



# City of Pacifica

## APPEAL FORM

**INSTRUCTIONS:** TO FILE AN APPEAL, COMPLETE THIS FORM AND FILE IT WITH THE CITY CLERK'S OFFICE, CITY HALL, 540 CRESPI DRIVE, PACIFICA, CA 94044, NO LATER THAN TEN (10) CALENDAR DAYS OF THE DECISION (POSTMARK DATE WILL NOT BE ACCEPTED), TOGETHER WITH ANY REQUIRED APPEAL FEE. YOU WILL BE NOTIFIED IN WRITING OF THE HEARING DATE FOR YOUR APPEAL.

**FEES:** \$577.00 FOR APPEALS TO CITY COUNCIL (Fiscal Year 2023-2024)

**APPELLANT:** FILL IN BLANKS AND CHECK APPROPRIATE BOXES BELOW. ATTACH ADDITIONAL SHEETS IF NECESSARY. (\$577.00 FEE IS REQUIRED PER APPEAL OF PLANNING COMMISSION DECISION(S), IF FILED BY NON-APPLICANT; TREE PERMIT APPEALS; APPEAL OF PLANNING DIRECTOR/ZONING ADMINISTRATOR ADMINISTRATIVE APPROVALS)

**PROPOSED PROJECT:**

Title/Name: \_\_\_\_\_

Address: \_\_\_\_\_

Applicant/Developer: \_\_\_\_\_

**APPELLANT:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone (Day): \_\_\_\_\_

**DECISION OF (check one):** **DECISION DATE:** \_\_\_\_\_ Email Address: \_\_\_\_\_

☐ Planning Commission ☐ Parks, Beaches & Recreation Division ☐ City Staff (Title): \_\_\_\_\_

**DECISION AT ISSUE:** ☐ **APPROVAL** or ☐ **DENIAL** of:

- |  |   |  |  |
|--|---|--|--|
| <input type="checkbox"/> Use Permit                  | <input type="checkbox"/> Site Development Permit    | <input type="checkbox"/> Tentative Subdivision Map | <input type="checkbox"/> Animal Permit |
| <input type="checkbox"/> EIR or Negative Declaration | <input type="checkbox"/> Coastal Development Permit | <input type="checkbox"/> Administrative Decision   | <input type="checkbox"/> Variance      |
| <input type="checkbox"/> Parking Exception           | <input type="checkbox"/> Home Occupation Permit     | <input type="checkbox"/> Tree Permit               | <input type="checkbox"/> Other _____   |

**DESCRIBE DECISION BEING APPEALED:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DESCRIBE GROUNDS FOR APPEAL:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**APPELLANT'S RELATIONSHIP TO THE ITEM BEING APPEALED? (check one):**

☐ Project Applicant ☐ Neighbor ☐ Concerned Citizen ☐ Other \_\_\_\_\_

**APPELLANT'S SIGNATURE:** **X** \_\_\_\_\_ **DATE:** \_\_\_\_\_

Received By: \_\_\_\_\_ Fee Paid: ☐ Cash ☐ Check ☐ Online

Receipt Date: \_\_\_\_\_ Receipt # \_\_\_\_\_