements made by the Parks, Beaches and Recreation Commission at a study session are informal only and are not to be considered commitments or guarantees of any kind.

**The City of Pacifica will provide special assistance for disabled citizens upon at least 24-hour advance notice to the City Manager's office (738-7301). If you need sign language assistance or written material printed in a larger font or taped, advance notice is necessary. All meeting rooms are accessible to the disabled.**



# **AGENDA**

---

## **Parks, Beaches and Recreation Commission City of Pacifica**

**WEDNESDAY, AUGUST 30, 2017  
CITY COUNCIL CHAMBERS  
2212 Beach Boulevard**

**7:00 PM REGULAR MEETING**

- I PLEDGE OF ALLEGIANCE**
- II ROLL CALL**
- III APPROVAL OF MINUTES** Regular Meeting July 19, 2017
- IV ADOPTION OF AGENDA**
- V INTRODUCTION OF NEW COMMISSIONER**  
Commissioner Knowles
- VI SPECIAL PRESENTATION**  
Aquatic Coordinator Anthony Schriver
- VII ORAL COMMUNICATIONS**  
This is the time set aside for the public to address the Commission on items not appearing on the agenda, public input will be considered for items at this time. Please state your name for the record when addressing the Commission. Statements will be limited to three (3) minutes.
- VIII ITEMS FOR CONSENT**  
None
- IX ITEMS FOR CONSIDERATION**  
Report from Study Session – Parks Operations
- X REPORTS, ANNOUNCEMENTS AND CORRESPONDANCE FROM COMMISSIONERS**
- XI REPORTS FROM STAFF**  
A) Director Perez
- XII ADJOURNMENT**

**Next Study Session:** TBD

**Next Regular Meeting** Sept. 27, 2017

**The City of Pacifica will provide special assistance for disabled citizens upon at least 24 hour advance notice to the City Manager's office (738-7301). If you need sign language assistance or written material printed in a larger font or taped, advance notice is necessary. All meeting rooms are accessible to the disabled.**



## Minutes Parks, Beaches and Recreation Commission City of Pacifica

### **REGULAR MEETING – 7 PM**

Wednesday, July 19, 2017  
City Council Chambers  
2212 Beach Blvd.  
Pacifica, CA 94044

### **CALL TO ORDER:**

Chair Mau called the meeting to order at 7:00 PM.

#### **I PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by **Commissioner Yakabe**.

#### **II ROLL CALL:**

Commissioners Present: Chair Mau, Commissioners  
Bier, Kellogg, Murphy, and Yakabe

Commissioners Absent:

Commissioners Excused: Commissioners Abbott and Cochran

Staff Present: Director Michael Perez, Acting Supervisor Phipps

#### **III APPROVAL OF MINUTES:**

Chair Mau called for a motion to approve the minutes of the 4/26/17 meeting.

**Motion was made by Commissioner Bier, seconded by Commissioner  
Murphy, motion carried 5-0.**

#### **IV ADOPTION OF THE AGENDA:**

Chair Mau called for a motion adopting the order of the agenda. **Commissioner  
Murphy made a motion to adopt the agenda, seconded by Commissioner  
Yakabe, motion carried 5-0.**

#### **V SPECIAL PRESENTATIONS:**

None

#### **VI ORAL COMMUNICATIONS:**

None

#### **VII ITEMS for CONSENT:**

Chair Mau called for a motion to accept the items for consent.

**Commissioner Yakabe made a motion to accept the items for consent,  
seconded by Commissioner Bier. Motion carried 5-0.**

## **VIII ITEMS FOR CONSIDERATION:**

**Director Perez** gave an overview of possible future meeting topics.

**Commissioner Kellogg** – Would like to look at the topics that can easily be checked off first.

**Commissioner Bier** -Would like to take a field trip to the Parks to understand what maintenance needs to be done. She also asked if Marijuana would be added to the signage.

**Commissioner Murphy** - Would like to look at Signage, Off Leash Dog areas and looking at the parks.

**Commissioner Yakabe** – Would like to look at Parks in terms of maintenance and off leash dog areas

**Chair Mau** – Would like to work on Parks maintenance along with litter possibly with a special presentation by public works and possibly a field trip to the parks, off leash dogs and signage.

**Director Perez** reported that he had talked to **Commissioner Abbott** and she would like to take a look at off leash dog areas (i.e. Esplanade), beach & park signage, and access to beaches & Parks. She would also like to see a presentation by Public Works.

**Director Perez** summarized the Commissioners ideas which seemed to focus on three main areas; off leash dog areas, parks maintenance (possibly a field trip) and signage.

Commissioners came to a consensus to look at Parks and off leash dog areas together first.

## **IX REPORTS FROM COMMISSIONERS:**

**Commissioner Kellogg** – reported that his neighbor was concerned about the foxtails at the local park on Carmel in his neighborhood.

**Commissioner Bier** – participated in the 4<sup>th</sup> of July event and had a great time. In regard to the homeless in Pacifica she would like to see the situation approached with understanding and kindness.

**Commissioner Murphy** – Also participated in the 4<sup>th</sup> of July event.

**Commissioner Yakabe** – Attended a J-Teen dance and feels that this is a wonderful event for the youth in Pacifica. He attended the 4<sup>th</sup> of July event and had a great time. He has also been attending the toddler swim class. He spoke in favor of having a food truck event in Pacifica. He gave an overview of several food truck events in the bay area and how much fun they are as well as the amount of revenue that they generate.

**Chair Mau** – Attended the 4<sup>th</sup> of July event and helped Michael Moran set up. He has been scouting new off leash dog areas He announced that the Chamber of Commerce is having a mixer on August the 25<sup>th</sup> at Luigi's. He also is an advocate for a food truck weekly event in Pacifica.

## **X REPORTS FROM STAFF:**

**Director Perez** – Gave some background on the Food Truck idea and told the Commissioners that he would be happy to talk to them later.

Reported that the 4<sup>th</sup> of July was a great day however the food issue needed to be addressed for next year. The groups that provided food, ran out very early.

The Play brochure will be coming out the first week of August and the first day of registration will be on August 14<sup>th</sup>.

The Director reported that Rediscovering America is changing their name to the Ohlone Portola Heritage Trail Committee. There has been a lot of discussion on where exactly the trail was and how it could be navigated. Councilmember Digre is very interested in this project and wants to make sure that Pacifica does not miss out.

Pacifica is turning 60 and Director Perez is the Chair for this event. The Chamber and the Historical Society is doing a banquet at Nick's on Nov. 18. Pacifica will be doing an Open House at the Community Center in November. Director Perez asked if any of the members of the Commission would be interested in helping out with this event he would welcome them joining the group.

The Snowy Plover fencing is finished and he is working on the final grant report. He reported that we more than exceeded the original matching funds grant. We will be adding a nice slanted kiosk at the entrance to the beach.

The Pacifica Poet Laurette has been very active and very excited participating in many events.

Director Perez gave the commission details on the emergency Crespi Main Sewer project that will be starting in mid-August and how it might impact the parking lots.

Each Commissioner was given a copy of the letters that Chair Mau signed as well as a written report on the Pedestrian and Bike path.

Director Perez gave an update on the skate park as to the pros and cons of allowing bikes to use it as well.

Director Perez informed the Commission that one of the depts. part time employees passed away unexpectedly. The department has made arrangements for a grief counselor to be available for the staff.

## **XI ELECTION OF CHAIR AND CHAIR PRO-TEM**

Chair Mau called for nominations for Chair. **Commissioner Murphy nominated Commissioner Bier to be elected as Chair and made a motion to elect, seconded by Commissioner Yakabe, motion carried 5-0.**

Chair Mau called for nominations for Chair Pro Tem. **Commissioner Murphy nominated Commissioner Yakabe as Chair Pro Tem and made a motion to elect, seconded by Commissioner Kellogg, Commissioner Yakabe accepted conditionally as his job often takes him out of town. motion carried 5-0**

### **Correspondence**

**None**

**NEXT STUDY SESSION: TBD**

### **NEXT MEETING:**

**Regular Meeting – August 30, 2017**

**XII ADJOURNMENT:**

Chair Mau asked for a motion to adjourn the meeting. **Commissioner Yakabe made the motion to adjourn, seconded by Commissioner Murphy. The motion passed 5-0** and the meeting adjourned at 8:25pm.

Respectfully submitted,  
Beth Phipps  
Acting Recreation Supervisor

---

Parks, Beaches & Recreation Commission  
Mary Bier, Chair