



**Minutes**  
**Parks, Beaches and Recreation Commission**  
**City of Pacifica**

**REGULAR MEETING – 7 PM**

Wednesday, May 25, 2022

VIA Zoom: <https://us06web.zoom.us/j/95832189618>

**CALL TO ORDER:**

**Chair Abbott:** called the meeting to order at 7:01pm.

**I PLEDGE OF ALLEGIANCE:**

**Chair Abbott:** led the Pledge of Allegiance.

**II ROLL CALL:**

**Commissioners Present:** Chair Abbott, Commissioners Benton-Shoemaker, Lusson, and Nicolari

**Commissioner Absent:** Commissioners Heywood and Kellogg

**Staff Present:** Director Michael Perez, Deputy Director of Public Works Sam Bautista, Recreation Specialist Rebecca Collier and Acting Recreation Assistant Supervisor Anthony Schriver

**III APPROVAL OF MINUTES:**

**Chair Abbott** called for the approval of the minutes. **A motion was made by Commissioner Benton-Shoemaker, seconded by Commissioner Nicolari, and motion carried 4-0.**

**IV ADOPTION OF THE AGENDA:**

**Chair Abbott** called for approve the agenda of the 05/25/2022 meeting. By a show of hands **Approval carried 4-0.**

**V SPECIAL PRESENTATION:**

City of Pacifica-Deputy Director of Public Works Sam Bautista introduced Matthew Gaber Principal, Landscape Architect from NCE to the commission and explained his and his company's background. He gave an overview of the Pacifica four Priority Parks Project conceptional plans, with the primary focus on new play equipment, safety surface, ADA access and providing some amenities such as benches for the parks listed below:

- Brighton Mini Park
  - Sanitary sewer, storm drains and underground utilities located under the park that will impact the design
  - Reviewed entrance into the park and ADA access, would increase the width of the sidewalk and open entry into the park
  - Entrance of the park may include a water station with a bottle fill and signage for park rules

- Replace play surfaces to make accessible and install safety surfacing
- Replace play equipment with four new play structures due to the size of the park it limited the number and size of play equipment but will focus on each play equipment on 2 to 5-year-old children and 5- to 12-year-old children. Which will include: 2 seat swings, two play structure and a rope climbing structures
- Create gathering spaces with new seating and a picnic table
- Replace existing fencing with new four-foot fence
- Planting is to be determine

**Chair Abbott:** Asked, to pause at after each park is presented for commissioners to ask question.

**Commissioner Benton-Shoemaker:** Commented, all the neighbors near Brighton Mini Park will be excited with the improvements to the parks play area. She is also interested in parks as green spaces, and feedback she received from Pacifica residents that utilize the dog park in Pacifica, appreciate trees near seating areas in parks. Could there be a consideration for shade near the seating areas in the Priority Parks Project?

**Matthew Gaber:** Replied, shade has become more important in parks due to climate change. Some types and color of surfaces may become hot and unpleasant. Good idea to include some shade to the areas.

**Chair Abbott:** Stated, she wants to ensure the inclusion of water bottle filling stations as part of the drinking fountain will stay in the design of the parks, since Pacifica as a community through the years has worked to eliminate single use plastic. She asked about the durability of the rope climbers, and concerned equipment might be vandalized with cutting of rope, and what type of rope is utilized?

**Matthew Gaber:** Responded, nylon rope with  $\frac{3}{4}$  inch in diameter, substantial pieces of rope that are used on the equipment, and he had not heard of that type of vandalism to the equipment. If it did happen, the rope can be easily replaced. There will be one manufacture for all the play equipment installed in the parks and will provide easier access to replacement parts.

**Chair Abbott:** Asked, to clarify the ground cover colors that are shown on the conceptual plans the colors that will be installed at the parks.

**Matthew Gaber:** Answered, at this point there is artistic license, with rubberize pavement there are several colors and there can be different mixes. Blue areas will be predominately blue with different shades of blue mixed in to make it colorful, fun, and interesting. The reddish area indicated on the conceptual drawings are poured concrete and color can be integrated and treated the concrete surface.

**Chair Abbott:** Thanked, Matthew Gaber for the information and inquired if the picnic table is ADA accessible?

**Matthew Gaber:** Replied, yes

**Chair Abbott:** Asked, would it be standard to have just one picnic table at Brighton Mini Park?

**Matthew Gaber:** Answered, yes for that size of Brighton Mini Park. His company had been to the park at different times to observe usage patterns of the park. The Park seems to get most usage during weekend mornings and weekdays with care givers and stay at home parents. Brighton Mini Park would not be a destination park. Designed each of the Priority Parks with focus on the

neighborhood where the park is located.

**Chair Abbott:** Asked, why is the curb cut sidewalk an issue?

**Matthew Gaber:** Replied, when the sidewalk changes levels it becomes an accessibility issue and when entering a park, it should open for gathering to have space to move. For Brighton Mini Park this may have been left over from when the neighborhood was first built.

**Chair Abbott:** Inquired, if Deputy Director Bautista if he had any history to add around the curb cuts at Brighton Mini Park.

**Deputy Director Bautista:** Answered, he does not know the history of the lot for Brighton Mini Park. Logically the builder of the subdivision may have installed the curb cut where they thought a driveway was going in.

**Chair Abbott:** Commented, she thought it might be easier for strollers to approach and thanked Matthew Gaber for the information and education. She would also like to speak about signage at the parks later since in the past Parks, Beaches and Recreation staff did work on standardizing signage at the parks.

- Imperial Park
  - Curb cut at this park is for vehicle maintenance access and install a removeable bollard to restrict vehicle access to only authorized vehicles
  - There is a 5% grade slope in the park and drainage will not be an issue for the park
  - More space to create larger play area and create a wide range of activities structures
  - Replace play surfaces to meet ADA standards and install safety surfacing
  - Pathway entrance of the park would be widened to open to the play area and play equipment and create more of a visual invitation from the entrance/pathway
  - Focus on the park is to create play area and structures for 2 to 5-year-old children and 5 to 12-year-old children. To include swings with 3 seats, one full size play structure for children ages 5 to 12, one full size play structure children ages 2 to 5, each play structure would include one slide
  - Seating area may include a water station with a bottle fill, picnic tables, trash receptacles and signage for park rules
  - Tracks around park are meant for scooters or bikes to ride around
  - Planting may include hydro-seeding with native drought resistant grass to infill the area and trees.

**Commissioner Benton-Shoemaker:** Asked, if Matthew Gaber was familiar with Fairmont Park? Because Fairmont Park receives lots of usage due to access to parking. She had seen cars driving on the path to the Imperial Park and parking on the ball court. She thinks Imperial Park would be utilized more if there was official parking for the park and may want to address in the future. She understands that play structures are the priority and after that she would prioritize planting and landscaping.

**Matthew Gaber:** Replied, not familiar with Fairmont Park and appreciated the observation and feedback. He would defer to Deputy Director Bautista and Director Perez for vehicle access. The access point is narrow and would need to be widen an issue could be the houses that are near the access path and the

amount of space it may end up taking from the park and is something that could be investigated.

**Commissioner Benton-Shoemaker:** Commented, she understands if it would not work, and she can see the difference in the usage of the parks.

**Deputy Director Bautista:** Commented, there will be a public engagement process that NCE is contracted to do pop-up events at the parks on the priority parks list. There will be invitation sent to the neighbors near each priority park and should receive usage information from the pop-up event.

**Commissioner Benton-Shoemaker:** Remarked, Fairmont Park has trees that shelter from wind, whereas Imperial Park has more wind because it has less as barrier from the wind. Some Park goers enjoy and are more interested in Fairmont Park for that reason.

**Director Perez:** Stated, parking was discussed in length in meetings and most other parks are lacking in parking. Growing up near Imperial Park was a very much a neighborhood park. He would have concerns about the houses near the entrance of the park, due the amount of space needed to build a proper access road and sidewalks into the park. He also acknowledges the lack of parking may need to be reviewed due to the potential of the park. He also agreed with Deputy Director Bautista that the pop-events should give useful information on the parks.

**Chair Abbott:** Commented, parking is a good point, and the Imperial Park neighborhood can be difficult to park due to how close the houses are to each other and the driveways break-up space for parking.

**Commissioner Nicolari:** Mentioned, slope that connects with Hickey Boulevard to access social trails. He asked if that is owned by the City? If so, could the scope of the Imperial Parks vision include that section to make a formal part of the park and that it is a nice area.

**Commissioner Benton-Shoemaker:** Commented, the addition of signage would be helpful. The trails are wonderful but can be confusing if they are part of the park.

**Director Perez:** Stated, there are several informal trails that can be accessed to the park.

**Commissioner Nicolari:** Responded, he is not sure who owns the land with the trails.

**Chair Abbott:** Asked, to clarify the seating around the play area and if there was a plan to install other seating around the park that is not around the play area, for other park goers to enjoy the views and outdoor area?

**Matthew Gaber:** Answered, more seating could be easily incorporated, focused more on the play area. They could place informal paths with mulch for access to other seating locations in the park.

**Chair Abbott:** Responded, she was thinking of elderly people who may need a different surface for stability.

**Commissioner Benton-Shoemaker:** She agreed with Chair Abbott about seating for seniors in other sections of the park and the additional seating under the trees may be help for seniors. She added that all the proposed improvements would be welcomed improvements. She is fond of the separation of each age groups play structures and would hope for clear signage stating the appropriate ages for each play structure.

**Commissioner Nicolari:** Commented, he liked the idea of maintaining the southern end of the park as open space for informal play.

- Marvilla Park
  - Entry pathways into the park and seating are not ADA compliant and will be replaced to meet ADA standards
  - Install new pathway around the park
  - Each play area are surrounded by cement curbs and will be removed to meet ADA accessibility standards
  - Replace play surfaces to meet ADA standards and install safety surfacing
  - Create play area and structures for 2 to 5-year-old children and 5 to 12-year-old children. To include swings with 2 seats, one full size play structure for children ages 5 to 12, one full size play structure children ages 2 to 5, each play structure would include at least one slide
  - Seating area may include a water station with a bottle fill, picnic tables, trash receptacles and signage for park rules

**Commissioner Abbott:** Stated, the park is very well used by children and teens at different times of the day. She asked about what waste bins will be utilized at each park site?

**Matthew Gaber:** Answered, trash receptacles will be placed within 6 feet of the picnic tables and to be determined type trash receptacles would be installed.

**Chair Abbott:** Remarked, important to consider three stream trash, compost, and recycling containers to keep up with what the City of Pacifica is trying to do for the environment.

**Deputy Director Bautista:** Responded, good point because the City has slowly been changing out waste bins to three stream containers. For example, the Community center and Frontierland park have been changed. The City received a grant to fund the changing to the containers. Conversation with fields services group to figure out what locations would need certain containers and ensure that they can be maintained.

**Commissioner Benton-Shoemaker:** Commented, she likes all the play structures and will create equality with Frontierland Park.

**Commissioner Lusson:** Commented, his family personally uses the park and likes the upgrades presented for Marvilla Park.

- Skyridge Park
  - Major and local powerlines going through park that will create some limitations. Access will be needed for maintenance and play equipment should not be located directly under the powerlines
  - Sanitary sewer manhole is located at the entry
  - Claridge Drive is a dead end, installation of two ADA parking spaces, new sidewalks, and entrance into park
  - Move play equipment near entry and away from powerlines
  - Create play area and structures for 2 to 5-year-old children and 5 to 12-year-old children. Include swings with 3 seats, one full size play structure for children ages 5 to 12, one full size play structure children ages 2 to 5, each play structure would include one slide
  - Seating area may include a water station with a bottle fill, picnic tables, trash receptacles and signage for park rules
  - Replace play surfaces to meet ADA standards and install safety surfacing with different top coloring
  - Tracks around park are meant for scooters or bikes to ride around

- Planting may include hydro-seeding with native drought resistant grass to infill the area and trees

**Chair Abbott:** Commented, not many folks know about Skyridge park and is utilized more by the neighborhood.

**Matthew Gaber:** Mentioned, it is a hidden gem with beautiful views of ocean. There are two basic types of play equipment, the first being accessible by child by the ability to pull themselves up by hand. The second, is fully accessible and has ramps, various play experiences for sensory, no slides or tunnels in those play structures and rather large equipment. Through discussion with the City of Pacifica staff, it was determined to find another park in the City with the space to convert to a fully accessible playground and make it a destination park.

**Chair Abbott:** Thanked, Matthew Gaber for the additional information on accessible parks because there has been interest in building one in Pacifica. She commented, the plans for Skyridge Park are a larger developed footprint than the current footprint and she will be interested in the feedback from the nearby community.

**Commissioner Benton-Shoemaker:** Asked, play area is being moved and will there still green space available?

**Matthew Gaber:** Answered yes, the play structure's location was purposely moved near the trees for shading.

**Commissioner Benton-Shoemaker:** Replied, great and will the bench in the seating area have shade?

**Matthew Gaber:** Replied, the area will receive a bit more sun but might be able to move towards the shaded area.

**Commissioner Benton-Shoemaker:** Responded, might be an opportunity to install seating in other areas of the park for seniors or others to utilize.

**Commissioner Abbott:** Commented, she appreciated the presentation and ideas for the Priority Parks Project and can there be a discussion on the community outreach for the project.

**Deputy Director Bautista:** Replied, would like to lay out the plan and receive comments from the Parks, Beaches and Recreation Commission. Post cards will be mailed to residents living within 300 feet of each one of the Priority Parks with information about the pop-up event one side and the conceptual plan of the park on the other side. He asked if the Commissioners had comments, concerns, or ideas to share for the pop-events?

**Chair Abbott:** Asked, if the pop-events would only be scheduled for one day and to clarify if there will be a website with information with a way to share comments on Priority Park Project?

**Deputy Director Bautista:** Answered, the City will have a website address with email address to share information. He also wants the information to be age friendly methods that may not include electronic information or can send comments to City Hall, he wants to encompass the whole range of residents from the tech savvy to those who may not be tech savvy. To ensure as much public engagement as possible on the Priority Park Project.

**Chair Abbott:** Asked, could there be the creation of large format signage with the conceptual plan and pop-up event information place at each park, so that park users can view the information?

**Deputy Director Bautista:** Responded, Good idea and could post along a

fence or in another area that would be visible. He will also ask the field services to help get the information out about the pop-up events.

**Commissioner Benton-Shoemaker:** Asked, will all the pop-up events be happening on the same day or different days?

**Matthew Gaber:** Replied, the events will take place on different days.

**Commissioner Benton-Shoemaker:** Remarked, she liked the sign in the parks idea because frequent parks users will be able to notice the information. The information for the pop-up event should be posted on Connect with Pacifica, Nextdoor App, and Pacifica Tribune with the schedule of the pop-up events would be effective.

**Deputy Director Bautista:** Responded, the standard for the City to utilize social media platforms such as, Facebook, Nextdoor and Connect with Pacifica to convey information to the public. Good idea of placing an article in the Tribune.

**Commissioner Benton-Shoemaker:** Commented, reach out to the Tribune editor to convey the story. Would hope that after the pop-up event and data has been compiled that Parks, Beaches and Recreation Commission would receive a report.

**Deputy Director Bautista:** Replied, yes and will help refine the Priority Parks design. The team working on the Priority Park Project wants to ensure that all stakeholders have input in during the design process and are pleased with the outcome.

**Commissioner Benton-Shoemaker:** Remarked, this project will create equality across Pacifica in improving the parks in the communities.

**Chair Abbott:** Requested, for a time to review park signage? To safeguard consistent format and address any issues.

**Director Perez:** Replied, Staff did a sign inventory before Deputy Director Bautista arrival and gone by the wayside for several reasons. Is a useful tool to track of sign location and there are a large amount signs even for the smallest parks. There are signage issues that will be taken care of in next year's Capital Improvement Program. There is not the funding to address all the signs needed and funding will focus on the beach trail signage. Deputy Director Bautista and Director Perez will have a conversation about the inventory and how Public Works can use the information. The initial idea was to use the information to track the signage that needed to be replaced. Staff will need to review again.

**Chair Abbott:** Responded, signage could be a topic for a future meeting to ensure that all stakeholders have consistent information.

**Commissioner Nicolari:** Asked, does the use of wood and other sustainable materials increase the cost versus the use of metal structures?

**Matthew Gaber:** replied, no it is all competitive

**Commissioner Nicolari:** Thank you and good information

**Chair Abbott:** Asked, are there supply chain issues for materials needed for the Priority Park Project?

**Matthew Gaber:** responded, good question and yes.

**Deputy Director Bautista:** Commented, for an example April 2022, Public Works ordered a play structure for the Co-op and the manufacture gave a timeline of six to eight months to receive the equipment.

**Matthew Gaber:** Commented, his company NCE is having the same experience on other project with supply chain issues and materials not being available for months.

**Deputy Director Bautista:** Thanked Parks, Beaches and Recreation

Commissioners for their input and ideas. The next step would be to send out information for the Pop-up Event to the residents within 300 feet of each park.

**Chair Abbott:** Asked, can the area be expanded to more than 300 feet?

**Deputy Director Bautista:** Replied, could expand to 400 feet or 500 feet?

**Chair Abbott:** Responded, 500 feet because these are neighborhood parks that residents may walk to access the park.

**Deputy Director Bautista:** Confirmed, information will be sent to residents 500 feet near each park and after all the data from the pop-up events has been collect, they will come back to the Parks, Beaches and Recreation Commission to communicate their findings gathered and refine the designs for the Priority Park Project.

## **VI ORAL COMMUNICATION:**

**None**

## **VII ITEMS FOR CONSENT:**

Annual Report to City Council-As part of the "resolution providing for appointments, terms, reporting and reorganization requirements for commission and committees," annual reports from committees and commissions are required. Through 2017, commissioners presented an annual report to the City Council, highlighting the previous year's work. Beginning in 2018, the Council decided that all Committee and Commissions would present their annual reports on the same date. As described in the report on committees and commissions, this presentation/report should be a summary of the Commission's work for the year. Reports in 2020 were not presented due to COVID-19 but continued in June of 2021 via Zoom. This year, presentations will be given on June 13, 2022, prior to the regular Council meeting starting at 5:00pm. At the April 27, 2022, meeting, Chair Abbott, and Commissioner Nicolari volunteered to be on the Annual Report Subcommittee.

Discussion for Parks, Beaches and Recreation Commission- staff has included the DRAFT Annual Report for Commissioners to review and discuss. Staff will also share the DRAFT Annual Report Presentation. Both documents prepared with input from the Subcommittee. Any changes or edits will be made prior to the Annual Reports from Committees and Commission Study Session, scheduled for June 13<sup>th</sup>.

The 2022 DRAFT report includes sections on:

- Commission Member information/bios
- Highlights from the past year
- Meeting summaries – covering the last year
- Power Point presentation to the City Council, will summarize the report, and:
  - Highlight the purpose and duties of the Commission
  - Highlight work from the past year, including specific projects
  - What's Next section for the upcoming year and work plan

**Director Perez:** Remarkd, will make picture sizing and update Chair Abbott's term date, edits to the PowerPoint presentation, and asked for question or comments.

**Chair Abbott:** Asked, for input or comments from other Commissioners on the compilations of work by the Parks, Beaches and Recreation Commission information or PowerPoint presentation?

**Commissioner Lusson:** Thanked and stated, well done and comprehensive

**Commissioner Benton-Shoemaker:** Commented, she appreciated all the work that was done on the Annual Report for City Council.

**Director Perez:** Thanked, Chair Abbott and Commissioner Nicolari for their work on the presentation.

**Chair Abbott** called to approve the Items for Consent. **With a show of hands, motion carried 4-0.**

#### **VIII ITEMS FOR CONSIDERATION:**

#### **IX REPORTS, ANNOUNCEMENTS, AND CORRESPONDENCE FROM COMMISSIONERS:**

**Commissioner Nicolari:** Shared the following:

- Attended the Pacific Beach Coalition meeting earlier in the month and reported on the Earth Day event, there were 1,323 volunteers at local beaches and parks and about 3,000 pounds of trash was collected. Looking for volunteers for future event such as Movie Night on July 2, 2022, and several clean-ups during July 4<sup>th</sup> weekend.
- Open Space and Parkland Advisory Committee- working on their annual report and informed the Committee members that he would be available if they need Parks, Beaches and Recreation Commission.

**Chair Abbott:** Asked, Commissioner Luson, any new updates on the Bike Park

**Commissioner Luson:** Replied, Nothing new to report.

**Commissioner Benton Shoemaker:** Gave brief updates on the following:

- Attended the Beautification Advisory Committee meeting. A Girl Scout troop wanted to plant trees at Marvilla Park, and she explained since the park is on the Priority Park list and will be going through renovations it would not be the appropriate time for the planting of trees. No quorum for the last meeting but discussed landscape architecture and the changes due to climate change.
- Tree City Pacifica committee – Preparing for tree ordinance, study session and discussions with active participation in the process.

**Chair Abbott:** Gave brief updates on the following:

- Was not able to attend the last Economic Development Committee.
- The new Poet Laureate will be presented to Parks, Beaches and Recreation Commission in July or August. Their name will be shared in the July Parks, Beaches and Recreation Commission meeting and they will be attending the August Parks, Beaches and Recreation Commission meeting.
- Attended Heritage Tree ordinance update and study session on Monday, May 23, 2022
- Working with Director Perez and appreciate all staff ongoing support and follow-up with the Surf Camp permit program to move forward.
- New art shows at Sanchez Art Center starting Friday, June 3, 2022, until Sunday, June 26, 2022. Going back to three shows, main gallery artist works with a mix of chalk, flour, ash, and graphite and makes large-scale images with fingers and are amazing pieces of art. Art Guild Pacifica Show and East Gallery will have a group of artists trying to engage the community in “death positive”, to help people think about and make plans for the benefit of themselves and loved ones and provoke important conversations through art.

## **X REPORTS FROM STAFF**

**Director Perez:** He gave updates on the following:

- Return to Virtual Meetings-Monday night, the 23<sup>rd</sup>, City Council authorized virtual (Zoom) meetings for all City committees and commissions through July, resuming in person meetings in August. Will keep Parks, Beaches and Recreation Commission informed of any future changes.
- Surf Camp/School Policy Advisory Task Force Recommendations- Thanked Chair Abbott for her support and input with surf camp permit program. Staff submitted our latest response to the Coastal Commission staff's questions. We are hoping to meet with them soon to clarify any outstanding issues in hopes it will be on an agenda for approval sometime soon.
- Life Ring Buoy Station Program-Staff are working on the Coastal Development Permit application as well as meeting with Sea Valor's executive director.
- Staff updates-
  - The Child Care Technician position was reclassified to Recreation Specialist, which will give the department a total of two. New Recreation Specialist Shirley Li will be joining us mid-June. She comes to Parks, Beaches and Recreation Department from the YMCA with an extensive background in childcare
  - Part-time staff, recruiting and hiring is on-going
- Small Business Job Fair - sponsored by Economic Development Committee and City of Pacifica tomorrow here at the Community Center from 4:00pm-7:00pm. Parks, Beaches and Recreation department will attend to recruit part-time summer staff
- 4<sup>th</sup> of July Event- Is coming back starting at
  - 9:00am Rocket Run 5-mile race starts and ends at the Community Center
  - 11am-4pm at Frontierland Park with food and merchandise vendors, community groups, staff leading games with children, and music.
  - Extended invitation to the Parks, Beaches and Recreation Commission
  - Marketing will be coming soon
- Old Civic Center building move- spent many hours cleaning and packing up offices and equipment. Great job by staff particularly Recreation Coordinator Sophia Mahoney-Rohrl who coordinated the move.
- Groundbreaking for new Civic Center- Tuesday, May 24, 2022, had good turnout.
- City Economic Development Department are working with students from Stanford University on a class project to develop recommendations for the implementation of Electric Vehicle Service Equipment (EVSE) in the City of Pacifica.
  - Students have researched funding sources, incentives, and regulations for constructing electric vehicle charging stations and have provided policy recommendations for the implementation of an EVSE network with an emphasis on boosting tourism and economic growth.
  - Stanford students plan to present their findings in person on June 3<sup>rd</sup> at 12:30PM (location TBD)
  - Extended an invitation to Parks, Beaches and Recreation Commissioners to attend an in-person presentation, contact Director Perez by email on Thursday, May 26,2022.

**Chair Abbott:** Asked, to confirm the time of the EVSE presentation

**Director Perez:** Replied, Friday, June 3,2022 at 12:30pm

**Commissioner Benton-Shoemaker:** Asked, is there limited to the number of attendees?

**Director Perez:** Responded, unsure of the number but they will not invite more than capacity and not been extended to the public.

**Chair Abbott:** Asked, has the Dog Surfing Contest in August been approved as she has been seeing marketing for the event.

**Director Perez:** Replied, the event has been approved and at a good spot in the timeline for the event. Recreation Specialist Collier has been working with the event organizers to set expectation for the event organizers to meet the City of Pacifica various departments' criteria for their event to proceed. Both Public Works and Police have been involved in the process.

**Chair Abbott:** Asked, does it include restroom facilities?

**Director Perez:** Answered, yes the organizers will bring in the number of port-a-potties facilities signed off by Public Work Department Director. Police Department Chief and Public Works approved the City staffing from both departments needed for the event.

**Chair Abbott:** Responded, great and that was her only question.

**Commissioner Benton-Shoemaker:** Asked, If the Stanford students complying the report on the EVSE project are from the business school?

**Director Perez:** Answered, he will confirm that information with the Economic Development department.

**Commissioner Benton-Shoemaker:** Commented, in the past when she worked with non-profits Stanford business school had annual projects and were very helpful in various areas. She asked, did the school approach the City of Pacifica or did the City of Pacifica Economic Development Department approach them?

**Director Perez:** Answered, he did not have that information and but feels that the City reached out to Stanford Business School.

**Commissioner Benton-Shoemaker:** Replied, she can see future uses with the relationship between the City of Pacifica and the Stanford Business School.

**Director Perez:** Responded, Right, he was not aware of any project with the Stanford Business School before Chief Sustainability Finance Officer Yulia Carter arrived just over a year ago.

**Commissioner Benton-Shoemaker:** Thanked Director Perez

**Chair Abbott:** Asked for any more comments or questions for Director Perez and she commented it sounds like staff has been very, very busy.

## **XII ADJOURNMENT:**

**Chair Abbott:** Asked for a show of hands to Adjourn, **motion carried 4-0.**

**Next Regular Meeting:** 06/22/2022

Respectfully submitted by,  
Rebecca Collier, Recreation Specialist  
Parks, Beaches, and Recreation