



Scenic Pacifica  
Incorporated Nov. 22,  
1957

---

**CITY OF PACIFICA**  
**Beautification Advisory Committee (BAC)**  
170 Santa Maria Avenue • Pacifica, California 94044-2506  
[www.cityofpacifica.org](http://www.cityofpacifica.org)

---

**MAYOR**  
Sue Beckmeyer

**MAYOR PRO TEM**  
Mary Bier

**COUNCIL**  
Mike O'Neill  
Sue Vaterlaus  
Tygarjas Bigstycck

**Wednesday, February 3, 2021**  
**6:30 p.m.**  
**Virtual Meeting via Zoom Link:**

**Join URL:**

<https://zoom.us/j/99335289340?pwd=VXZOU0w5MUK1V1YtTJJV2ZtT1pwdz09>

## **CORONAVIRUS DISEASE (COVID-19) NOTICE**

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT AND PURSUANT TO THE ORDERS OF THE HEALTH OFFICER OF SAN MATEO COUNTY DATED JUNE 17, 2020. THIS MEETING IS NECESSARY SO THAT THE CITY CAN CONDUCT NECESSARY BUSINESS AND IS PERMITTED UNDER THE ORDER AS AN ESSENTIAL GOVERNMENTAL FUNCTION.

Consistent with the above-referenced Orders, this City Committee Meeting will not be physically open to the public and Committee Members and staff will be video/teleconferencing into the meeting. To maximize public safety while still maintaining transparency and public access, members of the public can observe and participate in the meeting as detailed below.

### **How to Join the Meeting:**

- Join using Zoom meeting link:

<https://zoom.us/j/99335289340?pwd=VXZOU0w5MUK1V1YtTJJV2ZtT1pwdz09>

(Meeting ID: 993 3528 9340; Password: 944750)

To dial-in via phone:

DIAL:+1 669 900 6833      Meeting ID: 993 3528 9340

- Contact Department of Public Works Project Coordinator, Michelle Trayer by email to:  
[trayerm@ci.pacificaca.us](mailto:trayerm@ci.pacificaca.us)

### **How to Submit Public Comments:**

There are 2 options for providing public comments.

- (1) **By EMAIL** to [trayerm@ci.pacificaca.us](mailto:trayerm@ci.pacificaca.us). Comments submitted by email should adhere to the following:
  - Subject Line: "Public Comment – BAC Mtg 2/3/2021 [AGENDA ITEM NO. or "ORAL COMMUNICATIONS" for topics not on the agenda]"
  - Submitter's Full Name
  - Limit word count to 350 words
- (2) Use **Chat Feature** within the Zoom meeting to provide comments to City staff host Michelle Trayer

Electronic Comments received by email will be monitored during the meeting and read into the record at the appropriate time with a maximum allowance of 3 minutes per individual comment, subject to the Chair's discretion.

Note: The format of this meeting may be altered or the meeting may be cancelled, if needed. You may check on the status of the meeting by visiting the City's website at [www.cityofpacific.org](http://www.cityofpacific.org) for any updates.

**CALL TO ORDER**

**ADMINISTRATIVE BUSINESS (5 Minutes):**

Approval of February 3, 2021 Agenda  
Approval of December 2, 2020 Minutes

**PUBLIC COMMUNICATION:**

Oral Communication: *This portion of the agenda is available to the public to address the Committee on any issue within the subject matter jurisdiction of the Committee that is, or is not on the agenda (3 minutes per speaker)*

**DISCUSSION ITEMS (20 Minutes):**

- A. Work / materials requests guidelines between BAC and the Field Services Manager- Chairperson Melinda Moses
- B. Change up of BAC Liaison- Public Works Director Lisa Petersen
- C. Increase BAC membership – Mayor Sue Beckmeyer, Chairperson Melinda Moses, and Committee Member Ryann Hoffman
- D. Revision/updates – 2012 Beautification Plan -Mayor Sue Beckmeyer, Chairperson Melinda Moses, and Staff
- E. Pacifica Beautification Awards – update to revised process of application and awards / review process for revisions / implementation timeline- PBA sub-committee
- F. Rockaway site – irrigation access / planting plan –Committee Member Dave Martinez and Staff

**STAFF COMMUNICATIONS (10 Minutes):**

- A. Cabrillo Bioswales – status of water-logged sections

**NEW BUSINESS:**

1. Items for next meeting agenda are to be of an essential nature pending change of County Shelter-in-place order.
2. Agenda items must be emailed to the BAC Chair no later than 10 business days prior to the next meeting

**GOOD OF THE ORDER:**

1. Reminder to Email, Text, or Call if not attending meeting – important for quorum.
2. Please print & review Minutes and Agenda before meeting.
3. Please only one committee member speaks at a time during meeting.

Next meeting to be held March 3, 2021 at 6:30 P.M., subject to change

**ADJOURNMENT**