

**Parks, Beaches, and Recreation Department**

Pacifica Community Center  
540 Crespi Drive Pacifica, CA 94044  
(650)738-7378  
www.cityofpacifica.org

**Motion Picture or Photography Permit Form**

- A site map is required for all shoot or filming locations.
- Please start by calling the Parks, Beaches and Recreation Dept. at 650-738-7378 for availability.
- A 60 day notice is required to process a permit.
- Rates start at \$600/day for a small project.
- A major commercial permit rates start at: \$1200 plus additional fees may be determined based on the number of vehicles, impact on area, staff time, etc.
- Student project/Non-profit rate: \$100 (students must show ID, non-profits must submit non-profit status letter).
- The use of drones, and unmanned aircraft systems (UAS) is regulated by the FAA and they are currently prohibited in portions of the City of Pacifica. Please contact the Pacifica Police Department at 650-738-7314 for more information.

1.	<b>Contact Information</b>			
Company Name				
Contact Name		Title:		
Address				
City		State		Zip:
Phone		Email		
Alt. Phone		Web Address		
Director				Cell
Production Manager				Cell
Location Manager				Cell
Signature:		Date:		
Signature:		Date:		
Non-Profit ID#		Student Film School Name:		

2.	<b>Production Details</b>	
<input type="checkbox"/> Motion Picture <input type="checkbox"/> Commercial Film <input type="checkbox"/> Photography -Commercial <input type="checkbox"/> Student Film/Non- Profit		
<b>Date(s)</b>		
Day(s) of week:		Times of shoot:
Location of Shoot:		Number of cast/crew:
Neighborhood advisory notice required at listed locations:		
Description of Film/Shoot: Photography/Feature Film/Music/Other:		
Describe type and size of Vehicles/Trucks/Equipment used: (Camera Truck/Generator/Boom / 5-ton, 10-ton, step-van, etc.)		
Summarized Scenes:		

3.	<b>Payment Information</b>		
City services requested:			
<input type="checkbox"/> Police Department		<input type="checkbox"/> Public Works Department	
<input type="checkbox"/> Fire Department		<input type="checkbox"/> Other (specify)	
<div> <div>Full Name on Card:</div> <div> <div>Visa</div> <div>Master Card</div> <div>Amex</div> </div> </div>			
Credit Card Number:		Exp Date:	CVC:
Insurance Company Name and Policy # <i>*City of Pacifica must be listed on the insurance policy</i> <i>** Copy of Insurance must be submitted 30days before event</i>			
<b>OFFICE USE</b>			
Estimated Balance: \$		Final Balance Due:\$	
Paid by: Check #		Cash:\$	Permit #: Date Paid in Full:

## Additional Information

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