



ADOPTED ANNUAL OPERATING AND CAPITAL BUDGET 2017-2018

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Scenic Pacifica
Incorporated Nov. 22, 1957

CITY OF PACIFICA

170 Santa Maria Avenue • Pacifica, California 94044-2506

www.cityofpacifica.org

MAYOR
Mike O'Neill

MAYOR PRO TEM
John Keener

COUNCIL
Sue Digre
Sue Vaterlaus
Deirdre Martin

June 26, 2017

To the City Council and the Community of Pacifica,

On behalf of the City staff, I am pleased to present a balanced operating budget for Fiscal Year 2017-18. Like many in the past, this budget development process has not been an easy one and required many changes to continue to provide services and meet community needs.

The 2017-18 Operating Budget is designed to deliver an even greater degree of clarity and understanding of the City's financial status. Staff and I continue to move the City forward and appreciate the support and patience of the Council and the community.

2017-18 Operating Budget Development

In reviewing the 2017-18 Operating Budget, readers will find that we continue to rely on the following themes included in the last two years' operating budgets:

- ❖ **Pursue cost recovery.** The City continues to move toward achieving full cost recovery as appropriate in setting our fees and charges.
- ❖ **Budget annual expenses at or below annual revenues.** We continue to maintain our projected expenses at or below projected revenues for 2017-18, and not rely on reserves or one-time revenues to meet ongoing financial needs.
- ❖ **Align one-time money to cover one-time expenses** rather than ongoing operations. This is a direction that the City has been moving toward for some time and a "best practice." The 2017-18 Operating Budget continues the practice of appropriately aligning these funds.
- ❖ **Increase financial transparency.** Staff continues to be focused on sharing financial information in such a way as to engender trust in how the City manages the public's money.

This balanced operating budget has taken several months to complete and includes preparing revenue and expense projections, understanding the result, and developing strategies for bringing them into balance. In addition, this 2017-18 Operating Budget document continues to

be presented as a comprehensive summary view of the City's fiscal health in an easy-to-read format. We continue to conservatively project tax revenues and to recommend appropriate increases to our fees and charges that help offset increased costs.

Working together, the staff developed a number of strategies to meet the City's needs and bring the budget into balance. The following summarizes the key recommendations accepted by the City Council and included in the 2017-18 Operating Budget.

2017-18 Work Plan and Goals

Cities typically identify goals and plan activities on an annual basis in the spring so that city resources can be aligned with achieving or completing them during the budget development process. Our current work plan was adopted on February 13, 2017. A copy of this plan is included in this budget document.

The purpose of the Work Plan is to ensure clear expectations and that the City's finite resources are efficiently directed toward Council-approved activities.

The Work Plan doesn't include all the services the City delivers nor all the projects underway. Using an iceberg analogy, the Work Plan represents projects and initiatives that appear "above the water line" and are highly visible to the Council and the community. Below the "water line" and not as visible but at least equally important are the myriad foundational activities City staff engage in every day to serve the community such as issuing permits, patrolling streets, responding to emergencies, mowing lawns, hiring employees, operating the sewage treatment facility, etc.

Tax Revenues

Pacifica's revenues are modestly increasing as the economy improves. For 2017-18, trends contributing to the increase include more homes sold and at higher prices as the housing market improves, more meals eaten in our restaurants, and more visitors staying in our hotels. This positive growth is reflected in the projected property tax revenues expected to increase by 2.75% and transient occupancy tax (hotel tax) projected to increase by 1.0%; overall our tax revenues are expected to increase by 2%.

Excess Educational Relief Augmentation Fund (Excess ERAF)

Another significant financial change continued this year is to treat "Excess ERAF" funds¹, a significant source of discretionary revenue, differently than in the past and to segregate it from City operating funds. As staff reported in 2014, San Mateo County began advising cities and other agencies in 2011 to begin treating these revenues as "one-time funds" and not to include them in

¹ San Mateo County collects property taxes and deposits a portion into the Educational Relief Augmentation Fund (ERAF) to fund K-12 schools and community colleges. Excess ERAF is the revenue that remains after all schools receive funding that meets the State mandated funding levels. Excess ERAF revenues, prior to the dissolution of Redevelopment, were to be returned to the taxing entity (City) from which it was collected. The legislation dissolving Redevelopment Agencies (RDA) changes how property taxes are distributed for school funding and eventually eliminates Excess ERAF and its subsequent distribution to cities. The exact timing of this change remains uncertain.

the operating budget as ongoing revenues because the funds are not expected to continue indefinitely. Starting in 2015, we established a new fund, Fund 30, to hold the revenue prior to appropriation toward Council-determined projects or initiatives.

These funds have become the primary source of monies available to respond to City emergencies. ERAF continues to be the source of matching funds for Federal and State grants, secured for the repair and preservation of City infrastructure damaged during the El Nino storm season of 2015-16, as well as the Federally Declared emergency of 2017. Actual grant amounts and matching funds are still being realized as the City goes through the project design and construction process.

These funds have also been the source for grants to local Pacifica agencies and groups such as the Pacifica Resource Center and the Pacifica Beach Coalition.

Loan from Fund 34 to General Fund to Smooth Pension Obligation Bond Payments

As part of the 2014-15 Budget, the City Council approved an inter-fund loan between *Fund 34 – Sewer Facility Construction Fund* and *Fund 01 – General Fund* to help smooth repayment of the 2010 Pension Obligation Bonds through 2020-21. The 2017-18 budget includes the first of four annual payments from the *General Fund* to the *Sewer Facility Construction Fund* for the repayment of the loan. Please see the “Pension Obligation Bond Loan Repayment” section of the budget for more information.

Conclusion

Taken in total, the City's funds are clearly “in the black” and able to cover obligations for 2017-18. The complicating factor is that most of the funds are not interchangeable because the revenue source has restricted the types of expense eligible for the funds. This makes tracking the revenues and expenses for each fund necessary, and repaying or replenishing the deficits a requirement.

Longer Term Challenges

The difficulty we faced in delivering a balanced operating budget this year is not new—in fact, such circumstances have unfortunately become the norm for Pacifica. Looking ahead, the City will continue to face an uphill battle in terms of expenses outpacing revenues.

Drawing new business to Pacifica and encouraging appropriate economic development where possible are significant avenues at this time for growing revenues. The City Council also established a new Economic Development program in 2014-15. The past year has seen progress toward realizing the City Council's vision toward economic vitality and fiscal sustainability for Pacifica. This includes improvements to Palmetto Avenue and negotiations with a developer for the potential future construction of a hotel within the City.

While meeting daily operating needs to continue services tends to be our primary focus, the continual deterioration of Pacifica's infrastructure (e.g., streets, storm water system, and civic buildings) is an even larger problem.

Gratitude for Staff's Work on the 2017-18 Budget

The City staff has shown a great deal of flexibility in responding to the many changes introduced around City financial activities. Indeed, developing the operating budget and preparing this operating budget document have required many hours of preparation and quality control that I recognize and truly appreciate. They have worked in concert and their teamwork has contributed to this operating budget's successful completion.

In particular, I want to recognize the efforts of the Executive Team—Police Chief **Dan Steidle**; Planning Director **Tina Wehrmeister**; Public Works Director **Van Ocampo**; Public Works Deputy Director Waste Water Treatment Plant **Louis Sun**; Public Works Deputy Director Field Services and Engineering **Evan Albert**; City Clerk **Kathy O'Connell**; Parks, Beaches and Recreation Director **Mike Perez**; City Attorney **Michelle Marchetta Kenyon**; Deputy Fire Chief **Shane Lauderdale**; and especially Assistant City Manager **Lorenzo Hines, Jr.** and Financial Services Manager **Vivian Penaredondo**—as well as the staff of the Finance Department—Staff Accountant **Ying Chen**, Accounting Technicians, **Mario Xuereb**, and **Meg Callanan**—and my executive assistant **Sarah Coffey**, each of whom played a crucial role in putting this operating budget together.

Finally, I want to thank the **City Council** for its stewardship through the budget development process, and its unwavering support of staff in moving the City of Pacifica forward.

Sincerely,



KEITH BRESKIN
Interim City Manager

THE 2017-2018 BUDGET

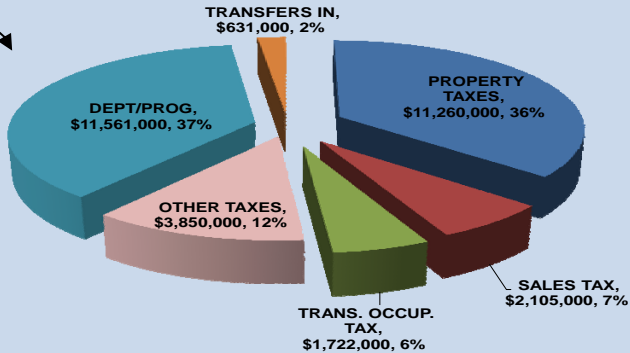
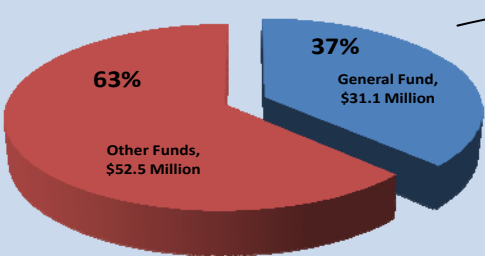
Here is an overview look at Pacifica’s anticipated revenues and expenditures in the Fiscal Year 2017-2018 Operating Budget.

General Fund: Total Revenues

General Fund Total Revenues 2017-2018

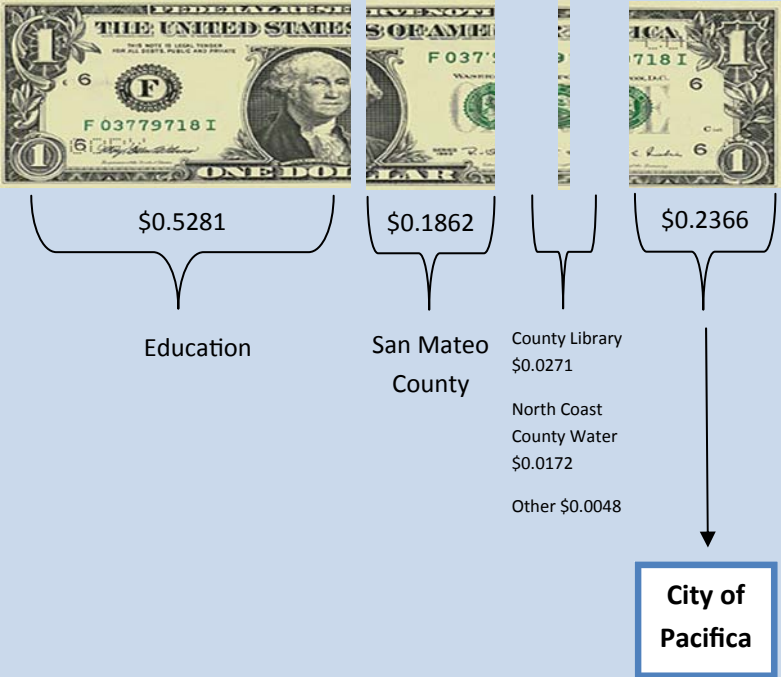
\$31.1 million

All City Appropriations 2017-2018
\$83.6 million

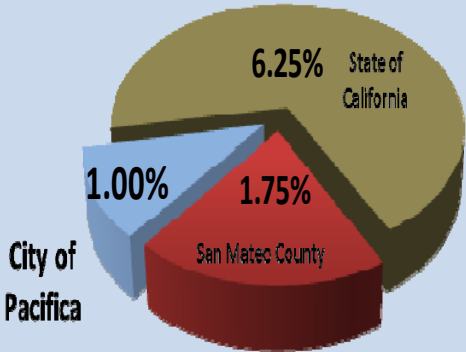


Other Funds
(Restricted Funds)
\$52.5 Million

Your Property Tax \$1



Your Sales Tax - 9%



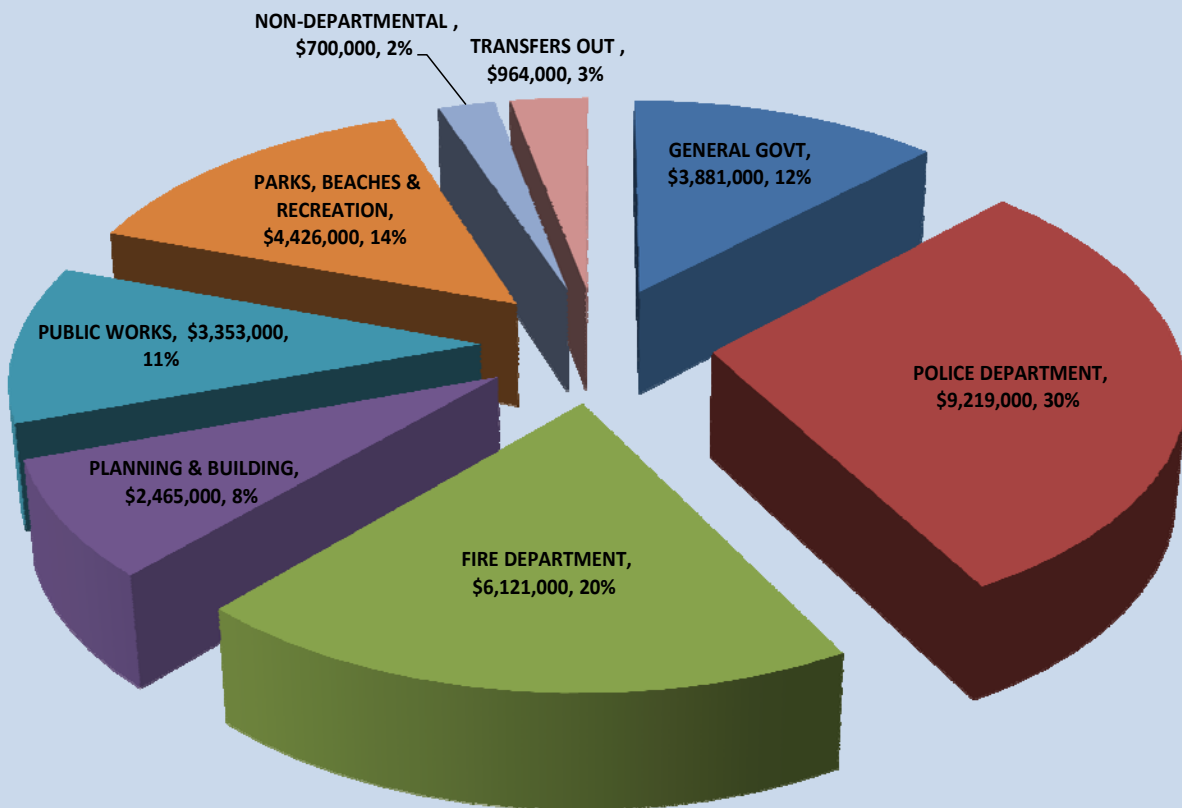
BY THE NUMBERS

The budget serves as a business plan to help the City and Community prioritize funding and plan for the future.

General Fund: Total Expenditures

General Fund Total Expenditures 2017-2018

\$31.1 million



**CITY OF PACIFICA
WORK PLAN
2017-2018**



**ADOPTED
FEBRUARY 13, 2017**



Scenic Pacifica
Incorporated Nov. 22, 1957

City of Pacifica Goals

Adopted by the City Council

October 24, 2016

- **“Fiscal Sustainability”** includes investing in economic development to increase revenues, funding a reserve/emergency fund, and being well prepared for grant opportunities.
- **“A Connected Community”** includes taking actions to restore trust in city government, expanding communication, and building community.
- **“Stewardship of City Infrastructure”** includes repairing/replacing outdated city facilities such as city hall, the libraries, fire stations, etc., improving streets, and responding to impacts of sea level rise.
- **“A Healthy and Compassionate Community”** includes addressing affordable housing and mental health services, investigating strategies related to homelessness, and supporting youth services.
- **“Preserve and Enhance Natural Resources”** includes mapping out parks and open space, preserving hillsides and beaches, paying attention to flora and fauna needs, and environmental health.
- **“A Strong Workforce Infrastructure”** includes strategies to address employee retention and attraction challenges, engaging staff in decision-making, and recognizing staff.
- **“Maintaining a Safe Community”** includes supporting our first responders (police, fire, public works), responding to storm emergencies, protecting our infrastructure (streets, sidewalks, water), and engaging in emergency preparedness activities.

CITY OF PACIFICA WORK PLAN FY2017-18		Goal Achieved*						Lead Depts.	Lead staff	STATUS	
<i>Adopted 2-13-17</i>		FS	CC	SCI	HCC	PENR	SWI	MSC		UPDATED AS OF 2-28-17	
Council Priority	PROJECTS & INITIATIVES										
1a and 1b	Rent Stabilization & Just Cause Eviction: Council combined it's interest in revisiting rent stablization/just cause eviction (1a) with the current activities of the Rent Advisory Task Force (1b) to indicate a desire for further discussion.				X				Planning Dept.	Planning Director & PBR Director	DISCUSSION AND DIRECTON NEEDED - Staff is working with County mediation organization to support the Rent Advisory Task Force in developing an advisory measure related to rents; Council indicated interest in reconsidering Task Force's charter and/or giving staff new direction on this topic. At this time, the Task Force is asked to continue its work toward developing a Rent Advisory Measure. In addition, staff will prepare a report on this topic that includes a draft ordinance and place on an upcoming agenda so that Council can discuss in more detail.
2	Economic Development Program: Program focus (1) Support Existing and Prospective Businesses and Commercial Property Owners, emphasizing Hotels/Visitor-Serving uses; (2) Build Partnerships for broad success with Chamber of Commerce, and community organizations; (3) Facilitate Economic Development Committee's recommendations and activities as directed by City Council	X	X						City Manager's Office	Economic Dev. Mgr. (w/ support from other depts.)	PROGRESS UNDERWAY - The Beach Blvd hotel development project advanced to improve Pacifica as a hotel destination; Business support provided as needed; Partnerships for collaboration on elements of Palmetto Streetscape Phases II – IV (w/Pacifica Historical Society, Rotary Club, Sanchez Art Center, etc.). Economic Development Committee (EDC) priorities presented to City Council September 2016: improving web presence, signage related to destinations and services, and using "In Pacifica"; and, EDC and staff launched specific outreach to Palmetto "Main Street" area businesses, as well as general outreach to businesses city-wide. Palmetto Streetscape Phase I Groundbreaking anticipated Spring 2017.
3	Sea Level Rise: Participate with other agencies in regional planning activities; prepare sea level rise policy by exploring "asset protection" and the role of sand replenishment and beach nourishment; include analysis of replacing Beach Blvd. sea wall vs. rerouting of existing infrastructure.			X		X		X	City Manager's Office/ Public Works	City Manager / Public Works Director	PROGRESS UNDERWAY - Sea Level Rise study session held on 9/27/16; Results reported to Council and policy direction received from Council on 10/10/16. Adaptation Planning and Local Coastal Land Use Plan Update grant agreement received and under review. City grant applications to the State for repairs to 12 sites successful; City will receive \$1 million; mitigation grant for reinforcement of 300 block of Esplanade Ave. pending; US Army Corp of Engineers accepted three project sites, including the Beach Blvd. sea wall/promenade, for "Federal Interest Determination" as part of its Section 103 program.
4	Implement the Climate Action Plan: The Climate Action Plan (CAP) was developed by citizens' committee, staff and consultant services; adopted by the City Council in 2014; implementation plan presented to Council in 2016 for updating process.		X	X		X			Planning Dept. but will require involvement of all	TBD	NEW - Staff will develop next steps for implementation of the CAP in City activities; Council is especially interested in the public transporation, pedestrian and bicycle mobility elements; the results will be presented to the City Council.
5	Develop and Implement Marijuana Policy and appropriate regulations.	X			X			X	Police Dept. but will require all depts.	Police Chief	NEW - Based on initial direction from Council in January 2017, staff is developing regulatory options and recommendations related to the sale, distribution, delivery, growth, and taxing of cannabis. Staff is also gathering community input. Based on all information, staff will return the the Council for further direction.

*FS: Fiscal Sustainability; CC:Connected Community; SCI:Stewardship City Infrastructure; HCC: Healthy/Compassionate Community; PENR: Preserve Enhance Natural Resources; SWI: Strong Workforce Infrastructure; MSC: Maintain Safe Community

CITY OF PACIFICA WORK PLAN FY2017-18		Goal Achieved*						Lead Depts.	Lead staff	STATUS	
<i>Adopted 2-13-17</i>		FS	CC	SCI	HCC	PENR	SWI	MSC		UPDATED AS OF 2-28-17	
Council Priority	PROJECTS & INITIATIVES										
	6 Continue planning efforts toward construction of a new Pacifica Library: continue working with Pacifica Library Foundation and San Mateo County Library staff on planning efforts that lead to the construction of new consolidated facility.	X	X	X	X	X Grn Bld			Planning Dept.	Planning Dir. With assist from CM, others	PROGRESS UNDERWAY - Architecture firm Group 4 retained to prepare schematic design for the library. Bond measure to fund building construction on November '16 ballot received majority support but did not achieve 2/3 threshold. Post election community survey received via City Hall Listens. Staff is preparing summary of survey results. Library Advisory Committee continues to meet and provide valuable feedback. With adoption of the Work Plan 2017-18, staff has scheduled a report on the March 27 agenda so that Council can discuss in more detail.
7	Short Term Rentals: Prepare regulations and land use requirements to manage and tax Vacation Rental By Owner (VRBO), AirBNB, and conversion of apts to short term rentals; collect potential transient occupancy tax, other revenue possibilities	X			X				Planning Dept.	Planning Director / City Attorney's Office	EFFORT STARTED - staff will prepare an informational item for a future City Council agenda to receive direction on policy development.
8	Affordable Housing needs: Identify how the City can support the development of affordable housing; update housing related provisions to the zoning ordinance (second units); streamline remodel/home improvement permitting; continue participation in the Homeless Outreach Team.	X			X		X		Planning Dept.	Planning Director / Police Captain	PROGRESS UNDERWAY - Council and staff are participating in various regional efforts to address housing issues; an RFP has been issued to retain a consultant to assist staff with Housing Element Action Plan implementation. The Action Plan includes but is not limited to: Reasonable Accommodation Ordinance, update Density Bonus Ordinance to comply with State law, develop ordinance to allow Emergency Shelters and transitional and supportive housing by-right. Staff is working on updating the Municipal Code regarding Accessory Dwelling Units to come into compliance with State law. Streaming remodel/home improvement permitting on-going. Investigating new approaches, i.e., Tiny Houses, SMC Community College District Faculty/Staff housing. Staff augmentation contract under development.
9	Continue work toward improving streets and roadways/increase Pavement Condition Index (PCI): PCI Report was presented to Council in spring 2016; Pacifica's average score of 55 on 2016 PCI Report on scale of 1-100; ideal is 85	X	X	X				X	Public Works	Public Works Director	PROGRESS UNDERWAY - PCI Report presented to Council; new funding sources needed to improve PCI. Staff applied and received \$641,000 in paving money from the One Bay Area Grant (OBAG) 2 Program, to be used to repave Linda Mar Boulevard from Adobe Drive to Alicante Drive as well as Oceana Boulevard from Milagra Drive to Monterey Drive. We will need a total of \$40.7 million within the next 5 years or 8.2million per year to increase the PCI from 55 to 84.

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CITY OF PACIFICA WORK PLAN FY2017-18		Goal Achieved*						Lead Depts.	Lead staff	STATUS	
<i>Adopted 2-13-17</i>		FS	CC	SCI	HCC	PENR	SWI	MSC			
Council Priority	PROJECTS & INITIATIVES										
	10 Highway 1 Widening Alternatives		X	X		X		X	City Manager's Office	City Manager / Public Works Director	PROGRESS UNDERWAY - Outreach activities begun: Tribune column on topic and new webpage with key documents posted launched in July 2015; Fog Fest Sept. 2015; webpage updated with photo simulations; traffic signal adaptive system explored as possible improvement pending response from CalTrans. Additional progress delayed by other Council priorities and local emergency response. Further discussion of this topic has been agendized for March 13, 2017.
11	Airport Noise - giving greater visibility to the City actions to reduce aircraft noise from SFO.		X		X				City Manager's Office	Interim CM	NEW - A City Council member has been serving on the SFO Roundtable to represent Pacifica's concerns about increased aircraft noise. The City has sent a letter to the FAA in concert with the SFO Roundtable participants; Roundtable is awaiting a written response from FAA expected in February. Additional City attention was deemed necessary.
12	Conduct a Needs Assessment for New City Facilities: Many City facilities are not able to meet a variety of community and employee needs including accessibility challenges, inadequate space for staffing needs, technology incompatibilities, etc., nor achieve maximum efficiency and customer service by combining certain City services into a single location.	X		X			X	X	Public Works	Public Works Director / City Manager	RESTARTING - prior needs assessment conducted in 2008; report reviewed; further progress was on hold due to other Council priorities and local emergency response. Council members indicated interest in restarting discussions with other government agencies such as the Pacifica School District, the Jefferson Unified High School District and the North Coast County Water District to explore opportunities for joint facilities that achieve economies of scale and are more convenient for the public.
13	Homeless Issues								Police Dept.	TBD	NEW - More direction from the City Council is needed on this item and can be provided during the discussion of the Work Plan or could be agendized for a later City Council meeting.
14	Complete General Plan Update: Complete community outreach needed to adopt new General Plan; develop implementation plan; consider changing zoning of Beach Blvd.	X	X	X	X	X			Planning Dept.	Planning Director & Public Works Director	PROGRESS SLOWED - Outreach activities conducted at Fog Fest 2015 & 2016 and EcoFest 2016; additional activities planned were delayed by other Council priorities. Will agendize the topic for further Council direction.

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CITY OF PACIFICA WORK PLAN FY2017-18		Goal Achieved*						Lead Depts.	Lead staff	STATUS	
<i>Adopted 2-13-17</i>		FS	CC	SCI	HCC	PENR	SWI	MSC			
Council Priority	PROJECTS & INITIATIVES										
15	Introduce Priority-Based Budgeting for FY2017-18: this budgting process shows how City funds are used to meet community priorities by viewing City activities by program rather than department; process begun in 2015.	X	X	X	X	X	X		City Manager's Office	Assistant City Manager/ Financial Services Mgr.	PROGRESS UNDERWAY - A cross-departmental team of staff attended the Priority-Based Budgeting conference in August 2015 & 2016 to learn about the process; staff has developed a revenue manual and a program inventory; finance staff currently preparing the fiscal health model and the cost allocation information needed. Efforts are underway to develop a PBB model that can be used for the development of the 2017-18 budget. Staff to brief Council on the methodology of the model and the PBB process overall prior to budget presentation and deliberation for FY 2017-18.
16	Establish a Priority Development Area (PDA) that includes West and East Sharp Park: PDAs provide grant funding and assistance for planning purposes.	X			X				Planning Dept.	Planning Dir.	PENDING - Staff is monitoring the announcement of the next application period, anticipated in 2017. Once announced, staff will prepare the application materials.
17	Continue efforts to complete Milagra Off Ramp & Manor Overpass projects: Continue working on the design and apply for encroachment permit with Caltrans to construct the Milagra On-Ramp. Submit LOI with SMCTA for the construction of the Manor Overcrossing ; Improvement Project; pursue grants and other funding.		X	X				X	Public Works	Public Works Director	LIMITED PROGRESS - Manor Overpass: City applied for 2015 TA grant funds but was not selected. Staff will re-apply during the next cycle of the TA's Call for Projects, scheduled for June 2017. Staff will remain vigilant in seeking other grant opportunities.
18	Begin planning for the Portola Discovery Anniversary in 2019	X	X						Parks, Beaches, & Recreation	Parks, Beaches & Rec. Dir / Economic Dev. Mgr	PROGRESS UNDERWAY - Staff and Councilmember Digre are participating in local and regional efforts to plan for this milestone event. A committee has been formed to focus on Pacifica's role in these efforts.

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**GENERAL FUND BUDGET
SUMMARY AND DEPARTMENT
BUDGET DETAIL
2017-2018**



**ADOPTED
June 26, 2017**

CITY OF PACIFICA
2017-2018 Adopted General Fund Budget Summary
By Consolidated Revenue Source and Department



	2016-17 ADOPTED BUDGET	2016-17 AMENDED BUDGET	2017-18 ADOPTED BUDGET
REVENUES			
PROPERTY TAXES	\$ 10,489,000	\$ 10,958,000	\$ 11,260,000
SALES TAX	2,118,000	2,084,000	2,105,000
TRANSIENT OCCUPANCY TAX	1,802,000	1,705,000	1,722,000
OTHER TAXES	3,845,000	3,826,000	3,850,000
DEPARTMENT/PROGRAM	11,558,000	11,700,000	11,561,000
TRANSFER IN-POB FROM WWTP	794,000	794,000	-
TRANSFERS IN	105,000	105,000	631,000
TOTAL GENERAL FUND SOURCE OF FUNDS	\$ 30,711,000	\$ 31,172,000	\$ 31,129,000
GENERAL GOVT*	\$ 4,019,000	\$ 4,019,000	\$ 3,881,000
POLICE DEPARTMENT	9,186,000	9,333,000	9,219,000
FIRE DEPARTMENT	6,098,000	6,233,000	6,121,000
PLANNING & BUILDING	2,695,000	2,456,000	2,465,000
PUBLIC WORKS	2,817,000	2,817,000	3,353,000
PARKS, BEACHES & RECREATION	4,276,000	4,276,000	4,426,000
NON-DEPARTMENTAL	584,000	584,000	700,000
TRANSFERS OUT	1,036,000	1,036,000	964,000
TOTAL GENERAL FUND USE OF FUNDS	\$ 30,711,000	\$ 30,754,000	\$ 31,129,000
NET SURPLUS (DEFICIT)	\$0	\$418,000	\$ -

**Includes City Council, City Manager/City Clerk, City Attorney, Finance, Human Resources, and Information Technology*



City of Pacifica 2017 – 2018 Budget

GENERAL GOVERNMENT

General Government combines the services and activities of the City Council, the City Manager’s Office, the City Attorney’s Office, Economic Development and the City Clerk, and all administrative functions.

Description of Department

The 5-Member City Council is elected at-large to serve 4-year terms. The City Manager is appointed by the City Council and serves as the Chief Executive Officer. The City Clerk supports Council meetings, and manages all election-related activity. Economic Development supports the attraction, retention, and nurturing of the business community. Finance manages accounting, payroll and business license activities, prepares the budget and coordinates the annual audit. Information Technology manages all technology needs. Human Resources manages employee recruitment and hiring, disciplinary action needs, manages city-wide training and supports the labor negotiations process. The City Attorney’s Office advises the City Council and staff in all legal matters.

	Amended 2016-2017	Adopted 2017-2018
General Fund Expenditures		
City Council	\$ 142,100	\$ 144,300
City Manager/City Clerk	889,200	859,800
Economic Development	285,300	148,600
Finance	843,700	972,800
Information Technology	697,300	709,400
Human Resources	661,400	546,000
City Attorney	500,000	500,000
General Fund Expenditure Total	\$ 4,019,000	\$ 3,880,900
General Fund Cost Recovery		
General Fund Expenditure Total	\$ 4,019,000	\$ 3,880,900
General Fund Revenues Total	\$ 105,000	\$ 130,700
Cost Recovery	2.6%	3.4%
Total Staffing for Department		
Funded FTE	15	15

We strive to manage and support the overall guidance of City operations with the highest integrity, greatest efficiency and most robust responsiveness possible.



City of Pacifica 2017 – 2018 Budget

POLICE DEPARTMENT

The Pacifica Police Department is committed to serving all citizens with the highest standards of ethics, professionalism, respect and fairness. We are committed to the safeguarding of constitutional guarantees; the preservation of peace, order and safety by fair and practical enforcement of laws and ordinances; and the prevention of crime through a proactive and collaborative effort with the community. Our goals are to solve problems in the community by encouraging a mutually beneficial relationship, to provide the highest level of professional service to all and to maintain our *tradition of community service*. We recognize our authority is derived from the people we serve.

Department Divisions

The Department has two divisions, Field Services and Investigations/Administration. Patrol Services, Traffic and Community Policing are in the Field Services Division. Records, Fiscal Management, Training, Technical Support, Investigations, Juvenile, Evidence, Property and Communications are in the Investigations/Administration Division. Police Reserves, Explorers and Citizen Volunteers also provide key assistance with several of these programs.

	Amended 2016-2017	Adopted 2017-2018
General Fund Expenditures:		
Juvenile Services	\$ 273,800	\$ 284,400
Investigation Services	1,147,800	939,500
Narcotics Task Force	73,000	73,900
Communications	783,400	803,400
Records	464,100	439,200
Disaster Preparedness	169,100	162,400
Patrol Services	6,183,400	6,288,200
Traffic Safety Services	194,300	185,600
Crime Prevention	44,400	42,000
General Fund Expenditure Totals	\$ 9,333,300	\$ 9,218,600
General Fund Cost Recovery:		
General Fund Expenditure Total	\$ 9,333,300	\$ 9,218,600
General Fund Departmental Revenue Total	\$ 324,500	\$ 319,000
Cost Recovery	3.5%	3.5%
Total Staffing for Department (FTE)		
Funded FTEs	37	37

It is the mission of the men and women of the Pacifica Police Department to protect and serve the members of the community with the highest level of commitment, ethics and professionalism.



City of Pacifica 2017 – 2018 Budget

NORTH COUNTY FIRE AUTHORITY

The North County Fire Authority’s mission is to protect life, property, and the environment from fires, accidents, medical emergencies and disasters through training, public education, fire prevention and emergency response. NCFa provides emergency response to fires, basic and advanced life support pre-hospital care, vehicle accidents, technical rescues, hazardous materials, explosions, floods, earthquakes and non-emergency public service calls, through a consistent state of readiness and in meeting identified performance measurements. NCFa goals are customer service, high performance organization, delivery of services & programs meeting the needs of people, and community focused activities and ventures.

NCFa Bureaus and Divisions

The North County Fire Authority provides fire services to 3 cities: Daly City, Brisbane, and Pacifica. It consists of the Operations Bureau, Support and Administrative Services Bureau and Fire Prevention Services Bureau.

	Amended 2016-2017	Adopted 2017-2018
General Fund Expenditures		
Fire Emergency Services	\$5,803,000	\$5,669,200
Fire Non-Emergency Services	129,400	137,000
Paramedic Services Coordinator	300,600	314,400
General Fund Expenditure Total	\$6,233,000	\$6,120,600
 General Fund Cost Recovery		
General Fund Expenditure Total	\$6,233,000	\$6,120,600
General Fund Department Revenue Total	513,700	442,169
Cost Recovery	8.2%	7.2%
 Total Staffing for Department		
Funded FTEs	26	26



City of Pacifica 2017 – 2018 Budget

PLANNING DEPARTMENT

Our mission is to provide Planning and Building services for current development proposals in the timeliest manner possible, and to provide Code Enforcement services to ensure compliance with applicable City laws. To provide long range planning services to the community, with an emphasis on commercial and economic development, while preserving the City’s natural assets; and to ensure opportunities for citizen participation in the land use planning process.

Department Divisions

The Department has three functional divisions, Planning, Building and Code Enforcement. The Planning Division supports and implements the Pacifica General Plan and associated development regulations including the processing of all planning and zoning entitlement applications, providing services related to long range planning and special projects consistent with adopted Council Goals. The Building Division issues permits for all new construction and provides plan check and inspection services. The Code Enforcement division investigates formal complaints received from the general public.

	Amended 2016-2017	Adopted 2017-2018
General Fund Expenditures		
Planning	\$ 1,561,900	\$ 1,581,300
Building Services	604,600	577,200
Code Enforcement	289,500	307,000
General Fund Expenditure Total	\$ 2,456,000	\$ 2,465,500
 General Fund Cost Recovery		
General Fund Expenditure Total	\$ 2,456,000	\$ 2,465,000
General Fund Department Revenue Total	\$ 2,232,000	\$ 1,884,000
Cost Recovery <i>(2016-17 corrected)</i>	91%	76%
 Total Staffing for Department		
Funded FTEs	7	7



City of Pacifica 2017 – 2018 Budget

PUBLIC WORKS DEPARTMENT

The Department of Public Works maintains and repairs City infrastructure and Wastewater Treatment Operations in an efficient and cost-effective manner while providing a high level of customer service and a safe work environment for city employees; maintains parks, play fields and medians throughout the City; keeps streets and trails clean and well-maintained; coordinates the tree program; cleans beaches for all to enjoy; handles the City Beautification program; and provides safe and reliable means of transportation, facilities and equipment for City depts.

Department Divisions

Wastewater Treatment Operations includes the operation of the Calera Creek water treatment plant and management of the collection system. Field Services oversees the maintenance of city streets, parks, tress, vehicles and public facilities. Engineering manages public infrastructure projects, transportation planning and traffic engineering, and provides emergency management technical services during natural disasters and maintenance and repair of the City's infrastructure. The 55 Public Works Department staff are supported from a number of funds; shown here is the General Fund portion only. The Wastewater budget will be shown separately. The 2017-18 Public Works budget represents a consolidation of staff and related costs previously in other funds with the staffing in the General Fund. The additional expenditures will be supported by transfers from the previous funds.

	Amended 2016-2017	Adopted 2017-2018
General Fund Expenditures		
Engineering Services	\$ 691,500	\$ 837,000
Streets, Traffic Maintenance, Tree Services	500,400	852,300
Building Maintenance & Improvement Services	495,600	482,200
Pier and Beaches Maintenance	114,100	160,100
City Parks and Playfields	987,500	994,500
Street Light Services	27,500	27,300
General Fund Expenditure Total	\$ 2,816,600	\$ 3,353,400
General Fund Cost Recovery		
General Fund Expenditure Total	\$ 2,816,600	\$ 3,353,400
General Fund Department Revenue Total	189,100	244,500
Cost Recovery	6.71%	7.29%
Total Staffing for Department		
Funded FTE's	26.5	26.5



City of Pacifica 2017 – 2018 Budget

PARKS, BEACHES AND RECREATION

Our mission is to foster human development; promote health and wellness; strengthen safety and security by providing programs for children, youth and adults to play and learn through positive recreational experiences.

Department Divisions

The Department is made up of support/administrative services and three main program divisions that provide recreation and human services to the community. These divisions are Recreation, Child Care and Senior Services. The department also has very robust Senior and Youth volunteer programs.

	Amended 2016-2017	Adopted 2017-2018
General Fund Expenditures		
Department Support Services	\$ 281,500	\$ 285,000
Community Center	206,900	205,000
Cultural Arts	11,900	12,300
Elementary Age Rec Services	163,300	170,300
Teens & J-Teens Rec Services	79,200	88,000
Adult Sports Services	500	500
Senior Services	196,100	208,400
Instructional Class Services	140,600	148,000
Recreation Swimming Services	390,500	400,000
Swim Team	148,000	147,000
Special Community Rec Services	79,200	81,000
Seniors in Action - Title IIIB	73,400	67,300
Seniors in Action - C-1 Meals	176,000	182,000
Seniors in Action - Meals on Wheels	212,800	235,000
Child Care Preschool/School Age	833,400	895,000
Child Care - Latchkey Program	481,100	550,000
Child Care - State Preschool	421,100	415,000
Child Care – Title 22 Part Day Preschool	80,300	80,000
Child Care - Sub-contract Grants	266,600	216,300
Recreation Preschool	33,600	40,000
General Fund Expenditure Total	\$4,276,000	\$4,426,100
General Fund Cost Recovery		
General Fund Department Expenditure Total	\$4,276,000	\$4,426,100
General Fund Department Revenue Total	3,403,200	3,584,116
Child Care Reserve Funds Used	0	0
Cost Recovery	79.6%	81%
Total Staffing for Department		
Total FTEs	21	21
Total Part-Time Staff Members	132	118

ALL FUNDS SUMMARY 2017-2018



ADOPTED
June 26, 2017

City of Pacifica
All Funds Budget Summary - ADOPTED
Fiscal Year 2017-18

Fund #	Fund Name	Estimated Ending Fund Balance 6/30/2017	Adopted Revenues/ Transfers In 2017-2018	Adopted Expenditures/ Transfers Out 2017-2018	Estimated Ending Undesignated Fund Balance 6/30/2018
01	General Fund (undesignated)	\$3,860,039	\$31,129,000	\$31,129,000	\$3,860,039
	<i>Other selected components of the General Fund Balance</i>				
	<i>Reserve--General Fund (new policy for 2013-14) - \$0</i>	-	-	-	-
	<i>Reserve--Designated for Fire - Small Equipment - \$100,000</i>	-	-	-	-
	<i>Reserve--Designated for Childcare - \$1,019,539</i>	-	-	-	-
	<i>Reserve--Narc Forfeiture - \$51,000</i>	-	-	-	-
	<i>Reserve--Legal (new for 2014-15) - \$100,000</i>	-	-	-	-
	<i>Reserve for Advance-RDA - \$2,467,000</i>	-	-	-	-
38	Disaster Accounting Fund	(2,987,884)	-	-	(2,987,884)
Special Revenue Funds					
07	Supplemental Law Enforcement Svcs Fund	170,546	100,000	203,046	67,500
10	Gas Tax Maintenance Fund	639,667	1,017,000	1,056,000	600,667
16	NPDES Stormwater Fund	37,566	180,500	179,500	38,566
24	Housing In-Lieu Fund	292,906	-	15,000	277,906
25	Parking In-Lieu Fund	123,086	-	-	123,086
30	Excess ERAF Fund	3,849,385	-	1,850,000	1,999,385
Capital Project Funds					
09	Street Construction Fund**	2,237,384	995,187	1,953,000	1,279,571
12	Highway 1 Improvement Fund	40,000	804,000	779,000	65,000
14	Manor Drive Improvement Fund	956,100	1,000	530,050	427,050
19	Planned Local Drainage Fund	640,557	1,000	1,000	640,557
22	General Capital Improvement Fund**	(980,719)	3,275,000	3,293,600	(999,319)
23	Frontierland Remediation Fund	1,364,566	75,000	385,320	1,054,246
26	Parks and Playfield in-Lieu Fund	123,700	-	-	123,700
31	Pacifica Library Fund	500,000	-	306,695	193,305
Debt Service Funds					
40	Debt Service Fund	1,220,000	\$2,357,000	\$2,500,000	1,077,000
Trust Fund					
27	Roy Davies Trust Fund***	3,460,614	1,500	-	3,462,114
28	PB&R Special Revenue	89,000	-	-	89,000

City of Pacifica
All Funds Budget Summary - ADOPTED
Fiscal Year 2017-18

Fund #	Fund Name	Estimated Ending Fund Balance 6/30/2017	Adopted Revenues/ Transfers In 2017-2018	Adopted Expenditures/ Transfers Out 2017-2018	Estimated Ending Undesignated Fund Balance 6/30/2018
Enterprise Funds					
18	Sewer Charge Fund	13,622,000	\$13,601,300	\$13,564,000	13,659,300
34	Sewer Facility Construction Fund****	5,987,145	24,674,250	22,281,500	8,379,895
	Total WWTP Funds	19,609,145	38,275,550	35,845,500	22,039,195
35	Beach Parking Enterprise Fund	23,172	\$571,000	\$564,300	29,872
Internal Service Funds					
65, 66, 67	Self Insurance Funds	2,200,000	1,513,400	1,434,500	2,278,900
71, 72	Motor Pool Funds	2,907,525	\$955,070	\$1,554,000	2,308,595
TOTAL - ALL FUNDS		40,376,355	81,251,207	83,579,511	38,048,051

NOTES

*Reflects selected components from other categories of the General Fund Balance.

**These fund balances contain the impact of an Interfund loan from Fund 09 to Fund 22 of \$2,218,700, approved by Council in November 2003. It has come to our attention that interest is due on this loan. The staff report indicated repayment of 2.0% annual interest on the principal, payable from Fund 22 to Fund 9. However, the annual interest payable has not been paid or accrued since the inception of the loan. The outstanding interest payable since November 2003 through June 2016 is approximately \$631K.

During March of 2017, the Council authorize the transfer of \$1M from the General Fund to Fund 09 to partially address this loan balance. We will continue to develop a Fund 22 repayment plan to address the remain loan balance, currently under development.

Principal Outstanding, payable from Fund 22 to Fund 09 = \$2,218,700
Interest Outstanding, payable from Fund 22 to Fund 09 = \$ 630,919
Annual Interest Accrual = \$ 44,374
March 2017 payment from GF = -\$1,000,000

**Debt Service of \$143,000 has been suspended for 2017-18 due to excess balance in the debt service fund.

***Reflects expenditures from interest earnings only

****Revenues for 2017-18 include \$174,000 loan repayment from the General Fund for prior Pension Obligation Bond related loan.



All Funds -- Fund Descriptions

ALL FUNDS

- 01. General Fund** holds general tax revenues such as property tax and sales tax as well as department revenues from fees and charges, and the majority of operational expenses for service delivery.
- 38. Disaster Accounting Fund** shows both revenues (from grants and other reimbursements) and expenditures associated with catastrophic events occurring in the City.

SPECIAL REVENUE FUNDS

- 07. Supplemental Law Enforcement Services Fund** provides funding for front-line law enforcement operations. Funds are allocated by the State Controller to counties and distributed from the County Controller to the City of Pacifica on a monthly basis.
- 10. Gas Tax Maintenance Fund** accounts for receipts and expenditures of money apportioned under Streets and Highway Code Sections 2105, 2106, 2107.5 of the State of California, which must be used for street and highway purposes. This fund is officially called the Highway Users Tax Fund and is distributed on a per capita basis based on the sale of fuel and the State tax that is assessed on fuel purchases. This money must be appropriated towards research, planning, construction, improvements, maintenance, and operation of public streets and highways (and their related public facilities for non-motorized traffic), including mitigation of their environmental effects, compliance with the American Disabilities Act (ADA), payment for property taken or damaged for such purpose, and the administrative costs necessarily incurred in the foregoing process.
- 16. NPDES Stormwater Fund:** The National Pollutant Discharge Elimination System (NPDES) Stormwater Fee is a parcel based tax that pays for stormwater pollution prevention infrastructure and activities necessary to comply with the requirements of the NPDES permit. These infrastructures include trash capture devices, trash separators, etc., while the activities include stormwater clean-up, regular street sweeping, erosion control, implementation of Best Management Practice (BMP) and public information programs.
- 24. Housing In-Lieu Fund:** Accounts for receipts from fees imposed on developers to provide for affordable housing improvements.
- 25. Parking In-Lieu Fund:** Accounts for receipts and expenditures from fees imposed on developers to provide for parking facilities improvements.

- 26. Park In-Lieu Fund:** The Park and Recreational Fees are imposed on private residential development projects to purchase and construct additional parks, recreational facilities, and open space to offset the impact on the need for these facilities created by new residential development. These improvements and land acquisitions include parks, mini parks, beach areas, land acquisitions, open space, sport fields, tot lots, play equipment, rehabilitation of existing facilities and other related facilities and improvements.
- 30. Excess Education Augmentation Revenue Funds (Excess ERAF Fund):** San Mateo County collects property taxes and deposits a portion into Education Augmentation Revenue Fund (ERAF) to fund K-12 schools and community colleges. Excess ERAF is the revenue that remains after all schools receive funding that meets the State mandated funding levels. Excess ERAF revenues are returned to the taxing entity (City) from which it was collected. However, recent legislation changed how property taxes are distributed for school funding and eventually eliminates Excess ERAF and its subsequent distribution to cities. Therefore, starting in 2011, San Mateo County advised cities and other agencies to begin treating these revenues as “one-time funds” and not to include them in the operating budget as ongoing revenues because the funds are not expected to continue indefinitely. City staff adopted this approach in FY2014-15 and continues to treat these funds as “one-time” in nature going forward.

CAPITAL PROJECT FUNDS

- 09. Street Construction Fund:** Supported by Measure A tax dollars voted on by residents of San Mateo County since 1988. These funds are used to maintain local streets and roads by paving streets, repair potholes and sidewalks, promote and operate alternative modes of transportation such as shuttles, bicycling and pedestrian programs. It also can be used to develop and implement traffic operations and safety projects such as signal coordination, bike and pedestrian safety projects that eliminate hazardous conditions and acquiring right-of-way.
- 12. Highway 1 Improvement Fund:** Imposes a fee on private developments to defray the costs of constructing traffic congestion relief improvements along Highway 1 from Westport Drive to the southern city limits. These improvements are necessary to handle the increase in traffic volume resulting from future building activity in the city. They include construction of necessary frontage roads, bicycle/pedestrian paths and appurtenances.
- 14. Manor Drive Improvement Fund:** The Manor Drive/Palmetto Avenue/Oceana Boulevard Intersections Improvement Fees are imposed on private development projects, north of Paloma Avenue, to pay for improvements at the Manor Drive overcrossing to adequately handle the traffic volumes based on future development within the area. These improvements include the possible signalization and widening of the Manor Drive overcrossing, provide sidewalks, guardrails, traffic striping and signing.
- 19. Planned Local Drainage Fund:** The Planned Drainage Facilities Fee is imposed on private development projects to defray the costs of constructing and/or upgrading stormwater drainage facilities, required to adequately handle the increased flows resulting from future building activity within the city. These include capacity increasing storm drainage improvements within existing creeks, channels, reservoirs, storm drain lines, culverts, catch basins, drainage swales, pump stations, headwalls, etc.

22. **Capital Improvement Fund:** The Capital Improvement Fee is imposed on private development projects to defray the costs of constructing capital improvements required to accommodate the increased need for community services resulting from future building activity in the city. Samples of capital improvements projects include construction of the Palmetto Streetscape, Civic Center, New Library, Fire Stations, etc.
23. **Frontierland Remediation:** The Frontierland Park remediation fee is used by the City to fund remediation efforts related to the closed landfill site at this location. Recology of the Coast, the City's recyclable/organic materials and solid waste collection franchisee pays the City a remediation fee of \$6,250 per month (\$75,000 annually).
31. **Pacifica Library Fund:** This fund is used to track sources and uses of funds related to the construction of Pacifica's Library.

DEBT SERVICE FUND

40. **Debt Service Fund:** Holds revenues and expenses associated with bond payments.

TRUST FUND

27. **Roy Davies Trust Fund:** Established in 2006 when \$3.9 million was distributed to the City of Pacifica – a lump sum above the \$3.45M (\$450,000) was used to pay for Community Center roof and Fairmont Park/Site improvements. The money was distributed to the City of Pacifica “to be kept in a segregated account for the benefit of the Pacifica Parks, Beaches and Recreation Department. The funds are to be used to help acquire, build, remodel, improve, support, and maintain, the equipment, buildings, grounds, yard, gardens and landscaped areas of various parks, beaches, and recreation areas located in Pacifica, to conduct related educational and recreation programs for the benefit of the general public...” Interest earned has been used for departmental operations; the principal can only be used for the purposes specified and can only be appropriated by a 4/5 Council majority.
28. **PB&R Special Revenue:** This is a depository for various donations specifically designated for Park, Beaches, and Recreation activity. Examples include donations from the Donna P. Janvier Charitable Remainder Trust which has scheduled distributions totaling approximately \$131,000 (\$129,000 received to date) designated for the Pacifica Senior Center.

ENTERPRISE FUNDS

18. **Sewer Charge Fund:** Accounts for all revenue (except connection charges) generated by operations, and all expenditures (including Debt Service) associated with operating and maintaining the Calera Creek Water Recycling Plant and the sanitary sewer collection system.
34. **Sewer Facility Construction Fund:** Receives all revenues associated with connection fees and accounts for Capital Improvement Projects expenditures associated with plant and collections system projects.

35. Beach Parking Fund: Accounts for all revenues and expenses associated with the Beach Parking program started in August 2013.

INTERNAL SERVICE FUNDS

65, 66, 67. Self-funded Dental Plan & Insurance Funds:

Represents funds set aside to cover employee dental expenses and insurance deductibles for liability and worker's compensation.

71, 72. Motor Pool Operations and Replacement Funds:

These funds support the day to day operation and maintenance of city vehicles and equipment. This fund pays for fuel costs, scheduled maintenance, repairs, body work, and other mechanical and electrical work on city vehicles and equipment. Additionally, these funds pay for the purchase of replacement of vehicles and equipment. Money is collected from city departments assigned with vehicles and equipment to support this fund.

**PENSION OBLIGATION BONDS
LOAN AND REPAYMENT PLAN
2017-2018**



**ADOPTED
JULY 26, 2017**

CITY OF PACIFICA

PENSION OBLIGATION BONDS LOAN AND REPAYMENT PLAN

LOAN FROM FUND 34 TO GENERAL FUND

PAYMENTS - ALL FUNDS		2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	
Payments from General Fund w/o loan									
Police		\$879,548	\$908,133	\$987,593	\$0	\$0	\$0	\$0	
Fire		\$667,108	\$688,789	\$711,175	\$734,288	\$758,153	\$0	\$0	
Misc		\$956,507	\$987,593	\$1,019,690	\$1,052,830	\$1,087,047	\$1,122,376	\$1,158,853	
Total Annual Payments		\$2,503,163	\$2,584,515	\$2,718,458	\$1,787,118	\$1,845,200	\$1,122,376	\$1,158,853	
Payments from General Fund with loan									
Police		\$396,468	\$396,468	\$396,468	\$396,468	\$396,468	\$396,468	\$396,468	
Fire		\$508,502	\$508,502	\$508,502	\$508,502	\$508,502	\$508,502	\$508,502	
Misc		\$956,507	\$987,593	\$1,019,690	\$1,052,830	\$1,087,047	\$1,122,376	\$1,158,853	
Total Annual Payments		\$1,861,477	\$1,892,563	\$1,924,660	\$1,957,800	\$1,992,017	\$2,027,346	\$2,063,823	
Annual Loan/Repayment - Fund 34		\$641,686	\$691,952	\$793,798	(\$170,682)	(\$146,817)	(\$904,970)	(\$904,970)	
Total loan/Repayment Principal				\$2,127,437				-\$2,127,437	
Total Loan	\$2,127,437	Loan Amount	\$641,686	\$1,333,639	\$2,127,437	\$1,956,756	\$1,809,939	\$904,970	\$0
Total Interest	\$43,872	.05% interest	\$3,208	\$6,668	\$10,637	\$9,784	\$9,050	\$4,525	0

**MASTER FEE AND CHARGES
SCHEDULE
2017-2018**



**ADOPTED
July 10, 2017**

City of Pacifica
2017-2018 Fees & Charges Master Schedule

Fee Description	Adopted 2017-2018	Adopted 2016-2017
CITY CLERK		
City Council Agenda Packets		
Photocopies (per page)	\$0.25	\$0.25
<i>Storage Media Fee (CDs, thumb drives, etc.)</i>	\$5.00	\$5.00
Appeals to the City Council	\$362.00	\$350.00
FINANCE		
Fireworks Permit		
Part 1 (Per Booth due March 31)	\$787.00	\$787.00
Part 2	8% of gross receipts due September 1	8% of gross receipts due September 1
Business License		
See the Finance Department for fee calculation		
Marijuana Retail/Wholesale Business License	\$500	
Annual Budget		
Photocopies (per page)	\$0.25	\$0.25
<i>Storage Media Fee (CDs, thumb drives, etc.)</i>	\$5.00	\$5.00
On Website	Free	Free
Non-Sufficient Funds Charge	\$25.00	\$25.00

**City of Pacifica
2017-2018 Fees & Charges Master Schedule**

Fee Description	Adopted 2017-2018	Adopted 2016-2017
PLANNING (increase by CPI to the whole dollar)		
Planning Division		
Planning / Engineering Hourly Rate	\$202.00	\$195.00
All development applications shall require a deposit based on estimated number of staff hours to process an application (including materials, postage, etc.). The deposit will be expended during application processing according to the adopted hourly rate, billed at each quarter hour. Additional funds may be requested if necessary. Remaining deposit will be returned at project completion.	Deposit based on estimated number of staff hours.	Deposit based on estimated number of staff hours.
City Attorney's Review of Projects and Permits - If necessary, an additional deposit amount will be required for City Attorney review of projects.	Deposit based on estimated number of attorney hours. Hourly cost of Contract Attorney	Deposit based on estimated number of attorney hours. Hourly cost of Contract Attorney
Study Sessions - payment of deposit and staff hourly rate as stipulated above. Commercial projects or the commercial portion of a mixed-use project that received final building inspection approval shall be entitled to a refund. If the projects is 50% commercial, they should get a 50% refund hourly cost plus materials for the study session;	Payment of deposit and staff hourly rate as stipulated above	Payment of deposit and staff hourly rate as stipulated above
Request for extension of Development Application permits	\$606.00	\$585.00
Applicant shall pay CEQA document filing fees adopted by the San Mateo County Clerk and California Department of Fish and Wildlife. These fees are pass through to other agencies and amounts are not controlled by the City of Pacifica. See Planning Division staff for current fee schedules or visit https://www.wildlife.ca.gov/Conservation/CEQA/Fees	Fees as adopted by State of California and San Mateo County Clerk.	Fees as adopted by State of California and San Mateo County Clerk.
Specialized Planning Services inc. Environmental Document Preparation with Supporting Technical Studies		
Applicant shall pay full consultant cost plus 10% of contract amount for administration	Contract amount plus 10% admin fee	Contract amount plus 10% admin fee
General Planning Fees		
General Research Fee	\$202/hr, plus actual material cost	\$195/hr, plus actual material cost
Business License request for zoning consistency	\$101 New fee required if License is denied and resubmitted	\$97 New fee required if License is denied and resubmitted
Home Occupation Permits	\$101.00	\$97.00
Other Administrative Permits; hourly cost plus actual material cost.	\$202/hr	195/hr
General Plan maintenance fee	See Building Division section of schedule	See Building Division section of schedule
Review of Building Permit	\$202/hr	\$195/hr
Zoning verification letter	\$101.00	97.00
Biennial Wireless Communications Facility Certification (PMC 9-4.2608(a)(7)	\$202/hr	\$195/hr
Banner /Temporary Signage Requests	\$101.00	\$195/hr
Requests for Public Necessity and Convenience Determinations for ABC License	\$606.00	\$585.00
Special Events on Private Property	\$606.00	\$585.00
Pumpkin /X-Mas Tree Lots	\$606.00	\$585.00
Requests for Address Assignment/Change	\$202	

**City of Pacifica
2017-2018 Fees & Charges Master Schedule**

Fee Description	Adopted 2017-2018	Adopted 2016-2017
Growth Management Allocations pursuant to PMC Title 9, Chapter 5	\$606.00	\$585.00
Mobile Home Fair Return Adjustment Requests	Deposits and payment of actual costs based on estimated number of staff hours, Hearing Officer costs, and City Attorney costs.	Deposits and payment of actual costs based on estimated number of staff hours, Hearing Officer costs, and City Attorney costs.
General		
PlanningAgenda Packets and Planning Related Documents	Actual Cost of Reproduction	Actual Cost of Reproduction
Code Books or Other Technical Manuals	Publisher's Cost + 10% Handling Fee	Publisher's Cost + 10% Handling Fee
Building Division		
Building Permit Fee (Based on Dollar Valuation)**		
\$1.00 to \$500	\$57.00	\$55.00
\$501 to \$2,000	\$57.00 for first \$500 plus \$4.00 for each additional \$100 or fraction thereof.	\$55.00 for first \$500 plus \$4.00 for each additional \$100 or fraction thereof.
\$2,001 to \$25,000	\$115.00 for first \$2,000 plus \$18.00 for each additional \$1,000 or fraction thereof.	\$111.00 for first \$2,000 plus \$17.00 for each additional \$1,000 or fraction thereof.
\$25,001 to \$50,000	\$504.00 for first \$25,000 plus \$16.00 for each additional \$1,000 or fraction thereof.	\$487.00 for first \$25,000 plus \$15.00 for each additional \$1,000 or fraction thereof.
\$50,001 to \$100,000	\$899.00 for first \$50,000 plus \$8.00 for each additional \$1,000 or fraction thereof.	\$869.00 for first \$50,000 plus \$8.00 for each additional \$1,000 or fraction thereof.
\$100,001 to \$500,000	\$1,350.00 for first \$100,000 plus \$7.00 for each additional \$1,000 or fraction thereof.	\$1,304.00 for first \$100,000 plus \$7.00 for each additional \$1,000 or fraction thereof.
\$500,001 to \$1,000,00	\$4,507.00 for first \$500,000 plus \$6.00 for each additional \$1,000 or fraction thereof.	\$4,355.00 for first \$500,000 plus \$6.00 for each additional \$1,000 or fraction thereof.
\$1,000,000 and above	\$7328.00 for first \$1,000,000 plus \$5.00 for each additional \$1,000 or fraction thereof.	\$7080.00 for first \$1,000,000 plus \$5.00 for each additional \$1,000 or fraction thereof.
** Building Valuation Data Standards are published by ICBO Standards. Construction cost is adjusted by regional modifiers. Pacifica uses Western U.S., California - San Francisco Area).		

City of Pacifica
2017-2018 Fees & Charges Master Schedule

Fee Description	Adopted 2017-2018	Adopted 2016-2017
Plan Check and Other Building Permit and Inspection Fees		
Plan Check fee	65% of Permit Fee	65% of Permit Fee
Building Standards Administrative Fee	\$1 per \$25001	\$1 per \$25001
Education Fee	\$2 per permit	\$2 per permit
General Plan Maintenance	0.05% of construction value	0.05% of construction value
Archive Fee	\$15 plus one dollar per plan page for sheets larger than 11x17	\$15 plus one dollar per plan page for sheets larger than 11x17
Certified Assess Specialist Consultation Fee	Actual Consultant Cost + 10% Administrative Fee	Actual Consultant Cost + 10% Administrative Fee
Hourly plan check fee - Planning, Engineering, Wastewater, etc.	\$202.00	\$195.00
Swimming Pools and Spas	Building Permit fee based on contract valuation. All other applicable fees apply	Building Permit fee based on contract valuation. All other applicable fees apply
Inspections outside normal business hours	Time and a half, Four hour minimum	Time and a half, Four hour minimum
Grading Permits	Actual Time and Materials	Fees based on 2013 Building Code Table
Changes to existing permits	Hourly plan review fees based on rates for all Departments required to review revised permit. Additional Building Permit fees may apply if valuation is affected by modification.	Hourly plan review fees based on rates for all Departments required to review revised permit. Additional Building Permit fees may apply if valuation is affected by modification.
Inspection Fee. Hourly with a minimum 30 minutes.	\$122.00	\$118.00
Building without Permit	Double Building Permit Fee	Double Building Permit Fee
See Engineering for other encroachment, plan check, drainage fee, and other applicable fees		

City of Pacifica
2017-2018 Fees & Charges Master Schedule

Fee Description	Adopted 2017-2018	Adopted 2016-2017
Solar Photovoltaic System		
Residential	Project Valuation not to exceed \$500	Project Valuation not to exceed \$500
Commercial	Project Valuation not to exceed \$1,000	Project Valuation not to exceed \$1,000
Strong-Motion Instrumentation Program (SMIP) Fees pursuant to California Codes, Public Resources Code Section 2700-2709.1		
SMIP (All other structures)	0.00028 of valuation	0.00028 of valuation
SMIP (Residential up to three stories)	0.00013 of valuation	0.00013 of valuation
Electrical Permit Fees		
Private Swimming Pools	\$67.00	\$65.00
Nonresidential Appliances; cost for each	\$6.00	\$6.00
Temporary Power Service; cost for each	\$33.00	\$32.00
(N) Residential Bldg.; cost per square foot	\$0.10	\$0.10
Electrical Services (<=200 AMP); cost for each	\$42.00	\$41.00
Electrical Services (<200 to 1000 AMP); cost for each	\$86.00	\$83.00
Electrical Services (<1000 AMP); cost for each	\$174.00	\$168.00
Residential Appliances; cost for each	\$6.00	\$6.00
(N) Multi-Family Bldg.; cost per square foot	\$0.10	\$0.00
Signs, Outline Lighting and Marquees; cost for each	\$25.00	\$24.00
Misc. Apparatus, Conduits and Conductors; cost for each	\$26.00	\$25.00
Light Fixtures (First 20 fixtures); cost for each	\$1.00	\$1.00
Light Fixtures (Additional fixtures); cost for each	\$1.00	\$1.00
Power Apparatus (Up to and including 1)	\$6.00	\$6.00
Power Apparatus (Over 1 and not over 10)	\$18.00	\$17.00
Power Apparatus (Over 10 and not over 50)	\$34.00	\$33.00
Power Apparatus (Over 50 and not over 100)	\$69.00	\$67.00
Power Apparatus (Over 100)	\$105.00	\$101.00
Receptacles, Switch & Light Outlets (First 20 fixtures); cost for each	\$1.00	\$1.00
Receptacles, Switch & Light Outlets (Additional fixtures)	\$1.00	\$1.00
Electrical Permit Issuance; cost for each	\$34.00	\$33.00
Electrical Permit Issuance (Special Cases)	\$12.00	\$12.00
Mechanical Permit Fees		
Furnace (<=100k BTU)	\$24.00	\$23.00
Furnace (>100k to 500k BTU)	\$29.00	\$28.00
Appliance Vents	\$11.00	\$11.00
Boilers, Compressors, and Absorption Systems (<=3hp or 100k BTU)	\$22.00	\$21.00
Boilers, Compressors, and Absorption Systems (<=15hp or 500k BTU)	\$40.00	\$39.00
Boilers, Compressors, and Absorption Systems (<=30hp or 1000k BTU)	\$56.00	\$54.00
Boilers, Compressors, and Absorption Systems (<=50hp or 1750k BTU)	\$82.00	\$79.00
Boilers, Compressors, and Absorption Systems (>=50hp or 17500k BTU)	\$82.00	\$79.00
Hood	\$18.00	\$17.00
Air Handlers (<=10k CFM)	\$18.00	\$17.00
Air Handlers (>10k CFM)	\$28.00	\$27.00
Evaporative Cooler	\$18.00	\$17.00
Vent Fan (Single Duct)	\$11.00	\$11.00
Vent System	\$18.00	\$17.00
Incinerators (Residential)	\$18.00	\$17.00
Incinerators (Comm)	\$18.00	\$17.00
Miscellaneous Mechanical	\$18.00	\$17.00
Mechanical Permit Issuance	\$34.00	\$33.00
Mechanical Permit Issuance (Special Cases)	\$12.00	\$12.00

City of Pacifica
2017-2018 Fees & Charges Master Schedule

Fee Description	Adopted 2017-2018	Adopted 2016-2017
Plumbing Permit Fees		
Fixtures & Vents;	\$11.00	\$11.00
Fixtures & Vents (Repair/Alteration)	\$11.00	\$11.00
Cesspool	\$16.00	\$15.00
Sewage Disposal System	\$60.00	\$58.00
Grease Interceptors	\$10.00	\$10.00
Rainwater systems	\$16.00	\$15.00
Water Piping	\$16.00	\$15.00
Water heater	\$16.00	\$15.00
Public Spa	\$91.00	\$88.00
Gas Piping	\$8.00	\$8.00
Public Pool	\$138.00	\$133.00
Private Pool	\$91.00	\$88.00
Private Spa	\$91.00	\$88.00
Sewer	\$24.00	\$23.00
Backflow	\$16.00	\$15.00
Backflow device over 2"	\$16.00	\$15.00
Miscellaneous Plumbing	\$16.00	\$15.00
Plumbing Permit Issuance; cost for issuing each permit.	\$34.00	\$33.00
Plumbing Permit Issuance (Special Cases). For issuing each supplemental permit for which the original permit has not expired, been cancelled or finalized.	\$12.00	\$12.00

City of Pacifica
2017-2018 Fees & Charges Master Schedule

Fee Description	Adopted 2017-2018	Adopted 2016-2017
New Construction Development Impact Fees (calculated by Public Works, Engineering Division)		
In-Lieu Park Dedication Fee (PMC 10-1.803 and 8-19.02)		
Contact Engineering Division for fee calculation		
Oceana/Manor/Palmetto Mitigation Fee (PMC8-18.04)		
Contact Engineering Division for fee calculation		
See Engineering Section for other encroachment, plan check, drainage fee, and other applicable fees		
Capital Improvement Fee	As required by Pacifica Municipal Code Title 7,	As required by Pacifica Municipal Code Title 7,
Sewer Connection, Inspection, and Plan Check Fees	See Wastewater Treatment Plant Section of Master Fee	See Wastewater Treatment Plant Section of Master Fee
Code Enforcement		
Administrative Citations (PMC1-6.06)		
First Violation	\$100.00	\$100.00
Second Violation	\$200.00	\$200.00
Third Violation	\$500.00	\$500.00
Misdemeanor Citation	\$1,000.00	\$1,000.00
Late Fees - Failure to pay a civil fine within 10 calendar days of their issuance when not contested or within 10 calendar days following decision on an appeal to uphold the citation . shall result in the following late charge.	50% of fine, plus full fine amount	50% of fine, plus full fine amount
Public Nuisance Abatement Assessment	Actual abatement cost - 100% to property owner	Actual abatement cost - 100% to property owner

City of Pacifica
2017-2018 Fees & Charges Master Schedule

Fee Description	Adopted 2017-2018	Adopted 2016-2017
POLICE		
False Alarms		
First Response	No Charge	No Charge
Second through fifth responses	\$129.00	\$125.00
Six or more responses	\$202.00	\$195.00
False Alarms without permit		
First Response	No Charge	No Charge
Second through fifth responses	\$202.00	\$195.00
Six or more responses	\$202.00	\$195.00
Photograph (digital)		
First Page of Photographs (4 to a page)	\$23.00	\$22.00
Subsequent pages of photographs (4 to a page)	\$7.00	\$7.00
Disc of photos	\$31.00	\$30.00
Arcade Permit		
Annual Renewal Fee	\$51.00	\$49.00
Application Fee	\$30.00	\$29.00
Block Party Permits	\$52.00	\$50.00
Masseur/Masseuse		
New -Non State Certified (Non-Practitioner)	\$343.00	\$331.00
Non-State Certified Live Scan (Plus DOJ & FBI Fee)	\$30.00	\$30.00
New - State Certified (Owner-Practitioner)	\$52.00	\$50.00
Renewal	\$26.00	\$25.00
Amendment to City Registration Certificate	\$26.00	\$25.00
Administrative Fee for Firearms (Per Penal Code 12021.3J)		
For release to owner	\$384.00	\$384.00
Taxi Cab Operation		
Permit / Background Investigation	\$134.00	\$129.00
Taxi Cab Permit Live Scan (Plus DOJ & FBI Fee)	\$30.00	\$30.00
Vehicle Inspection	\$102.00	\$99.00

City of Pacifica
2017-2018 Fees & Charges Master Schedule

Fee Description	Adopted 2017-2018	Adopted 2016-2017
General		
Case Reports (Per Public Records Act)	No Charge	No Charge
Good conduct letter for Visa (record review)	\$55.00	\$53.00
Bingo Permit: New	\$30.00	\$29.00
Bingo Permit: Annual Renewal Fee	\$30.00	\$29.00
Second Hand Dealers	\$135.00	\$130.00
Tow Service Contract	\$204.00	\$197.00
Tow Driver Live Scan (<i>Plus DOJ & FBI Fee</i>)	\$30.00	\$30.00
Alarm Permit	\$85.00	\$82.00
Alarm Permit Renewal	\$45.00	\$43.00
Application for Concealed Weapon (To be paid to licensing agency)	\$100.00	\$100.00
Application for Concealed Weapon: Renewal Fee (To be paid to licensing agency)	\$25.00	\$25.00
Fortune Telling	\$60.00	\$58.00
Audio Video "CD/DVD" duplication	\$31.00	\$30.00
Private Property abatement	\$228.00	\$220.00
Vehicle Release Administrative Costs (all but victims)	\$138.00	\$133.00
General Research	86.00/Per Hour	83 .00/Per Hour
Storage of Property (Per Civil Code 2080.1(b))	1.00/Per Day	1.00/Per Day
Tobacco Retailer License	\$79.00	\$76.00
Police Officer Subpoena (Per G.C. 68097.2)	\$275.00	\$275.00
Ink Roll Fingerprinting	\$30.00	\$30.00
Live Scan Fingerprinting	\$30.00	\$30.00
San Mateo County Booking Fee	Based on Current County Fee	Based on Current County Fee
DUI with Incident	Cost of hours and car	Cost of hours and car
Tape Transaction Cost of Outside Service	Cost of Outside Service	Cost of Outside Service
Dance Permit	\$51.00	\$49.00
Repossession Fee (Per G.C. 26751)	\$15.00	\$15.00

City of Pacifica
2017-2018 Fees & Charges Master Schedule

Fee Description	Adopted 2017-2018	Adopted 2016-2017
Municipal Code Violations		
4-10.118(a)(5) Parked in Unmarked Parking	\$43.00	\$43.00
4-10.304(a) Parking w/o Valid Permit	\$43.00	\$43.00
4-10.304(a) Parking w/o Valid Permit (Pacifica State Beach)	\$45.00	\$43.00
4-7.1101(a) Parked in Posted No Parking Zone	\$43.00	\$43.00
4-7.1102(a) Making Repairs on Roadway	\$43.00	\$43.00
4-7.1104(b) Parking Where Prohibited	\$43.00	\$43.00
4-7.1106(b) No Parking on Narrow Street-Where Posted	\$43.00	\$43.00
4-7.1108(b) Parking in Violation of Temporary No parking Sign	\$43.00	\$43.00
4-7.1109(a) Parked the Wrong Way on One-Way Street	\$43.00	\$43.00
4-7.1109(b) Parked the Wrong Way on Divided Highway	\$43.00	\$43.00
4-7.1110(b) Improper Angle-Marked Angle Parking (Not within Marks)	\$43.00	\$43.00
4-7.1111 Failed to Curb Wheel – 3% Grade	\$43.00	\$43.00
4-7.1112 Trailer Parked over 12 Hours	\$78.00	\$78.00
4-7.1113(a) Selling from Vehicle without Permit	\$43.00	\$43.00
4-7.1114(b) Occupied Motorhome on Public Property	\$53.00	\$53.00
4-7.1201 Parked in Excess of Posted Limit	\$43.00	\$43.00
4-7.1203(2) Restricted parking (Council Chambers)	\$43.00	\$43.00
4-7.1302(b) Red Curb	\$43.00	\$43.00
4-7.1306(d) No Stopping/Standing/Parking in Bus Zone	\$43.00	\$43.00
4-7.1403 Operate vehicle on Fassler/Sharp Park Rd. with Weight over 14,000 GVWR	\$43.00	\$43.00
4-7.1404 Parking Commercial Vehicle in Commercial Area (0200-0600) 10,000 GVWR	\$78.00	\$78.00
5-1.13 Abandon Vehicle	\$203.00	\$203.00
5-2.03(a) Vehicle Parked over 72 Hours	\$43.00	\$43.00
5-13.03 Operate Vehicle - Private Property without written Permission	\$53.00	\$53.00
5-18.03 Operate/Park/Stand Vehicle Off Road (Beach Area)	\$53.00	\$53.00
9-4.2808(a) Parking on Residential Property (other than driveway)	\$43.00	\$43.00
9-4.2809(a) Parking Commercial in Residential Area Anytime (10,000 GVWR)	\$78.00	\$78.00
9-4.2809(b) No Parking in Vacant Lot	\$43.00	\$43.00
9-4.2809(e) Parking on Commercial Property. Not in Conjunction with Business	\$78.00	\$78.00
9-4.2801(a) Repairing Vehicle on Vacant Lot	\$43.00	\$43.00

City of Pacifica
2017-2018 Fees & Charges Master Schedule

Fee Description	Adopted 2017-2018	Adopted 2016-2017
Administrative Violations		
4.3.202(a) Sale, Use, or Discharge of dangerous Fireworks	\$1,000.00	\$1,000.00
4-3.202(b) Possession of 25 pounds or less of dangerous fireworks*	\$1,000.00	\$1,000.00
4-3.203(a) Discharge of "safe and sane" fireworks during prohibited hours	\$200.00	\$200.00
Second Offense	\$400.00	\$400.00
Third Offense	\$1,000.00	\$1,000.00
4-3.203(b) Discharge of "safe and sane" fireworks at prohibited location	\$200.00	\$200.00
Second Offense	\$400.00	\$400.00
Third Offense	\$1,000.00	\$1,000.00
4-3.203(c) Prohibited discharge of "safe and sane" by minors (under 18 years of age)	\$200.00	\$200.00
Second Offense	\$400.00	\$400.00
Third Offense	\$1,000.00	\$1,000.00
4.3204(a) Sale of "safe and sane" fireworks without a valid permit	\$200.00	\$200.00
Second Offense	\$400.00	\$400.00
Third Offense	\$1,000.00	\$1,000.00
4-3.204(b) Sale of "safe and sane" fireworks outside of approved stand	\$200.00	\$200.00
Second Offense	\$400.00	\$400.00
Third Offense	\$1,000.00	\$1,000.00
4-3.204(c) Sales of "safe and sane" fireworks during prohibited hours	\$200.00	\$200.00
Second Offense	\$400.00	\$400.00
Third Offense	\$1,000.00	\$1,000.00
4-3.204(d) Sales of "safe and sane" fireworks to minors	\$200.00	\$200.00
Second Offense	\$400.00	\$400.00
Third Offense	\$1,000.00	\$1,000.00
4-3.209 (a) Adult responsible for minor strictly liable for dangerous fireworks violation	\$1,000.00	
4-3.209(a) Adult responsible for minor strictly liable for "safe and sane" fireworks violation	\$200.00	
Second Offense	\$400.00	
Third Offense	\$1,000.00	
4-3.209(b) Social Host strictly liable for dangerous fireworks violation	\$1,000.00	
*In addition to the fine, the citee shall be assessed and shall be liable for the payment of the actual costs associated with the collection, transportation, and disposal of any seized fireworks.		
5-28.04(b) Social Host-allow minor to be in possession, consume or served alcohol or any alcoholic beverage at any gathering.**	\$1,000.00	\$1,000.00
5-28.05 Allow a loud or unruly gathering after a first response warning has been issued**	\$500.00	\$500.00
Second Offense**	\$750.00	\$750.00
Third Offense**	\$1,000.00	\$1,000.00
**In addition to the fine, the citee and any other responsible person may also be assessed and shall be jointly and severally liable for the payment of the actual costs associated with the response by the Pacifica Police Department and/or any other emergency response provider associated with the loud or unruly gathering, in accordance with Pacifica Municipal Code 5-28.07 and 5-28.08.		
Marijuana Public Safety License Fee - Phase 1	\$400.00	
Marijuana Public Safety License Fee - Phase 2	\$600.00	
Marijuana Public Safety License Fee - Yearly Renewal	\$450.00	

**City of Pacifica
2017-2018 Fees & Charges Master Schedule**

Fee Description	Adopted 2017-2018	Adopted 2016-2017
FIRE (increase by CPI)		
Operational Permits		
Annual Fire Code Permits (Each)	\$219.00	\$212.00
Permitted activities less than 90-days. Hourly charge. Temporary Permit Required. Per Hour - 1 hour minimum	\$154.00	\$149.00
Plan Review New Construction and/or Tenant Improvements		
Base rate- all occupancies. New Construction, major changes, additions, or as-builts Initial fee includes first hour, hourly charge thereafter.	\$259.00	\$250.00
Plan Check Re-Submittals, minor changes, additions, or as-builts for approved plans ; initial fee includes first hour; hourly charge thereafter.	\$154.00	\$149.00
Misc. items w/o sq. footage- e.g. Install hazardous material, storage tank, HVAC smoke detection, partition wall, etc. hourly charge.	\$154.00	\$149.00
Additional Plan review beyond the first hour.; per hour	\$154.00	\$149.00
Subdivision map review; per hour fee.	\$165.00	\$159.00
Construction Permits		
Underground		
Alteration/repair of existing underground pipe system. Includes hydro/flush, rough and final each - Flat Rate	\$378.00	\$365.00
Commercial underground pipe system installations. Includes hydro/flush, rough and final each - Flat Rate	\$536.00	\$518.00
Fire Suppression Systems		
Fire Sprinklers and standpipes		
New commercial & residential sprinkler installations. Includes hydro/flush, rough and final inspections. \$.15 per square foot - Minimum	\$466.00	\$450.00
New manufactured home sprinkler systems. Includes hydro/flush, rough and final inspections each - Flat Rate	\$498.00	\$481.00
Standpipe system installation, includes hydro/flush, rough and final inspections each - Flat Rate	\$652.00	\$630.00
Tenant improvements. 9 or less sprinkler heads Unlimited head change-outs each - Flat Rate	\$147.00	\$142.00
Tenant Improvements- installation/alteration of 10 or more heads. (Head change-outs are not included in count). \$.15 per square foot - Minimum	\$268.00	\$259.00
Other Fire Protection Systems, New & Upgraded installations (Hood and Duct, FM 200, Fixed Extinguisher, Pre-engineered) each - Flat Rate	\$767.00	\$741.00
Fire Alarms		
Existing Fire Alarm Panel Upgrades. includes rough and final inspections. \$.15 per square foot - Minimum	\$268.00	\$259.00
Installation of additional devices on existing system, includes rough and final inspections - Minimum	\$422.00	\$408.00
New installations. , includes rough and final inspections. \$.15 per square foot - Minimum	\$498.00	\$481.00
New installations-- Other Fire Protection Systems, includes rough and final inspections. \$.15 per square foot - Minimum	\$466.00	\$450.00
Fire alarms- repair or exchange devices and radio transmitters - Per Device	\$147.00	\$142.00

City of Pacifica
2017-2018 Fees & Charges Master Schedule

Fee Description	Adopted 2017-2018	Adopted 2016-2017
Requested Services		
All Other Reports. Cost per report.	\$41.00	\$40.00
Digital Photographs- CD, plus 1 for CD cost	\$70.00	\$68.00
Digital Photographs- Print. Plus \$1.40 per photo cost.	\$76.00	\$73.00
Fire Code Variance Application - per request and none-refundable.	\$641.00	\$619.00
Fire incident reports (per report charge)	\$41.00	\$40.00
Non-Subpoenaed Fire Investigation Reports (per report)	\$41.00	\$40.00
Pre-Inspection I Consultation for daycare facilities, construction projects, etc. Initial	\$130.00	\$126.00
Pre-Inspection of care facilities with 25 or fewer occupants. (Flat Fee)	\$130.00	\$126.00
Pre-Inspection of care facilities with 26 or more occupants. (Flat Fee)	\$246.00	\$238.00
Processed Photographs, plus cost of developing	\$79.00	\$76.00
Site Inspections		
Additional inspections beyond the first, Inspection for which no fee is indicated.	\$147.00	\$142.00
Installation of hazardous materials storage tank	\$195.00	\$188.00
Removal of hazardous material storage tank. Per tank charge. Temporary permit required.	\$147.00	\$142.00
Replacement of hazardous material storage tank piping, dispensers. Per tank charge. If piping work is done as part of tank installation, there is no charge.	\$195.00	\$188.00
Inspection Outside Normal Business Hours (Per hour, OT rate)	O.T. Rate	O.T. Rate
Penalties		
Unpermitted construction work Fee plus 2 times fee		
False Alarms- 1st Response	\$0.00	\$0.00
False Alarms- 2nd Response	\$309.00	\$299.00
False Alarms- 3rd Response	\$395.00	\$382.00
False Alarms- 4th+ Response	\$564.00	\$545.00
Annual Fire Safety Inspection & Re-inspections		\$0.00
A 1 -4 Assembly Occupancies	\$173.00	\$167.00
B Business Office Occupancies	\$98.00	\$95.00
E Educational Occupancies	\$173.00	\$167.00
F Factory Occupancies	\$173.00	\$167.00
H Hazard Occupancies	\$173.00	\$167.00
I Institutional (Nursing Homes) Occupancies	\$173.00	\$167.00
M Mercantile Occupancies	\$129.00	\$125.00
M Mercantile Occupancies (Motor Fuel Sales)	\$143.00	\$138.00
R-1 Occupancies Hotels	\$173.00	\$167.00
R-2 Residential 3 to 20 units	\$88.00	\$85.00
R-2 Residential 21 - 40 Units	\$105.00	\$101.00
R-2 Residential 41- 70 Units	\$129.00	\$125.00
R-2 Residential 71- 90 Units	\$155.00	\$150.00
R-2 Residential 91 - 120 Units	\$204.00	\$197.00
R-2 Residential Over 120 units	\$256.00	\$247.00
R-3 Residential Care less than 24 hours	\$143.00	\$138.00
R-3.1 Licensed Residential Care 24 hour 6 or less	\$173.00	\$167.00
R-4 Residential care 6 or more	\$173.00	\$167.00
S Storage Facilities	\$143.00	\$138.00
U Utility Structures	\$143.00	\$138.00

City of Pacifica
2017-2018 Fees & Charges Master Schedule

Fee Description	Adopted 2017-2018	Adopted 2016-2017
PUBLIC WORKS (increase amount is dependent upon the fee)		
Encroachment permits and inspection; hourly charge rate basis	\$202.00	\$193.00
Sidewalk repair and street openings by private contractor; hourly charge rate basis	\$202.00	\$193.00
Penalties		
Unpermitted construction work	Double Engineering Permit Cost	Double Engineering Permit Cost
Publication vending machine permit	\$437.00	\$422.00
City Maps 24" x 36'		
Printed: 24" x 36" or larger; \$3/sq ft - black; \$4/sq ft - color	Per Square Foot Fee	Per Square Foot Fee
Electronic Copy on CD	\$15/CD	\$15/CD
Electronic Copy on USB Portable Thumb Drive	\$51/4MB Drive	\$51/4MB Drive
Photocopies	Per page Fee	Per page Fee
8 1/2" x 11"; \$0.25/black; \$1.00/color	" "	" "
8 1/2" x 14"; \$0.50/black; \$1.50/color	" "	" "
11" x 17"; \$1/black; \$2/color	" "	" "
24" x 36" or larger; \$3/sq ft - black; \$4/sq ft - color	Per Square Foot Fee	Per Square Foot Fee
Engineering Standard Drawing		
Picked up	Per page fee	Per page fee
Mailed (Regular mail -Series 100)	Per page fee + Mailing	Per page fee + Mailing
Mailed (Regular mail -Series 200)	Per page fee + Mailing	Per page fee + Mailing
Mailed (Regular mail -Series 300)	Per page fee + Mailing	Per page fee + Mailing
Street Excavation Handbook	31.00	31.00

City of Pacifica
2017-2018 Fees & Charges Master Schedule

Fee Description	Adopted 2017-2018	Adopted 2016-2017
General		
Heritage Tree Permit (removal, destruction, or substantially trim); hourly charge	\$202.00	\$193.00
General Engineering Development Application Reviews; hourly charge	\$202.00	\$193.00
Residential and non-residential public improvement plan checking and inspection; hourly charge	\$202.00	\$193.00
Final Subdivision Map Checking. Staff may require an initial deposit equivalent to 10 hours minimum. All costs for contract or consultant services including legal shall be charged separately to the applicant as additional cost and may require additional deposit.	\$2,020 initial deposit; charged at the rate of \$202/hour	\$1,930 initial deposit; charged at the rate of \$193/hour
Certificate of Compliance, notices of violation, property mergers, parcel map waivers, minor boundary line adjustments, reversions to acreage, and parcel map checking; hourly charge. Staff may require an initial deposit equivalent to 10 hours minimum. All costs for contract or consultant services including legal shall be charged separately to the applicant as additional cost and may require additional deposit. Applicant shall pay full consultant services cost plus 10% of contract amount for administration	\$2,020 initial deposit; charged at the rate of \$202/hour	\$1,930 initial deposit; charged at the rate of \$193/hour
Street/curb openings by utilities; hourly charge	202.00	193.00
Right of Way/Street Vacations; hourly charge. Staff may require an initial deposit equivalent to 10 hours minimum. All costs for contract or consultant services including legal shall be charged separately to the applicant as additional cost and may require additional deposit. Applicant shall pay full consultant services cost plus 10% of contract amount for administration	\$2,020 initial deposit; charged at the rate of \$202/hour	\$1,930 initial deposit; charged at the rate of \$193/hour
Subdivision Improvement Plan check and construction inspection, hourly charge. Staff may require an initial deposit equivalent to 10 hours minimum. All costs for contract or consultant services shall be charged separately to the applicant as additional cost and may require additional deposit. Applicant shall pay full consultant services cost plus 10% of contract amount for administration	\$2,020 initial deposit; charged at the rate of \$202/hour	\$1,930 initial deposit; charged at the rate of \$193/hour
Applicant shall pay full consultant services cost plus 10% of contract amount for administration	Contract amount plus 10% admin fee	Contract amount plus 10% admin fee
Barricade Rentals for Block Party (8 Barricades Minimum)	\$2/Barricade +\$50 deposit	\$2/Barricade +\$50 deposit
Surface Mining and Reclamation Annual Inspection Fee; hourly charge	202.00	193.00
Surface Mining Violation (found during inspection)	436.00	421.00
Pollution Prevention Inspection Fee, Hourly charge, Per Municipal Code Sec. 6-12.301	\$202.00	
New Construction Development Impact Fees		
Highway 1 Improvement Fee (PMC 8-15.04)	As required by Pacifica Municipal Code PMC 8-15.04	As required by Pacifica Municipal Code PMC 8-15.04
Contact Engineering Division for fee calculation		
In-Lieu Park Dedication Fee (PMC 10-1.803 and 8-19.02)	As required by Pacifica Municipal Code PMC 10-1.803 and 8-19.02	As required by Pacifica Municipal Code PMC 10-1.803 and 8-19.02
Contact Engineering Division for fee calculation		
Oceana/Manor/Palmetto Mitigation Fee (PMC8-18.04)	As required by Pacifica Municipal Code PMC8-18.04	As required by Pacifica Municipal Code PMC8-18.04
Contact Engineering Division for fee calculation		
Capital Improvement Fee	As required by Pacifica Municipal Code Title 7, Chapter 4.	As required by Pacifica Municipal Code Title 7, Chapter 4.
Contact Building Department for fee calculation		
Subdivision Drainage Fee (PMC 7-4.101)	As required by Pacifica Municipal Code PMC 7-4.101	As required by Pacifica Municipal Code PMC 7-4.101
Contact Engineering Division for fee calculation	MFS 15	

City of Pacifica
2017-2018 Fees & Charges Master Schedule

Fee Description	Adopted 2017-2018	Adopted 2016-2017
WASTEWATER TREATMENT PLANT (increase by CCI and City statue)		
DEVELOPMENT CONNECTION FEES (Account No. 34.900000.46751.0000.000)		
Connection Fees (Sec. 6-11.102)		
Residential Units: (Single, Town, Condo)	Number of Units x \$1,271	Number of Units x \$1,228
Multi-Family Dwellings:	Number of Units x \$963	Number of Units x \$930
Commercial Units:	Number of Fixture Units/12 x \$1,271	Number of Fixture Units/12 x \$1,228
Inflow/Infiltration Fees (Sec. 6-11.104)		
Residential Units: (Single, Town, Condo, Multi-Family)	(Number of Units x \$696) or (Number of Acres x \$1,482) - Whichever is greater	(Number of Units x \$672) or (Number of Acres x \$1,432) - Whichever is Higher
Commercial Units:	(Number of Fixture Units/12 x \$696) or (Number of Acres x \$1,482) - Whichever is greater	(Number of Fixture Units/12 x \$672) or (Number of Acres x \$1,432) - Whichever is Higher
Trunk Line Fees (Sec. 6-11.103)		
Residential Units: (Single, Town, Condo, Multi-Family)	(Number of Units x \$954) or (Number of Acres x \$1,906) - Whichever is greater	(Number of Units x \$922) or (Number of Acres x \$1,842) - Whichever is Higher
Commercial Units:	(Number of Fixture Units/12 x \$954) or (Number of Acres x \$1,906) - Whichever is greater	(Number of Fixture Units/12 x \$922) or (Number of Acres x \$1,842) - Whichever is Higher
Sewer Tap Fee (Sec. 6-11.301)		
	Number of Taps x \$412	Number of Taps x \$398
Inspection and Plan Review Fee		
	Number of Hours x \$197	Number of Hours x \$193
SEWER SERVICE CHARGES (Account No. 18.940000.46755.0000.000)		
Annual Sewer Service Charges (Sec. 6-6.401 to 6-6.407)		
Residential Units: (Single, Town, Condo, Multi-Family)	Actual Annual Water Consumption (March 2016- February 2017) x 90% x 14.08834. Minimum of \$676.24	\$626.14 Minimum or (December 2015 & January 2016 water billings x 6 x 13.04476) or (Actual Annual Water Consumption x 13.04476) - Whichever is Lower
Commercial Units:	Actual Annual Water Consumption (March 2016- February 2017) x 14.08834 x strength factor.	Actual Annual Water Consumption x 13.04476 x strength factor. Minimum of \$626.14
Commercial Strength Factors:		
Car Washes = 0.90 Cleaners = 1.20 Laundromats = 0.75		
Restaurants with functioning grease traps = 1.60		
Restaurants without functioning grease traps = 1.80		
Gymnasiums = 0.90 Any other commercial use = 1.00		

City of Pacifica
2017-2018 Fees & Charges Master Schedule

Fee Description	Adopted 2017-2018	Adopted 2016-2017
PARKS, BEACHES & RECREATION (increase based on informal market survey)		
Special Classes		
General recreation class fees will be adjusted as required to insure that program revenues fund 100% of total program costs. The non-resident fee is \$5.00 more than the resident fee. All registration transactions have a \$7.00 administrative fee. Senior Discount: 10% at age 60.	Please contact 738-7381 for more information	Please contact 738-7381 for more information
Recreational Facilities Rental other than the Pacifica Community Center		
The following rental charges shall apply for the use of recreational buildings or portions thereof. Rates are per hour and shall not be prorated for part of an hour. If additional City personnel are needed to assist with rental, the additional amount will be actual cost of salary, plus administrative charges.		
Community Picnic Areas		
Frontierland Park – Small Group Picnic Area	\$75.00	\$75.00
Frontierland Park – Large Group Picnic Area	\$200.00	\$200.00
Oddstad Park	\$75.00	\$75.00
4th of July - info/craft booth	\$45.00	\$40.00
4th of July - food booth	\$60.00	\$55.00
Aquatic Classes		
Evening - 8 lessons/30 min. per lesson:		
Semi-Private	\$105.00	\$105.00
Private	\$170.00	\$170.00
Junior Sea Lions – Summer League	\$172.00	\$172.00
Junior Sea Lions	\$77.00	\$77.00
Little Bobbers and Tiny Tots	\$62.00	\$62.00
Preschool Levels I, II, III	\$76.00	\$76.00
Learn to Swim Levels I - III	\$68.00	\$68.00
Learn to Swim Levels IV - VI	\$75.00	\$75.00
Daytime - (summer only):		
Semi-Private	\$66.00	\$66.00
Private	\$107.00	\$107.00
Little Bobbers and Tiny Tots	\$42.00	\$42.00
Preschool Levels I, II, III	\$42.00	\$42.00
Learn to Swim Levels I - VI	\$42.00	\$42.00
Oceana Pool Rental		
Swim meets	\$150.00/hour	\$110.00/hour
PSL swim team (home team)	\$90.00/hour	\$85.00/hour
Pool Party Program		
	\$150.00/hour	\$125.00/hour
Swim Team		
Swim Team:	\$72.00/mo, \$864.00/yr.	\$72.00/mo, \$864.00/yr.
Pre-Comp Swim Team:	\$62.00/mo, \$744/yr.	\$62.00/mo, \$744/yr.

City of Pacifica
2017-2018 Fees & Charges Master Schedule

Fee Description	Adopted 2017-2018	Adopted 2016-2017
Recreation Swim		
Youth (17 and younger)	\$5.00	\$5.00
Adults (18 to 59)	\$6.00	\$6.00
Senior Citizens (60 & over)	\$5.00	\$5.00
All Access Pass: Adults	\$67/mo./\$191/qrt. or \$737/yr.	\$67/mo./\$191/qrt. or \$737/yr.
All Access Pass: Seniors 60+	\$60/mo./\$172/qrt. or \$663/yr.	\$60/mo./\$172/qrt. or \$663/yr.
Swim Pass (20 swims) - Adults	\$99.00	\$99.00
Swim Pass (20 swims) - Children/Senior Citizens	\$85.00	\$85.00
Swim Pass (10 swims) - Adults	\$54.00	\$54.00
Swim Pass (10 swims) - Children/Senior Citizens	\$45.00	\$45.00
Water Polo Drop In	\$6.00	\$6.00
Recreation Playground Program		
Membership Fee: September thru June	\$215.00	\$175.00
Membership Fee: July/August	\$150.00	\$150.00
Teen Center		
Membership Fee: September-May	\$215.00	\$175.00
NEW -Membership Fee: January-May	\$150.00	\$125.00
LITE (Leadership in Training Education)	\$75.00	\$50.00
LITE Fieldtrip fees for additional weeks	25.00/week	20.00/week
Special Interest Classes		
For special interest classes where no fee has been charged because instructor volunteers his/her time, a \$5.00 per student fee will be assessed to cover program administration costs.	Please contact 738-7381 for more information	Please contact 738-7381 for more information
Senior Programs		
Annual membership (includes monthly newsletter and additional costs for special events)	\$20.00	\$20.00 single / \$35/couple

**City of Pacifica
2017-2018 Fees & Charges Master Schedule**

Fee Description	Adopted 2017-2018	Adopted 2016-2017
Child Care Services		
Child care registration fees:		
One-time, non-refundable fee per child at the time of entry into program.	75/child	75/child
Annual registration per child for summer program slot.	\$25.00/yr per child	\$25.00/yr per child
Registration for summer program slot.	\$25.00/yr per child	\$25.00/yr per child
Late Payment per month for payment after 10th operating day.	\$25.00	\$25.00
Registration to discontinue slot in summer	\$75.00	\$75.00
Late Pick-up: for pick-up after 6:01 p.m. or other designated closing time.	\$2.00 per minute	\$2.00 per minute
Preschool Monthly Rates -- Per Child:		
Flat rate. (includes field trips.) 7a.m. -6 p.m.	\$955/mo	\$880/mo
Preschool ½ day (Ocean Shore School)	\$420/mo	\$420/mo
State Preschool ½ day (Fairmont Park & Sunset Ridge School)	\$640/mo	\$590/mo
Kindergarten/School-age School Year (September-June) Monthly Rates - Per		
Annex Program: Before school and includes additional time during breaks and June after school ends.	\$285/mo	\$285/mo
Annex Program: Before and/or after school-School age. Includes school breaks and last two weeks in June.	\$550/mo	\$540/mo
State Sponsored Child Care Program: Before and/or after school, School-age.	\$655/mo	\$595/mo
Daily rate: drop in - school year; non-school days, 24-hours notice for space availability; additional charge for field trips and special events; both Kindergarten and School age.		
Kindergarten/School-age Summer Rates (July-August) Monthly Rates per Child		
Annex Summer Program: Flat rate per month for families who are currently enrolled in the year-round program, includes field trips.	\$560/mo	\$560/mo
Annex Summer Program: 4 week Summer School / Thinkbridge 1/2 day program.	\$400/mo	\$400/mo
State Sponsored Child Care Summer Program: Flat rate per month for families includes field trips.	\$800/mo	\$800/mo
Drop-in: per blocks of 10 days: 24 hour advance notice for space available or each day used; field trips & special events are extra.	\$400.00	\$400.00
Field trip charge per child, per event, drop-ins.	\$15.00	\$15.00
Beach Parking		
Annual Beach Parking Pass	\$67.00	\$67.00
Daily Parking		
0 - 4 hours	\$6.00	\$5.00
5 - 8 hours	\$9.00	\$9.00

**City of Pacifica
2017-2018 Fees & Charges Master Schedule**

Fee Description	Adopted 2017-2018	Adopted 2016-2017
Beach Use (not including surf events): Contest/beach event - (small beach events with 50 or fewer participants and spectators). Fees based on city staff time required for general review, administrative duties and approval.	\$175/day/event	\$175/day/event
Surf Events/Skatepark Events - (security/cleaning deposit required)		
Whole skatepark contest	\$300/day plus cleaning deposit of \$251	\$300/day plus cleaning deposit of \$251
Half day skatepark	\$150/day plus cleaning deposit of \$125	\$150/day plus cleaning deposit of \$125
Surf event for local surf clubs, local businesses and non-profit groups.	\$325 per day	\$325 per day
Out of town and commercial groups per surf contest/event with. Maximum participants are 150. An event with vendors, demonstrations, major sponsors, expo-like environment, fees based on city staff time required for general review, administrative duties and approval, as well as impact on public works department and police department.	\$650 per day (Additional fees MAY be determined based on impact on the area and staff FOR ALL EVENTS.)	\$650 per day (Additional fees MAY be determined based on impact on the area and staff FOR ALL EVENTS.)
Surf Camps		
Small Camp (maximum 12 students) & Large Camp (maximum 25 students) for a facility use permit per year, covers all camps in a calendar year. Camp operators must have a Pacifica business license, insurance and adhere to Parks, Beaches and Recreation surf camp requirements. Rates change each January.		
January 2016		
Small Camp	\$980.00	\$980.00
Large Camp	\$1,200.00	\$1,200.00
January 2017		
Small Camp	\$1,000.00	\$1,000.00
Large Camp	\$1,220.00	\$1,220.00
January 2018		
Small Camp	\$1,020.00	\$1,020.00
Large Camp	\$1,240.00	\$1,240.00
January 2019		
Small Camp	\$1,040.00	\$1,040.00
Large Camp	\$1,260.00	\$1,260.00
Film/Photo Shoots		
Student/amateur rate/non-profit; Students must show current student ID and non-profits must submit non-profit status letter.	\$100 per day	\$100 per day
Commercial filming (less than 3 support vehicles)	\$550 per day	\$550 per day
Major commercial filming. (Additional fees may be determined based on vehicles/additional staff time/impact on area.)	\$800 per day	\$800 per day
Weddings/Ceremonies on Beaches, Pier or in Parks		
99 or fewer participants	\$250 per day	\$225 per day for
100 or more participants (maximum 150)	\$350 per day	\$325 per day
Recreation Trail Use	150.00 per day/event	

City of Pacifica
2017-2018 Fees & Charges Master Schedule

Fee Description	Adopted 2017-2018	Adopted 2016-2017
Community Center Rentals - Weekdays (per hour)		
Pacifica Community Center Rental		
All rates are hourly. Warming Kitchen and additional rooms may be added for an additional fee. Weekend rates begin Friday after 1:30pm through Sunday.	Please contact 738-7381 for more information	Please contact 738-7381 for more information
Resident - Weekdays		
Auditorium	\$60.00	\$60.00
Dance Studio	\$45.00	\$45.00
Card Room	\$40.00	\$40.00
Portola Room	\$40.00	\$40.00
Craft Room	\$35.00	\$35.00
Ceramics Room	\$35.00	\$35.00
Game Room	\$20.00	\$20.00
Art Gallery	\$20.00	\$20.00
Meeting Room	\$20.00	\$20.00
Non-Resident - Weekdays		
Auditorium	\$100.00	\$100.00
Dance Studio	\$60.00	\$60.00
Card Room	\$45.00	\$45.00
Portola Room	\$45.00	\$45.00
Craft Room	\$40.00	\$40.00
Ceramics Room	\$40.00	\$40.00
Game Room	\$25.00	\$25.00
Art Gallery	\$25.00	\$25.00
Meeting Room	\$25.00	\$25.00
Non-Profit - Weekdays		
Auditorium	\$35.00	\$30.00
Dance Studio	\$25.00	\$20.00
Card Room	\$20.00	\$15.00
Portola Room	\$20.00	\$15.00
Craft Room	\$15.00	\$15.00
Ceramics Room	\$15.00	\$15.00
Game Room	\$15.00	\$13.00
Art Gallery	\$15.00	\$13.00
Meeting Room	\$15.00	\$13.00
Commercial - Weekdays - provided no items are sold		
Auditorium	\$125.00	\$125.00
Dance Studio	\$85.00	\$85.00
Card Room	\$50.00	\$50.00
Portola Room	\$50.00	\$50.00
Craft Room	\$45.00	\$45.00
Ceramics Room	\$45.00	\$45.00
Game Room	\$30.00	\$30.00
Art Gallery	\$30.00	\$30.00
Meeting Room	\$30.00	\$30.00

City of Pacifica
2017-2018 Fees & Charges Master Schedule

Fee Description	Adopted 2017-2018	Adopted 2016-2017
Community Center Rentals - Weekends (per hour)		
Resident - Weekends		
Entire Building	\$210.00	\$200.00
Auditorium	\$100.00	\$95.00
Dance Studio	\$80.00	\$75.00
Card Room	\$75.00	\$70.00
Portola Room	\$75.00	\$70.00
Craft Room	\$65.00	\$65.00
Ceramics Room	\$65.00	\$65.00
Game Room	\$50.00	\$45.00
Art Gallery	\$50.00	\$45.00
Meeting Room	\$50.00	\$45.00
Non-Resident - Weekends		
Entire Building	\$265.00	\$245.00
Auditorium	\$150.00	\$145.00
Dance Studio	\$110.00	\$105.00
Card Room	\$80.00	\$75.00
Portola Room	\$80.00	\$75.00
Craft Room	\$70.00	\$70.00
Ceramics Room	\$70.00	\$70.00
Game Room	\$55.00	\$50.00
Art Gallery	\$55.00	\$50.00
Meeting Room	\$55.00	\$50.00
Non-Profit		
Entire Building	\$195.00	\$175.00
Auditorium	\$75.00	\$70.00
Dance Studio	\$60.00	\$55.00
Card Room	\$55.00	\$50.00
Portola Room	\$55.00	\$50.00
Craft Room	\$45.00	\$45.00
Ceramics Room	\$45.00	\$45.00
Game Room	\$45.00	\$40.00
Art Gallery	\$45.00	\$40.00
Meeting Room	\$45.00	\$40.00
Commercial - Weekends - provided no items are sold		
Entire Building	\$275.00	\$265.00
Auditorium	\$170.00	\$170.00
Dance Studio	\$120.00	\$120.00
Card Room	\$80.00	\$80.00
Portola Room	\$80.00	\$80.00
Craft Room	\$75.00	\$75.00
Ceramics Room	\$75.00	\$75.00
Game Room	\$55.00	\$55.00
Art Gallery	\$55.00	\$55.00
Meeting Room	\$55.00	\$55.00

CAPITAL BUDGET 2017-2018



ADOPTED
June 12, 2017

CAPITAL BUDGET

PROPOSED FY 2017-18 PROJECTS

Fund 16 - NPDES Stormwater Fund

<u>Project #</u>	<u>Project</u>	<u>Cost Estimate</u>	<u>Page</u>
New	Long-Term Trash Load Reduction	\$40,000	P16-1

Fund 34 - Sewer Facility Construction Fund

<u>Project #</u>	<u>Project</u>	<u>Cost Estimate</u>	<u>Page</u>
C003A	Anza Pump Station Upgrade FY 2017-18	\$25,000	P34-1
C004B	Linda Mar Pump Station Improvements FY 2016-18 (Formerly Linda Mar Pump Station Improvements FY 2018-19)	\$400,000	P34-2
C005E	Crespi Sanitary Sewer Replacement	\$550,000	P34-3
C005F	Collection System Project FY 2017-18	\$100,000	P34-4
C008B	Sharp Park Pump Station Upgrade FY 2016-18 (Formerly Sharp Park Pump Station Upgrade FY 2017-18)	\$105,000	P34-5
C034	Collection System Pump Stations Condition Assessment (Formerly Wastewater Treatment Facility and Pump Station Condition Assessment)	\$150,000	P34-6
C035	Linda Mar Pump Station Roof Repair	\$24,000	P34-7
P020	CCWRP Laboratory Room Improvements	\$80,000	P34-8
P022	CCWRP Security & Gate Systems	\$50,000	P34-9
P024	CCWRP Blower Replacement (Formerly CCWRP Secondary System/Blower)	\$100,000	P34-10
P029	CCWRP Computerized Maintenance System (CMMS)	\$20,000	P34-11
P030	CCWRP Storage and Office Building - Feasibility Study	\$25,000	P34-12
P031	CCWRP Arc Flash Hazard Analysis	\$65,000	P34-13
P032	CCWRP Projects	\$50,000	P34-14

Fund 38 - Disaster Accounting Fund

<u>Project #</u>	<u>Project</u>	<u>Cost Estimate</u>	<u>Page</u>
TBD	310-330 Esplanade Infrastructure Preservation Project	\$376,000	P38-1
TBD	528-532 Esplanade Acquisition and Demolition	\$996,000	P38-2

CITY OF PACIFICA 2017-2018 CAPITAL BUDGET PROJECT DESCRIPTION WORKSHEET

PROJECT TITLE: Long-Term Trash Load Reduction

PROJECT NO.: New

FUND: Fund 16 – NPDES Stormwater Fund

DEPARTMENT/MANAGER: DPW/Ocampo

GENERAL LOCATION: Citywide

PROJECT DESCRIPTION:
The San Francisco Regional Water Quality Board requires reduction in trash to receiving water. This project includes installation of new Trash Capture Devices and additional street sweeping at critical areas citywide.

PURPOSE BENEFIT:
Reduce trash in receiving waters per Municipal Regional Permit requirement.

JUSTIFICATION:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Addresses Legal Mandate | <input checked="" type="checkbox"/> Contributes to Economic Development |
| <input checked="" type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input type="checkbox"/> Preserves/Replaces Existing Asset | <input type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	NPDES Stormwater Fund	Total
Street Sweeping	\$30	\$30
Equipment Purchase	\$10	\$10
TOTAL	\$40	\$40

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:
The scheduled maintenance is estimated to be approximately \$1500 annually.

**CITY OF PACIFICA
2017-2018 CAPITAL BUDGET
PROJECT DESCRIPTION WORKSHEET**

PROJECT TITLE: Anza Pump Station Upgrade FY 2017-18

PROJECT NO.: C003A

FUND: Fund 34 – Sewer Facility Construction Fund

DEPARTMENT/MANAGER: Public Works - Wastewater/Martinez

GENERAL LOCATION: Anza Pump Station

PROJECT DESCRIPTION:
Replace a wastewater pump and motor at the Anza Pump Station. We have budgeted a pump and motor replacement at regular intervals during these years.

PURPOSE BENEFIT:
Replace aging equipment and vital components of the wastewater sanitary sewer system.

JUSTIFICATION:

- | | |
|---|--|
| <input type="checkbox"/> Addresses Legal Mandate | <input type="checkbox"/> Contributes to Economic Development |
| <input type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input checked="" type="checkbox"/> Preserves/Replaces Existing Asset | <input type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	Sewer Facility Construction Fund	Total
Planning and Design		
Construction		
Equipment Purchase	\$25	\$25
TOTAL	\$25	\$25

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:
Reduce scheduled maintenance cost.

**CITY OF PACIFICA
2017-2018 CAPITAL BUDGET
PROJECT DESCRIPTION WORKSHEET**

PROJECT TITLE: Linda Mar Pump Station Upgrade FY 2016-18 (Formerly Linda Mar Pump Station Upgrade FY 2018-19)

PROJECT NO.: C004B

FUND: Fund 34 – Sewer Facility Construction Fund

DEPARTMENT/MANAGER: Public Works - Wastewater/Martinez

GENERAL LOCATION: Linda Mar Pump Station

PROJECT DESCRIPTION:

Upgrade MCC panel at the Linda Mar Pump Station and replace the variable frequency pump motor drives at the Linda Mar Pump Station. There are three existing drives that will each reach their service life in the next 5 to 10 years. We have budgeted for their replacement at regular intervals during these years.

PURPOSE BENEFIT:

Replace aging equipment and vital components of the wastewater sanitary sewer system.

JUSTIFICATION:

- | | |
|---|--|
| <input type="checkbox"/> Addresses Legal Mandate | <input type="checkbox"/> Contributes to Economic Development |
| <input type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input checked="" type="checkbox"/> Preserves/Replaces Existing Asset | <input type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	Sewer Facility Construction Fund	Total
Planning and Design		
Construction	\$100	\$100
Equipment Purchase	\$300	\$300
TOTAL	\$400	\$400

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:

Reduce scheduled maintenance cost.

**CITY OF PACIFICA
2017-2018 CAPITAL BUDGET
PROJECT DESCRIPTION WORKSHEET**

PROJECT TITLE: Crespi Sanitary Sewer Replacement

PROJECT NO.: C005E

FUND: Fund 34 – Sewer Facility Construction Fund

DEPARTMENT/MANAGER: Public Works - Wastewater/Sun

GENERAL LOCATION: Linda Mar Beach Parking Lot

PROJECT DESCRIPTION:
One of the projects under the Collection System Projects, this work includes the installation of about 810 new mainline to replace portion of the mainline between Crespi Ave and Linda Mar Pump Station. The new lines will be done using directional boring so the existing beach parking lot and Taco Bell parking lot will not be impacted.

PURPOSE BENEFIT:
Replace aging sewer mainlines

JUSTIFICATION:

- | | |
|---|--|
| <input type="checkbox"/> Addresses Legal Mandate | <input type="checkbox"/> Contributes to Economic Development |
| <input type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input checked="" type="checkbox"/> Preserves/Replaces Existing Asset | <input type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	Sewer Facility Construction Fund	Total
Planning and Design		
Construction	\$550	\$550
Equipment Purchase		
TOTAL	\$550	\$550

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:
Reduce scheduled maintenance cost.

**CITY OF PACIFICA
2017-2018 CAPITAL BUDGET
PROJECT DESCRIPTION WORKSHEET**

PROJECT TITLE: Collection System Projects FY2017-18

PROJECT NO.: C005F

FUND: Fund 34 – Sewer Facility Construction Fund

DEPARTMENT/MANAGER: Public Works - Wastewater/Martinez

GENERAL LOCATION: City Wide (Location to be determined annually)

PROJECT DESCRIPTION:
Various projects to repair and/or replace the aging sewer mainlines around the City. Location will be determined and evaluated annually.

PURPOSE BENEFIT:
Replace aging sewer mainlines

JUSTIFICATION:

- | | |
|---|--|
| <input type="checkbox"/> Addresses Legal Mandate | <input type="checkbox"/> Contributes to Economic Development |
| <input type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input checked="" type="checkbox"/> Preserves/Replaces Existing Asset | <input type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	Sewer Facility Construction Fund	Total
Planning and Design		
Construction	\$100	\$100
Equipment Purchase		
TOTAL	\$100	\$100

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:
Reduce scheduled maintenance cost.

**CITY OF PACIFICA
2017-2018 CAPITAL BUDGET
PROJECT DESCRIPTION WORKSHEET**

PROJECT TITLE: Sharp Park Pump Station Upgrade FY 2016-18 (Formerly Sharp Park Pump Station Upgrade FY2017-18)

PROJECT NO.: C008B

FUND: Fund 34 – Sewer Facility Construction Fund

DEPARTMENT/MANAGER: Public Works - Wastewater/Martinez

GENERAL LOCATION: Sharp Park Pump Station

PROJECT DESCRIPTION:

Replace a wastewater centrifugal pump and motor at the Sharp Park Pump Station. There are three existing pumps and motors that will each reach their service life over the next 20 years. We have budgeted a pump and motor replacement at regular intervals during these years.

PURPOSE BENEFIT:

Replace aging sewer mainlines

JUSTIFICATION:

- | | |
|---|--|
| <input type="checkbox"/> Addresses Legal Mandate | <input type="checkbox"/> Contributes to Economic Development |
| <input type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input checked="" type="checkbox"/> Preserves/Replaces Existing Asset | <input type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	Sewer Facility Construction Fund	Total
Planning and Design		
Construction		
Equipment Purchase	\$105	\$105
TOTAL	\$105	\$105

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:

Reduce scheduled maintenance cost.

**CITY OF PACIFICA
2017-2018 CAPITAL BUDGET
PROJECT DESCRIPTION WORKSHEET**

PROJECT TITLE: Collection System Pump Stations Condition Assessment (Formerly Wastewater Treatment Facility and Pump Station Condition Assessment)

PROJECT NO.: C034

FUND: Fund 34 – Sewer Facility Construction Fund

DEPARTMENT/MANAGER: Public Works - Wastewater/Sun

GENERAL LOCATION: Collection System Pump Stations

PROJECT DESCRIPTION:

A Facility Condition Assessment (FCA) is an industry term that describes the process of a qualified group of trained industry professionals performing an analysis of the condition of a facility or group of facilities that may vary in terms of age, design, construction methods, and materials. The industry professionals are typically architects and engineers of various disciplines and skilled-trade technicians. This project will provide condition assessment of the pump station buildings, processes and equipment and recommend capital improvement projects based on the findings.

PURPOSE BENEFIT:

To reduce I&I

JUSTIFICATION:

- | | |
|---|--|
| <input type="checkbox"/> Addresses Legal Mandate | <input type="checkbox"/> Contributes to Economic Development |
| <input type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input checked="" type="checkbox"/> Preserves/Replaces Existing Asset | <input type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	Sewer Facility Construction Fund	Total
Planning and Design	\$150	\$150
Construction		
Miscellaneous		
TOTAL	\$150	\$150

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:

Reduce scheduled maintenance cost.

**CITY OF PACIFICA
2017-2018 CAPITAL BUDGET
PROJECT DESCRIPTION WORKSHEET**

PROJECT TITLE: Linda Mar Pump Station Roof Repair

PROJECT NO.: C035

FUND: Fund 34 – Sewer Facility Construction Fund

DEPARTMENT/MANAGER: Public Works - Wastewater/Martinez

GENERAL LOCATION: Linda Mar Pump Station

PROJECT DESCRIPTION:
Repair the roof of the Linda Mar Pump Station.

PURPOSE BENEFIT:
Extend life of roof

JUSTIFICATION:

- | | |
|---|--|
| <input type="checkbox"/> Addresses Legal Mandate | <input type="checkbox"/> Contributes to Economic Development |
| <input type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input checked="" type="checkbox"/> Preserves/Replaces Existing Asset | <input type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	Sewer Facility Construction Fund	Total
Planning and Design		
Construction	\$24	\$24
Equipment Purchase Miscellaneous		
TOTAL	\$24	\$24

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:
Reduce scheduled maintenance cost.

**CITY OF PACIFICA
2017-2018 CAPITAL BUDGET
PROJECT DESCRIPTION WORKSHEET**

PROJECT TITLE: CCWRP Laboratory Room Improvement

PROJECT NO.: P020

FUND: Fund 34 – Sewer Facility Construction Fund

DEPARTMENT/MANAGER: Public Works - Wastewater/Aguiar

GENERAL LOCATION: Calera Creek Water Recycling Plant

PROJECT DESCRIPTION:
Purchase new equipment's and furniture's for the laboratory room at the CCWRP. Improve HVAC in the laboratory.

PURPOSE BENEFIT:
Will enable staff to be more effective and safe while working in the laboratory

JUSTIFICATION:

- | | |
|---|---|
| <input type="checkbox"/> Addresses Legal Mandate | <input type="checkbox"/> Contributes to Economic Development |
| <input type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input checked="" type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input checked="" type="checkbox"/> Preserves/Replaces Existing Asset | <input type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	Sewer Facility Construction Fund	Total
Planning and Design		
Construction		
Equipment Purchase\Miscellaneous	\$80	\$80
TOTAL	\$80	\$80

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:
Will enable staff to be more effective and safe while working in the laboratory

**CITY OF PACIFICA
2017-2018 CAPITAL BUDGET
PROJECT DESCRIPTION WORKSHEET**

PROJECT TITLE: CCWRP Security & Gate System

PROJECT NO.: P022

FUND: Fund 34 – Sewer Facility Construction Fund

DEPARTMENT/MANAGER: Public Works - Wastewater/Aguiar

GENERAL LOCATION: Calera Creek Water Recycling Plant

PROJECT DESCRIPTION:
Purchase new security and gate systems for the CCWRP.

PURPOSE BENEFIT:
Security for the Calera Creek Water Recycling Plant

JUSTIFICATION:

- | | |
|---|---|
| <input type="checkbox"/> Addresses Legal Mandate | <input type="checkbox"/> Contributes to Economic Development |
| <input type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input checked="" type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input checked="" type="checkbox"/> Preserves/Replaces Existing Asset | <input type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	Sewer Facility Construction Fund	Total
Planning and Design		
Construction		
Equipment Purchase\Miscellaneous	\$50	\$50
TOTAL	\$50	\$50

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:
Security for the Calera Creek Water Recycling Plant

**CITY OF PACIFICA
2017-2018 CAPITAL BUDGET
PROJECT DESCRIPTION WORKSHEET**

PROJECT TITLE: CCWRP Blower Replacement (Formerly CCWRP Secondary System/Blower)

PROJECT NO.: P024

FUND: Fund 34 – Sewer Facility Construction Fund

DEPARTMENT/MANAGER: Public Works - Wastewater/Aguiar

GENERAL LOCATION: Calera Creek Water Recycling Plant

PROJECT DESCRIPTION:
On-going purchase to replace aging blowers and motors for the Calera Creek Water Recycling Plant

PURPOSE BENEFIT:
Replace aging equipment

JUSTIFICATION:

- | | |
|---|--|
| <input type="checkbox"/> Addresses Legal Mandate | <input type="checkbox"/> Contributes to Economic Development |
| <input type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input checked="" type="checkbox"/> Preserves/Replaces Existing Asset | <input type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	Sewer Facility Construction Fund	Total
Planning and Design		
Construction		
Equipment Purchase\Miscellaneous	\$100	\$100
TOTAL	\$100	\$100

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:
Reduce scheduled maintenance cost.

CITY OF PACIFICA 2017-2018 CAPITAL BUDGET PROJECT DESCRIPTION WORKSHEET

PROJECT TITLE: CCWRP Computerized Maintenance Management System (CMMS)

PROJECT NO.: P029 (Formerly P028)

FUND: Fund 34 – Sewer Facility Construction Fund

DEPARTMENT/MANAGER: Public Works - Wastewater/Aguilar

GENERAL LOCATION: Calera Creek Water Recycling Plant

PROJECT DESCRIPTION:
 CMMS packages may be used by any organization that must perform maintenance on equipment, assets and property.

 A CMMS software package maintains a computer database of information about an organization's maintenance operations. This information is intended to help plant staff do their jobs more effectively (for example, determining when machines require maintenance and what is needed to perform the task) and to help management make informed decisions (for example, calculating the cost of machine breakdown repair versus preventive maintenance for each machine, possibly leading to better allocation of resources). CMMS data may also be used to verify regulatory compliance.

 Many CMMS packages can be either web-based, meaning they are hosted by the company selling the product on an outside server, or LAN based, meaning that the company buying the software hosts the product on their own server

PURPOSE BENEFIT:
 This is a tool that will help the staff move from reactionary responses to a more proactive approach. By creating an all inclusive database for our assets, management will better equipped to build a long term budget.

JUSTIFICATION:

- | | |
|---|---|
| <input type="checkbox"/> Addresses Legal Mandate | <input type="checkbox"/> Contributes to Economic Development |
| <input type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input checked="" type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input checked="" type="checkbox"/> Preserves/Replaces Existing Asset | <input type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	Sewer Facility Construction Fund	Total
Planning and Design		
Construction		
Equipment Purchase\Miscellaneous	\$20	\$20
TOTAL	\$20	\$20

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:
 Makes Planned Maintenance be more efficient

**CITY OF PACIFICA
2017-2018 CAPITAL BUDGET
PROJECT DESCRIPTION WORKSHEET**

PROJECT TITLE: CCWRP Storage and Office (Formerly CCWRP Storage and Office building – Feasibility Study)

PROJECT NO.: P030 (Formerly P029)

FUND: Fund 34 – Sewer Facility Construction Fund

DEPARTMENT/MANAGER: Public Works - Wastewater/Sun

GENERAL LOCATION: Calera Creek Water Recycling Plant

PROJECT DESCRIPTION:

Install temporary storage and office on the existing 40 ft x 200 ft existing concrete pad located on the south-east corner of the plant. Project includes installation of permanent storage and office including permit

PURPOSE BENEFIT:

Currently the plant lacks proper storage and office space. Because of the lack of office space many of the employee's equipment and gear lockers are located in the generator room. Storage is needed as we currently do not have a centralized location. Our inventory is currently scattered throughout the plant and needs to be better organized for easy access and inventory control.

JUSTIFICATION:

- | | |
|---|---|
| <input type="checkbox"/> Addresses Legal Mandate | <input type="checkbox"/> Contributes to Economic Development |
| <input type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input checked="" type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input checked="" type="checkbox"/> Preserves/Replaces Existing Asset | <input type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	Sewer Facility Construction Fund	Total
Planning and Design	\$25	\$25
Construction		
Equipment Purchase\Miscellaneous		
TOTAL	\$25	\$25

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:

**CITY OF PACIFICA
2017-2018 CAPITAL BUDGET
PROJECT DESCRIPTION WORKSHEET**

PROJECT TITLE: CCWRP Arc Flash Hazard Analysis

PROJECT NO.: P031 (Formerly P030)

FUND: Fund 34 – Sewer Facility Construction Fund

DEPARTMENT/MANAGER: Public Works - Wastewater/Sun

GENERAL LOCATION: Calera Creek Water Recycling Plant

PROJECT DESCRIPTION:
Simply put, an arc flash is a phenomenon where a flashover of electric current leaves its intended path and travels through the air from one conductor to another, or to ground. The results are often violent and when a human is in close proximity to the arc flash, serious injury and even death can occur.

For electrical safety in the workplace, OSHA relies on expert consensus bodies such as the National Fire Protection Association (NFPA) and its standards published in NFPA 70E. To ensure that employers are following NFPA and OSHA guidelines, OSHA trains its inspectors and compliance officers to ask specific questions in the event of an electrical safety incident.

PURPOSE BENEFIT:
OSHA Compliance

JUSTIFICATION:

- | | |
|---|--|
| <input type="checkbox"/> Addresses Legal Mandate | <input type="checkbox"/> Contributes to Economic Development |
| <input checked="" type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input type="checkbox"/> Preserves/Replaces Existing Asset | <input type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	Sewer Facility Construction Fund	Total
Planning and Design		
Construction		
Equipment Purchase\Miscellaneous	\$65	\$65
TOTAL	\$65	\$65

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:
OSHA Compliance

CITY OF PACIFICA 2017-2018 CAPITAL BUDGET PROJECT DESCRIPTION WORKSHEET

PROJECT TITLE: CCWRP Projects

PROJECT NO.: P032

FUND: Fund 34 – Sewer Facility Construction Fund

DEPARTMENT/MANAGER: Public Works - Wastewater/Aguilar

GENERAL LOCATION: Calera Creek Water Recycling Plant

PROJECT DESCRIPTION:
The Calera Creek Water Recycling Plant (“Plant”) is now more than 17 years old and some of the equipment or systems are now nearing their useful lives. Many will need replacement and enhancement to prolong their useful lives. The CCWRP Projects will annually analyze and prioritize capital improvement projects to replace and/or enhance the equipment or process system. For FY2017-19, the project will include installing bar screen before the influent channel.

PURPOSE BENEFIT:
Replace or Enhance aging equipment or process system.

JUSTIFICATION:

- | | |
|---|---|
| <input type="checkbox"/> Addresses Legal Mandate | <input type="checkbox"/> Contributes to Economic Development |
| <input checked="" type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input checked="" type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input checked="" type="checkbox"/> Preserves/Replaces Existing Asset | <input type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	Sewer Facility Construction Fund	Total
Planning and Design		
Construction		
Equipment Purchase\Miscellaneous	\$50	\$50
TOTAL	\$50	\$50

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:
Reduce maintenance cost, enhance safety to prolong equipment useful life

CITY OF PACIFICA 2017-2018 CAPITAL BUDGET PROJECT DESCRIPTION WORKSHEET

PROJECT TITLE: 310-330 Esplanade Infrastructure Preservation Project

PROJECT NO.: New

FUND: Fund 38 - Disaster Accounting Fund

DEPARTMENT/MANAGER: DPW/Ocampo

GENERAL LOCATION: 310-330 Esplanade

PROJECT DESCRIPTION:
The project would consist of constructing a shotcrete wall with a rip rap toe to protect from scouring. The wall would extend approximately 20 feet below the sand levels to solid material in order to allow it for a structurally safe footing. The wall would extend to approximately 20 feet above summer sand level in order for the bluff to setback to a stable slope. The materials used to construct the wall would be mainly shotcrete, rebar, and rock. The wall would have tiebacks that go into the bluff to support the weight of the wall. The work would also include shoring to hold against any water infiltration.

PURPOSE BENEFIT:
Provide continued protection to the City street and infrastructure along Esplanade Avenue for public access and commerce.

JUSTIFICATION:

- | | |
|---|---|
| <input type="checkbox"/> Addresses Legal Mandate | <input checked="" type="checkbox"/> Contributes to Economic Development |
| <input checked="" type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input checked="" type="checkbox"/> Preserves/Replaces Existing Asset | <input type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	HMGP Grant	City Match	Total
Planning and Design	\$282	\$94	\$376
TOTAL	\$282	\$94	\$376

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:
No change in scheduled maintenance cost.

CITY OF PACIFICA 2017-2018 CAPITAL BUDGET PROJECT DESCRIPTION WORKSHEET

PROJECT TITLE: 532 & 528 Esplanade Acquisition and Demolition

PROJECT NO.: New

FUND: Fund 38 - Disaster Accounting Fund

DEPARTMENT/MANAGER: DPW/Ocampo

GENERAL LOCATION: 528 & 532 Esplanade

PROJECT DESCRIPTION:
The City will acquire 532 Esplanade and demolish both 528 & 532 Esplanade homes followed by grading the site for natural drainage towards the road.

PURPOSE BENEFIT:
To mitigate potential environmental impacts of homes falling into ocean while acquiring the two lots left so the block can be used for open space and a link of the California Coastal trail.

JUSTIFICATION:

- | | |
|---|---|
| <input type="checkbox"/> Addresses Legal Mandate | <input checked="" type="checkbox"/> Contributes to Economic Development |
| <input checked="" type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input checked="" type="checkbox"/> Preserves/Replaces Existing Asset | <input type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	HMGP Grant	City Match	Total
Planning and Design	\$906		\$906
Project Management	\$8		\$8
Construction	\$82		\$82
TOTAL	\$996		\$996

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:
No change in scheduled maintenance cost.

CAPITAL BUDGET

CONTINUING TO FY 2017-18 PROJECTS

Fund 01 - General Fund

<u>Project #</u>	<u>Project</u>	<u>Cost Estimate</u>	<u>Page</u>
New	2212 Beach Boulevard Project	\$203,000	C01-1

Fund 12 - Highway 1 Improvement Fund

<u>Project #</u>	<u>Project</u>	<u>Cost Estimate</u>	<u>Page</u>
0023	Highway 1 Transportation Planning Project	\$0	C12-1
0024	Calera Parkway and/or Highway 1 Transportation Improvement Project	\$0	C12-2
0025	San Pedro Creek Bridge	\$1,000,000	C12-3
New	Adaptive System at the Intersections of Highway 1 and Reina Del Mar Avenue and Highway 1 and Fassler Avenue	\$250,000	C12-4

Fund 16 - NPDES Stormwater Fund

<u>Project #</u>	<u>Project</u>	<u>Cost Estimate</u>	<u>Page</u>
New	San Pedro Creek and Pacifica State Beach Total Maximum Daily Load (TMDL)	\$60,000	C16-1

Fund 22 - General Capital Improvement Fund

<u>Project #</u>	<u>Project</u>	<u>Cost Estimate</u>	<u>Page</u>
0073	Palmetto Streetscape, Phase I	\$3,905,000	C22-1
Proposed	Frontierland Park Parking Lot and Turn Around Improvements	\$350,000	C22-2

Fund 30 - Excess ERAF Fund

<u>Project #</u>	<u>Project</u>	<u>Cost Estimate</u>	<u>Page</u>
New	New Pacifica Library Planning and Construction	\$629,000	C30-1

Fund 34 - Sewer Facility Construction Fund

<u>Project #</u>	<u>Project</u>	<u>Cost Estimate</u>	<u>Page</u>
C002A	Brighton Pump Station Improvements FY 2016-18	\$80,000	C34-1
C005D	Collection System Project FY2016-17	\$300,000	C34-2
C029	Collection System Capacity Improvement	\$1,100,000	C34-3
C030	Equalization Basin Project	\$16,343,000	C34-4
C031	Collection System Repair, Rehabilitation and Replacement Project	\$1,200,000	C34-5
C032	Lateral Grant Assistance	\$100,000	C34-6
P002	Digesters	\$560,000	C34-7
P004	CCWRP Pumps Replacement	\$150,000	C34-8
P008A	CCWRP Scada and PLC Upgrade	\$200,000	C34-9
P013A	CCWRP NPDES Permit Renewal	\$30,000	C34-10
P018	CCWRP Roof Improvements	\$200,000	C34-11
P026	Sanitary Sewer Service Charges and Sewer Connection Fees Rate Study	\$22,000	C34-12
P027	Calera Creek Water Recycling Plant Condition Assessment (Formerly Wastewater Treatment Facility and Pump Station Condition Assessment)	\$250,000	C34-13
P028	San Pedro Creek and Pacifica State Beach TMDL	\$22,000	C34-14

Fund 38 - Disaster Accounting Fund

<u>Project #</u>	<u>Project</u>	<u>Cost Estimate</u>	<u>Page</u>
S002	Beach Boulevard Seawall Repair	\$1,550,000	C38-1
S003	Milagra Outfall Repair	\$1,155,000	C38-2
S004	Rockaway Beach Revetment Repair	\$40,000	C38-3

CITY OF PACIFICA 2017-2018 CAPITAL BUDGET PROJECT DESCRIPTION WORKSHEET

PROJECT TITLE: 2212 Beach Boulevard Project

PROJECT NO.: New

FUND: Fund 01 – General Fund

DEPARTMENT/MANAGER: Economic Development/CM

GENERAL LOCATION: Beach Boulevard, Palmetto Avenue and Montecito Avenue

PROJECT DESCRIPTION:
Project planning and management services to coordinate planning and design for development of the City property located at 2212 Beach Boulevard.

PURPOSE BENEFIT:
Achieve completed 2212 Beach Boulevard Project, per 2015-16 City Council designated priorities, based on City Council direction and project assessments (2010-Present).

JUSTIFICATION:

- | | |
|---|---|
| <input type="checkbox"/> Addresses Legal Mandate | <input checked="" type="checkbox"/> Contributes to Economic Development |
| <input type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input checked="" type="checkbox"/> Preserves/Replaces Existing Asset | <input checked="" type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	General Fund	Total
Planning & Design		
FY 2015-2016 Funds	\$133	\$133
FY 2016-2017 Funds	\$70	\$70
TOTAL	\$203	\$203

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:
This budget is for planning which will not change scheduled maintenance costs. Maintenance costs will change when the project is completed and operating.

**CITY OF PACIFICA
2017-2018 CAPITAL BUDGET
PROJECT DESCRIPTION WORKSHEET**

PROJECT TITLE: Highway 1 Transportation Planning Project

PROJECT NO.: 0023

FUND: Fund 12 - Highway 1 Improvement Fund

DEPARTMENT/MANAGER: City Manager/Tinfow

GENERAL LOCATION: Highway 1 from Westport Drive to south of Linda Mar Boulevard.

PROJECT DESCRIPTION:
Per Resolution No. 21-2015 this project will include, but is not limited to:
 a. Community outreach about potential projects in the area.
 b. Staff participation in planning meetings about projects in the area.

PURPOSE BENEFIT:
Community outreach and engagement to explore traffic safety improvements to both northbound and southbound Highway 1 to facilitate traffic more effectively and safely through the intersections.

This project will focus on community outreach and engagement in order to assist the City Council in making a final decision on the preferred option for safety and functional improvements to Highway 1.

JUSTIFICATION:

- | | |
|---|---|
| <input type="checkbox"/> Addresses Legal Mandate | <input checked="" type="checkbox"/> Contributes to Economic Development |
| <input checked="" type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input checked="" type="checkbox"/> Preserves/Replaces Existing Asset | <input checked="" type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	Highway 1 Improvement Fund	Total
TOTAL		

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:
No change in scheduled maintenance cost.

**CITY OF PACIFICA
2017-2018 CAPITAL BUDGET
PROJECT DESCRIPTION WORKSHEET**

PROJECT TITLE: Calera Parkway and/or Highway 1 Transportation Improvement Project

PROJECT NO.: 0024

FUND: Fund 12 - Highway 1 Improvement Fund

DEPARTMENT/MANAGER: DPW/Ocampo

GENERAL LOCATION: Highway 1 from Westport Drive to Fassler Avenue

PROJECT DESCRIPTION:
 Per Resolution 21-2015, this project may include future participation in physical operational and traffic safety improvements to Highway 1 as determined by the City Council.

 Per Ordinance No. 813, neither the City Council nor other legislative bodies of the City shall take any formal action to support or authorize the construction and/or development of additional through-lanes on a portion of or the full length of Highway 1 in the City of Pacifica, without first having obtained a majority voter approval of the City of Pacifica electorate authorizing such through-lanes.

PURPOSE BENEFIT:
 The Project may provide operational and traffic safety improvements to both northbound and southbound Highway 1 to facilitate traffic more effectively and safely through the intersections. This will improve the level of service and decrease pollution.

JUSTIFICATION:

- | | |
|---|---|
| <input type="checkbox"/> Addresses Legal Mandate | <input checked="" type="checkbox"/> Contributes to Economic Development |
| <input checked="" type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input checked="" type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input checked="" type="checkbox"/> Preserves/Replaces Existing Asset | <input checked="" type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	Highway 1 Improvement Fund	Total
TOTAL		

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:
 No change in scheduled maintenance cost.

CITY OF PACIFICA 2017-2018 CAPITAL BUDGET PROJECT DESCRIPTION WORKSHEET

PROJECT TITLE: San Pedro Creek Bridge Replacement

PROJECT NO.: 0025

FUND: Fund 12 - Highway 1 Improvement Fund

DEPARTMENT/MANAGER: DPW/Ocampo

GENERAL LOCATION: Along Highway 1 at San Pedro Creek

PROJECT DESCRIPTION:
This project will replace the existing bridge along Highway 1 at San Pedro Creek. The new bridge will be longer and higher to prevent highway flooding and increase flood protection. It will be wider to accommodate a Class I bike/pedestrian path along the easterly edge. The remaining work will be funded by Measure A funds.

PURPOSE BENEFIT:
Prevent flooding at Highway 1, provide 100 year storm flow capacity for San Pedro Creek and provide Class I bike/pedestrian facility for safer mobility.

JUSTIFICATION:

- | | |
|---|---|
| <input type="checkbox"/> Addresses Legal Mandate | <input checked="" type="checkbox"/> Contributes to Economic Development |
| <input checked="" type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input checked="" type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input checked="" type="checkbox"/> Preserves/Replaces Existing Asset | <input checked="" type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	Measure A	Total
Miscellaneous – Environmental Mitigation	\$500	\$500
TOTAL	\$500	\$500

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:
No change in scheduled maintenance cost.

**CITY OF PACIFICA
2017-2018 CAPITAL BUDGET
PROJECT DESCRIPTION WORKSHEET**

PROJECT TITLE: Traffic Signal Adaptive System at the Intersections of Highway 1 and Reina Del Mar Avenue and Highway 1 and Fassler Avenue

PROJECT NO.: New

FUND: Fund 12 - Highway 1 Improvement Fund

DEPARTMENT/MANAGER: DPW/Ocampo

GENERAL LOCATION: Highway 1 from Reina Del Mar Avenue to Fassler Avenue

PROJECT DESCRIPTION:

Supply and installation of a traffic signal adaptive system at the Intersections of Highway 1 and Reina Del Mar Avenue and Highway 1 and Fassler Avenue.

PURPOSE BENEFIT:

The traffic signal adaptive system detects the traffic demand in real-time through the use of cameras and in ground detector loops, allowing it to make immediate adjustments to traffic signalization to address the current traffic situation and to foresee traffic patterns that may arise in the subsequent minutes after the adjustment.

JUSTIFICATION:

- | | |
|---|---|
| <input type="checkbox"/> Addresses Legal Mandate | <input checked="" type="checkbox"/> Contributes to Economic Development |
| <input checked="" type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input checked="" type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input checked="" type="checkbox"/> Preserves/Replaces Existing Asset | <input checked="" type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	Measure A	Total
Traffic Signal Adaptive System	\$250	\$250
TOTAL	\$250	\$250

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:

No change in scheduled maintenance cost.

CITY OF PACIFICA 2017-2018 CAPITAL BUDGET PROJECT DESCRIPTION WORKSHEET

PROJECT TITLE: San Pedro Creek and Pacifica State Beach Total Maximum Daily Load (TMDL), Monitoring Plan and Best Management Plan

PROJECT NO.: New

FUND: Fund 16 – NPDES Stormwater Fund and Fund 34 – Sewer Facility Construction Fund

DEPARTMENT/MANAGER: DPW/Ocampo, WWTP/TBD

GENERAL LOCATION: San Pedro Creek and Pacifica State Beach

PROJECT DESCRIPTION:
The San Francisco Regional Water Quality Board requires through the Total Maximum Daily Load (TMDL), the development and implementation of a bacteria water quality monitoring and best management plan for San Pedro Creek and Pacifica State Beach bacteria. TMDL will identify any impairment to San Pedro Creek and Pacifica State beach.

PURPOSE BENEFIT:
Address the fecal coliform and bacteria impairments to San Pedro Creek and Pacifica State Beach

JUSTIFICATION:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Addresses Legal Mandate | <input checked="" type="checkbox"/> Contributes to Economic Development |
| <input checked="" type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input type="checkbox"/> Preserves/Replaces Existing Asset | <input type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	NPDES Stormwater Fund	WWTP – Fund 34	San Mateo County	Total
Monitoring	\$17			\$17
Equipment Purchase	\$5			\$5
TOTAL	\$22			\$22

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:
The scheduled maintenance is estimated to be approximately \$1500 annually.

**CITY OF PACIFICA
2017-2018 CAPITAL BUDGET
PROJECT DESCRIPTION WORKSHEET**

PROJECT TITLE: Palmetto Streetscape, Phase I

PROJECT NO.: 0073

FUND: Fund 22 – General Capital Improvement Fund

DEPARTMENT/MANAGER: DPW/Ocampo

GENERAL LOCATION: Palmetto Avenue from Bella Vista to Clarendon

PROJECT DESCRIPTION:
This project will construct streetscape improvements and place new LED streetlights along Palmetto Avenue from Bella Vista to Clarendon Road in the Sharp Park District. Establish parking plan and development framework for Palmetto Avenue “Historic Main Street” Business District and may include parking strategies. City staff applied for and received \$1,000,000 from One Bay Area Grant (OBAG). Complete project includes 4 phases for a total cost of \$5.2 million.

PURPOSE BENEFIT:
Improve the Palmetto business district, minimize repairs to the utilities and provide new energy efficient lighting.
To achieve the City of Pacifica General Plan goal of creating a “Historic Main Street” on Palmetto Avenue between Paloma and Clarendon Avenues, the 2015-16 City Council designated priority #2

JUSTIFICATION:

- | | |
|---|---|
| <input type="checkbox"/> Addresses Legal Mandate | <input checked="" type="checkbox"/> Contributes to Economic Development |
| <input type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input checked="" type="checkbox"/> Preserves/Replaces Existing Asset | <input checked="" type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	OBAG Grant	ERAF	General Fund	General Capital Improvement Fund (Certificate of Deposit – Bond Proceeds)	Total
Planning & Design			\$30		\$30
Construction	\$1000	\$375	\$1000	\$1500	\$2875
TOTAL	\$1000	\$375	\$1300	\$1500	\$3905

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:
The scheduled maintenance is estimated to be approximately \$3,000 annually.

**CITY OF PACIFICA
2017-2018 CAPITAL BUDGET
PROJECT DESCRIPTION WORKSHEET**

PROJECT TITLE: Frontierland Parking Lot & Turn Around Improvements

PROJECT NO.: Proposed

FUND: Fund 22 – General Capital Improvement Fund

DEPARTMENT/MANAGER: DPW/Ocampo

GENERAL LOCATION: Frontierland Park

PROJECT DESCRIPTION:
Improvements to the Frontierland Park Parking lot and turn around. The project includes asphalt overlay, traffic striping, markings and markers, drainage improvements and other miscellaneous work.

PURPOSE BENEFIT:
This project will improve the Frontierland Park parking lot and will also decrease groundwater infiltration to the solid waste site under the park.

JUSTIFICATION:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Addresses Legal Mandate | <input checked="" type="checkbox"/> Contributes to Economic Development |
| <input checked="" type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input checked="" type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input checked="" type="checkbox"/> Preserves/Replaces Existing Asset | <input checked="" type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	Frontierland Remediation Fund	Total
Planning and Design	\$25	\$25
Construction	\$325	\$325
TOTAL	\$350	\$350

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:
Reduce scheduled maintenance cost.

**CITY OF PACIFICA
2017-2018 CAPITAL BUDGET
PROJECT DESCRIPTION WORKSHEET**

PROJECT TITLE: New Pacifica Library Planning & Construction

PROJECT NO.: New

FUND: Fund 30 – Excess ERAF Fund

DEPARTMENT/MANAGER: Planning/Wehrmeister and Economic Development/Stedler

GENERAL LOCATION: City property located at Beach Boulevard, Palmetto Avenue and Montecito Avenue

PROJECT DESCRIPTION:
Project planning and management services to coordinate planning, design, operation and construction of the New Pacifica Library. City Council appropriated \$129,000 from Fund 30 Excess ERAF (Education Augmentation Revenue Funds) to use as local matching funds towards \$500,000 Measure A grant funds from San Mateo County.

PURPOSE BENEFIT:
Achieve completed New Pacifica Library Project, per 2015-16 City Council designated priorities, based on City Council direction and project assessments (2010-Present).

JUSTIFICATION:

- | | |
|---|---|
| <input type="checkbox"/> Addresses Legal Mandate | <input checked="" type="checkbox"/> Contributes to Economic Development |
| <input type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input checked="" type="checkbox"/> Preserves/Replaces Existing Asset | <input checked="" type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	ERAF	Measure A Grant	Total
Planning & Design	\$129	\$500	\$629
TOTAL	\$129	\$500	\$629

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:
This budget is for planning which will not change scheduled maintenance costs. Maintenance costs will change when the project is completed and operating.

**CITY OF PACIFICA
2017-2018 CAPITAL BUDGET
PROJECT DESCRIPTION WORKSHEET**

PROJECT TITLE: Brighton Pump Station Upgrade FY2016-18

PROJECT NO.: C002A

FUND: Fund 34 – Sewer Facility Construction Fund

DEPARTMENT/MANAGER: Public Works - Wastewater/Martinez

GENERAL LOCATION: Brighton Pump Station

PROJECT DESCRIPTION:
Replace a wastewater centrifugal pump, motor and emergency generator at the Brighton Pump Station. There are three existing pumps and motors that will each reach their service life over the next 10-15 years. We have budgeted a pump and motor replacement at regular intervals during these years.

PURPOSE BENEFIT:
Replace aging equipment and vital components of the wastewater sanitary sewer system.

JUSTIFICATION:

- | | |
|---|--|
| <input type="checkbox"/> Addresses Legal Mandate | <input type="checkbox"/> Contributes to Economic Development |
| <input type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input checked="" type="checkbox"/> Preserves/Replaces Existing Asset | <input type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	Sewer Facility Construction Fund	Total
Planning and Design		
Construction		
Equipment Purchase	\$80	\$80
TOTAL	\$80	\$80

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:
Reduce scheduled maintenance cost.

**CITY OF PACIFICA
2017-2018 CAPITAL BUDGET
PROJECT DESCRIPTION WORKSHEET**

PROJECT TITLE: Collection System Project FY 2016-17

PROJECT NO.: C005D

FUND: Fund 34 – Sewer Facility Construction Fund

DEPARTMENT/MANAGER: Public Works - Wastewater/Sun

GENERAL LOCATION: Linda Mar Pump Station, Lockhaven and Genevieve Easements

PROJECT DESCRIPTION:
One of the projects under the Collection System Projects, this work includes the repair of the 30-inch mainline at Linda Mar Pump Station and replacement of sewer mainlines along the Lockhaven and Genevieve easements.

PURPOSE BENEFIT:
Replace aging sewer mainlines

JUSTIFICATION:

- | | |
|---|--|
| <input type="checkbox"/> Addresses Legal Mandate | <input type="checkbox"/> Contributes to Economic Development |
| <input type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input checked="" type="checkbox"/> Preserves/Replaces Existing Asset | <input type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	Sewer Facility Construction Fund	Total
Planning and Design		
Construction	\$300	\$300
Equipment Purchase		
TOTAL	\$300	\$300

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:
Reduce scheduled maintenance cost.

CITY OF PACIFICA 2017-2018 CAPITAL BUDGET PROJECT DESCRIPTION WORKSHEET

PROJECT TITLE: Collection System Capacity Improvement Projects

PROJECT NO.: C029

FUND: Fund 34 – Sewer Facility Construction Fund

DEPARTMENT/MANAGER: Public Works - Wastewater/Sun

GENERAL LOCATION: Pacifica City wide

PROJECT DESCRIPTION:
 The Collection System Master Plan completed in October 2011 assessed the existing collection sewer system and identified mainlines in twelve areas around the City that have capacity deficiencies. This CIP will upgrade existing pipes to the appropriate size recommended by the Master Plan. Under this CIP, capacity improvements will include the following upgrade:

- San Pedro Mainline (Master Plan Project ID. 6) *
- Oddstad Mainline (Master Plan Project ID. 1)
- Terra Nova Mainline (Master Plan Project IDs. 2 &3)

*Will be coordinated with Collection Rehabilitation and Replacement Project – Pedro Point

PURPOSE BENEFIT:
 Replace aging sewer mainlines

- JUSTIFICATION:**
- | | |
|---|--|
| <input checked="" type="checkbox"/> Addresses Legal Mandate | <input type="checkbox"/> Contributes to Economic Development |
| <input type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input checked="" type="checkbox"/> Preserves/Replaces Existing Asset | <input type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	Sewer Facility Construction Fund	Total
Planning and Design	\$100	\$100
Construction	\$1,000	\$1,000
Equipment Purchase		
TOTAL	\$1,100	\$1,100

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:
 Reduce scheduled maintenance cost.

**CITY OF PACIFICA
2017-2018 CAPITAL BUDGET
PROJECT DESCRIPTION WORKSHEET**

PROJECT TITLE: Equalization Basin Project

PROJECT NO.: C030

FUND: Fund 34 – Sewer Facility Construction Fund

DEPARTMENT/MANAGER: Public Works - Wastewater/Aguilar/Sun

GENERAL LOCATION: Pacifica Skate Park Parking Lot and streets of Linda Mar Blvd, Arguello, Anza and Balboa

PROJECT DESCRIPTION:
The Collection System Master Plan completed in October 2011 concluded that a flow equalization basin constructed in the vicinity of the Linda Mar Station would eliminate the need for a major capacity increase for Linda Mar Pump Station and parallel force main, and to limit the flow pumped to the CCWRP during peak wet weather flow conditions. The equalization basin will be an underground storage basin with gravity inflow and pumped discharge. The underground basin would allow existing above-ground uses to remain, minimizing aesthetic impacts and disruption to community activities.

PURPOSE BENEFIT:
To increase collection system capacity and comply with CDO and Consent Decree

JUSTIFICATION:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Addresses Legal Mandate | <input type="checkbox"/> Contributes to Economic Development |
| <input type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input checked="" type="checkbox"/> Preserves/Replaces Existing Asset | <input type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	Sewer Facility Construction Fund	Total
Planning and Design		
Construction	\$15,356.92	\$15,356.92
Construction Support	\$986.08	\$986.08
TOTAL	\$16,343.00	\$16,343.00

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:
Reduce scheduled maintenance cost.

**CITY OF PACIFICA
2017-2018 CAPITAL BUDGET
PROJECT DESCRIPTION WORKSHEET**

PROJECT TITLE: Collection System Rehabilitation and Replacement Projects

PROJECT NO.: C031

FUND: Fund 34 – Sewer Facility Construction Fund

DEPARTMENT/MANAGER: Public Works - Wastewater/Sun

GENERAL LOCATION: Pacifica Citywide

PROJECT DESCRIPTION:
 The Collection System Master Plan completed in October 2011 concluded that substantial reductions in I/I can only be achieved by a comprehensive rehabilitation or replacement of the sewer pipes. This CIP will rehabilitate, replace or repair existing pipes as recommended by the Master Plan. Please refer to the Master Plan for more details. Below are some of the neighborhoods where the sewer mainline will be replaced:

- FY 2016-18 Phase 1 (Pedro Point)
- FY 2016-18 Phase 2 (Northeast side of Lower Linda Mar)

PURPOSE BENEFIT:
 To replace aging mainlines and comply with CDO and Consent Decree

- JUSTIFICATION:**
- | | |
|---|--|
| <input checked="" type="checkbox"/> Addresses Legal Mandate | <input type="checkbox"/> Contributes to Economic Development |
| <input type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input checked="" type="checkbox"/> Preserves/Replaces Existing Asset | <input type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	Sewer Facility Construction Fund	Total
Planning and Design	\$110.00	\$110.00
Construction	\$924.40	\$924.40
Construction Support	\$165.60	\$165.60
TOTAL	\$1,200.00	\$1,200.00

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:
 Reduce scheduled maintenance cost.

**CITY OF PACIFICA
2017-2018 CAPITAL BUDGET
PROJECT DESCRIPTION WORKSHEET**

PROJECT TITLE: Lateral Grant Assistance

PROJECT NO.: C032

FUND: Fund 34 – Sewer Facility Construction Fund

DEPARTMENT/MANAGER: Public Works - Wastewater/Martinez

GENERAL LOCATION: Pacifica Citywide

PROJECT DESCRIPTION:
The City will embark on implementing a voluntary private service lateral replacement program to reduce the addition of I&I from defective private service laterals.

PURPOSE BENEFIT:
To reduce I&I

JUSTIFICATION:

- | | |
|---|--|
| <input type="checkbox"/> Addresses Legal Mandate | <input type="checkbox"/> Contributes to Economic Development |
| <input type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input checked="" type="checkbox"/> Preserves/Replaces Existing Asset | <input type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	Sewer Facility Construction Fund	Total
Planning and Design		
Construction		
Miscellaneous	\$100.00	\$100.00
TOTAL	\$100.00	\$100.00

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:
Reduce scheduled maintenance cost.

**CITY OF PACIFICA
2017-2018 CAPITAL BUDGET
PROJECT DESCRIPTION WORKSHEET**

PROJECT TITLE: Digesters

PROJECT NO.: P002

FUND: Fund 34 – Sewer Facility Construction Fund

DEPARTMENT/MANAGER: Public Works - Wastewater/Aguilar

GENERAL LOCATION: Calera Creek Water Recycling Plant

PROJECT DESCRIPTION:

To modify ATAD digester system to 2nd Generation ATAD system.

Phase 2: Install 2 jet motive pumps, 4 expansion boots, 2 foam control splash plate, 1 pressure transducers, 1 actuated dilution air damper. PLC programming. Modify piping and tanks. Phase 2 is ongoing.

PURPOSE BENEFIT:
Improved sludge treatment, reduce odors, reduce ammonia loading, reduce hauling fees, improve control

JUSTIFICATION:

- | | |
|---|--|
| <input type="checkbox"/> Addresses Legal Mandate | <input type="checkbox"/> Contributes to Economic Development |
| <input type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input checked="" type="checkbox"/> Preserves/Replaces Existing Asset | <input type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	Sewer Facility Construction Fund	Total
Planning and Design		
Construction	\$500	\$500
Miscellaneous	\$60	\$60
TOTAL	\$560	\$560

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:
Reduce scheduled maintenance cost.

**CITY OF PACIFICA
2017-2018 CAPITAL BUDGET
PROJECT DESCRIPTION WORKSHEET**

PROJECT TITLE: CCWRP Pump Replacement

PROJECT NO.: P004

FUND: Fund 34 – Sewer Facility Construction Fund

DEPARTMENT/MANAGER: Public Works - Wastewater/Aguiar

GENERAL LOCATION: Calera Creek Water Recycling Plant

PROJECT DESCRIPTION:
On-going purchase to replace aging pumps and valves for the Calera Creek Water Recycling Plant

PURPOSE BENEFIT:
To replace aging pumps and valves

JUSTIFICATION:

- | | |
|---|--|
| <input type="checkbox"/> Addresses Legal Mandate | <input type="checkbox"/> Contributes to Economic Development |
| <input type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input checked="" type="checkbox"/> Preserves/Replaces Existing Asset | <input type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	Sewer Facility Construction Fund	Total
Planning and Design		
Construction		
Equipment Purchase\Miscellaneous	\$150	\$150
TOTAL	\$150	\$150

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:
Reduce scheduled maintenance cost.

**CITY OF PACIFICA
2017-2018 CAPITAL BUDGET
PROJECT DESCRIPTION WORKSHEET**

PROJECT TITLE: CCWRP SCADA and PLC Upgrade

PROJECT NO.: P008A

FUND: Fund 34 – Sewer Facility Construction Fund

DEPARTMENT/MANAGER: Public Works - Wastewater/Aguilar

GENERAL LOCATION: Calera Creek Water Recycling Plant

PROJECT DESCRIPTION:

Upgrade the Supervisory Control And Data Acquisition (SCADA) and Programmable Logic Controller (PLC) Systems at the Calera Creek Water Recycling Plant.

A PLC is an industrial solid-state computer that monitors inputs and outputs, and makes logic-based decisions for automated processes or machines.

The plant and pump stations have numerous Rockwell PLC-5's throughout the plant that are reaching the end of their useful life and are in need of replacement. In addition, Rockwell Automation has announced that as of June 2017, the PLC-5 Control System will be discontinued and no longer available for sale. Therefore, the purchasing of replacement parts will become increasing more difficult and expensive moving forward.

PURPOSE BENEFIT:
Reliability and dependability.

- JUSTIFICATION:**
- | | |
|---|--|
| <input type="checkbox"/> Addresses Legal Mandate | <input type="checkbox"/> Contributes to Economic Development |
| <input type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input checked="" type="checkbox"/> Preserves/Replaces Existing Asset | <input type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	Sewer Facility Construction Fund	Total
Planning and Design	\$50	\$50
Construction	\$100	\$100
Equipment Purchase\Miscellaneous	\$50	\$50
TOTAL	\$200	\$200

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:
Reduce scheduled maintenance cost.

**CITY OF PACIFICA
2017-2018 CAPITAL BUDGET
PROJECT DESCRIPTION WORKSHEET**

PROJECT TITLE: CCWRP NPDES Permit Renewal

PROJECT NO.: P013A

FUND: Fund 34 – Sewer Facility Construction Fund

DEPARTMENT/MANAGER: Public Works - Wastewater/Aguiar/Mendoza

GENERAL LOCATION: Calera Creek Water Recycling Plant

PROJECT DESCRIPTION:
Renewal of CCWRP National Pollutant Discharge Elimination System (NPDES) Permit No. CA0038776 which expired on February 28, 2017. A new permit has been issued and will be effective June 1, 2017. However, City will need a professional consultant to ensure compliance with the new permit regulations.

PURPOSE BENEFIT:
NPDES Compliance

JUSTIFICATION:

- | | |
|---|--|
| <input type="checkbox"/> Addresses Legal Mandate | <input type="checkbox"/> Contributes to Economic Development |
| <input type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input checked="" type="checkbox"/> Preserves/Replaces Existing Asset | <input type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	Sewer Facility Construction Fund	Total
Planning and Design	\$30	\$30
Construction		
Equipment Purchase\Miscellaneous		
TOTAL	\$30	\$30

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:
NPDES Compliance

**CITY OF PACIFICA
2017-2018 CAPITAL BUDGET
PROJECT DESCRIPTION WORKSHEET**

PROJECT TITLE: CCWRP Roof Improvements

PROJECT NO.: P018

FUND: Fund 34 – Sewer Facility Construction Fund

DEPARTMENT/MANAGER: Public Works - Wastewater/Aguiar

GENERAL LOCATION: Calera Creek Water Recycling Plant

PROJECT DESCRIPTION:
Re-roof CCWRP building

PURPOSE BENEFIT:
Stop leaks in the CCWRP building and prolong useful life of roof and building

JUSTIFICATION:

- | | |
|---|---|
| <input type="checkbox"/> Addresses Legal Mandate | <input type="checkbox"/> Contributes to Economic Development |
| <input type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input checked="" type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input checked="" type="checkbox"/> Preserves/Replaces Existing Asset | <input type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	Sewer Facility Construction Fund	Total
Planning and Design		
Construction	\$200	\$200
Equipment Purchase\Miscellaneous		
TOTAL	\$200	\$200

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:
Reduce scheduled maintenance cost.

CITY OF PACIFICA 2017-2018 CAPITAL BUDGET PROJECT DESCRIPTION WORKSHEET

PROJECT TITLE: Sanitary Sewer Service Charges and Sewer Connection Fees Rate Study

PROJECT NO.: P026 (Formerly P027)

FUND: Fund 34 – Sewer Facility Construction Fund

DEPARTMENT/MANAGER: Public Works - Wastewater/Sun

GENERAL LOCATION: Citywide

PROJECT DESCRIPTION:
 Currently, the annual sewer service charge for residential is based on water consumption of the two consecutive heaviest rainfall months in the calculation year or a minimum flat rate. The annual sewer service charge for commercial is based on the actual annual water consumption.

 Moreover, the sewer connection fee is based on Municipal Code Chapter 11 – Sewer Connection Charges.

 The City will retain a consultant to review current rates and to develop rates that are simple and that will fully fund operations, maintenance and capital costs.

PURPOSE BENEFIT:
 Develop rates that are simple and that will fully fund operations, maintenance and capital costs.

JUSTIFICATION:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Addresses Legal Mandate | <input type="checkbox"/> Contributes to Economic Development |
| <input type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input checked="" type="checkbox"/> Preserves/Replaces Existing Asset | <input type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	Sewer Facility Construction Fund	Total
Planning and Design	\$22	\$22
Construction		
Equipment Purchase\Miscellaneous		
TOTAL	\$22	\$22

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:
 Develop rates that are simple and that will fully fund operations, maintenance and capital costs.

**CITY OF PACIFICA
2017-2018 CAPITAL BUDGET
PROJECT DESCRIPTION WORKSHEET**

PROJECT TITLE: Calera Creek Water Recycling Plant Condition Assessment(Formerly Wastewater Treatment Facility and Pump Station Condition Assessment)

PROJECT NO.: P027 (Formerly P026)

FUND: Fund 34 – Sewer Facility Construction Fund

DEPARTMENT/MANAGER: Public Works - Wastewater/Sun

GENERAL LOCATION: Calera Creek Water Recycling Plant

PROJECT DESCRIPTION:

A Facility Condition Assessment (FCA) is an industry term that describes the process of a qualified group of trained industry professionals performing an analysis of the condition of a facility or group of facilities that may vary in terms of age, design, construction methods, and materials. The industry professionals are typically architects and engineers of various disciplines and skilled-trade technicians. This project will provide condition assessment of the pump station buildings, processes and equipment and recommend capital improvement projects based on the findings.

PURPOSE BENEFIT:

To gain the overall perspective of the condition of our assets. This will help prioritize the work needed. It will be used for long range budget forecasting.

JUSTIFICATION:

- | | |
|---|---|
| <input type="checkbox"/> Addresses Legal Mandate | <input type="checkbox"/> Contributes to Economic Development |
| <input type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input checked="" type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input checked="" type="checkbox"/> Preserves/Replaces Existing Asset | <input type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	Sewer Facility Construction Fund	Total
Planning and Design	\$250	\$250
Construction		
Equipment Purchase\Miscellaneous		
TOTAL	\$250	\$250

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:

Develop rates that are simple and that will fully fund operations, maintenance and capital costs.

**CITY OF PACIFICA
2017-2018 CAPITAL BUDGET
PROJECT DESCRIPTION WORKSHEET**

PROJECT TITLE: San Pedro Creek and Pacifica State Beach Total Maximum Daily Load (TMDL), Monitoring Plan and Best Management Plan

PROJECT NO.: New

FUND: Fund 16 – NPDES Stormwater Fund and Fund 34 – Sewer Facility Construction Fund

DEPARTMENT/MANAGER: DPW/Ocampo

GENERAL LOCATION: San Pedro Creek and Pacifica State Beach

PROJECT DESCRIPTION:

The San Francisco Regional Water Quality Board requires through the Total Maximum Daily Load (TMDL), the development and implementation of a bacteria water quality monitoring and best management plan for San Pedro Creek and Pacifica State Beach bacteria. TMDL will identify any impairment to San Pedro Creek and Pacifica State beach.

PURPOSE BENEFIT:

Address the fecal coliform and bacteria impairments to San Pedro Creek and Pacifica State Beach

JUSTIFICATION:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Addresses Legal Mandate | <input checked="" type="checkbox"/> Contributes to Economic Development |
| <input checked="" type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input type="checkbox"/> Preserves/Replaces Existing Asset | <input type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	NPDES Stormwater Fund	WWTP – Fund 34	San Mateo County	Total
Monitoring		\$17		\$17
Equipment Purchase		\$5		\$5
TOTAL		\$22		\$22

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:

The scheduled maintenance is estimated to be approximately \$1500 annually.

**CITY OF PACIFICA
2017-2018 CAPITAL BUDGET
PROJECT DESCRIPTION WORKSHEET**

PROJECT TITLE: Beach Boulevard Seawall Repair

PROJECT NO.: S002

FUND: Fund 38 - Disaster Accounting Fund

DEPARTMENT/MANAGER: DPW/Ocampo

GENERAL LOCATION: Beach Boulevard and Santa Maria Avenue

PROJECT DESCRIPTION:
Repair breached section of the Beach Boulevard Seawall, repair promenade, street surface and street lighting. City staff has applied for California Disaster Assistance Act (CDAA) Grant, which if approved, will reimburse the City 75% of total cost. City matching funds of 25% will come from ERAF funds.

PURPOSE BENEFIT:
Repair of the Beach Boulevard Seawall to restore vehicular and pedestrian traffic along Beach Boulevard.

JUSTIFICATION:

- | | |
|---|---|
| <input type="checkbox"/> Addresses Legal Mandate | <input checked="" type="checkbox"/> Contributes to Economic Development |
| <input checked="" type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input checked="" type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input checked="" type="checkbox"/> Preserves/Replaces Existing Asset | <input type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	CDAA Grant	ERAF	Total
Construction	\$1162.5	\$387.5	\$1,550
TOTAL	\$1162.5	\$387.5	\$1,550

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:
No change in scheduled maintenance cost.

**CITY OF PACIFICA
2017-2018 CAPITAL BUDGET
PROJECT DESCRIPTION WORKSHEET**

PROJECT TITLE: Milagra Creek Outfall Repair

PROJECT NO.: S003

FUND: Fund 38 - Disaster Accounting Fund

DEPARTMENT/MANAGER: DPW/Ocampo

GENERAL LOCATION: 800 block of Palmetto Avenue

PROJECT DESCRIPTION:
Repair of Milagra Creek Outfall. City staff has applied for California Disaster Assistance Act (CDAA) Grant, which if approved, will reimburse the City 75% of total cost. City matching funds of 25% will come from ERAF funds.

PURPOSE BENEFIT:
Restore the Milagra Creek Outfall to mitigate further damage to existing storm drain system.

JUSTIFICATION:

- | | |
|---|--|
| <input type="checkbox"/> Addresses Legal Mandate | <input type="checkbox"/> Contributes to Economic Development |
| <input type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input checked="" type="checkbox"/> Preserves/Replaces Existing Asset | <input type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	CDAA Grant	ERAF	Total
Construction	\$866.25	\$288.75	\$1,155
TOTAL	\$866.25	\$288.75	\$1,155

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:
No change in scheduled maintenance cost.

**CITY OF PACIFICA
2017-2018 CAPITAL BUDGET
PROJECT DESCRIPTION WORKSHEET**

PROJECT TITLE: Rockaway Beach Revetment Repair

PROJECT NO.: S004

FUND: Fund 38 - Disaster Accounting Fund

DEPARTMENT/MANAGER: DPW/Marquez

GENERAL LOCATION: Westerly edge of Rockaway Avenue

PROJECT DESCRIPTION:
Repair of the Rockaway Beach Revetment. City staff has applied for California Disaster Assistance Act (CDAA) Grant, which if approved, will reimburse the City 75% of total cost. City matching funds of 25% will come from ERAF funds.

PURPOSE BENEFIT:
Repair of the rock revetment and seawall that supports the westerly end of Rockaway Beach Avenue.

JUSTIFICATION:

- | | |
|---|---|
| <input type="checkbox"/> Addresses Legal Mandate | <input checked="" type="checkbox"/> Contributes to Economic Development |
| <input checked="" type="checkbox"/> Resolves Health, Traffic or Safety Problems | <input type="checkbox"/> Preserves Aesthetic Character of Facility |
| <input checked="" type="checkbox"/> Preserves/Replaces Existing Asset | <input type="checkbox"/> Priority Improvement for Designated Funding |

PROJECT STATUS: Active

CAPITAL COSTS (\$ IN THOUSANDS)

	CDAA Grant	ERAF	Total
Planning and Design	\$3.75	\$1.25	\$5
Construction	\$26.25	\$8.75	\$35
TOTAL	\$30	\$10	\$40

EFFECT OF THE PROJECT ON ANNUAL OPERATIONS; INCLUDING ESTIMATED COSTS TO SUSTAIN THE PROJECT:
No change in scheduled maintenance cost.