



**CITY OF PACIFICA  
BEAUTIFICATION ADVISORY COMMITTEE  
MEETING MINUTES**

**Wednesday, July 5, 2023  
6:30 p.m.  
Public Works Corporation Yard  
675 Oceana Blvd.  
Pacifica, CA 94044**

**CALL TO ORDER:** 6:35 p.m. by Chairperson Gail Bennett

**Members Present:** Gail Bennett, Hernan Muirragui, Linda Jonas, Teresa Sulcer, Dan Wells

**City Council Liaison:** Absent

**PB&R Liaison:** Absent

**Staff Members:** Public Works Engineering Project Coordinator Michelle Trayer

**APPROVAL OF AGENDA:** Approved

**APPROVAL OF May 3, 2023 and June 7, 2023 MEETING MINUTES:** May minutes will be approved at next meeting due to lack of quorum of members who were present at the May meeting. The June minutes were approved.

**PUBLIC COMMENT:** None.

**DISCUSSION ITEMS:**

- A. PBA Nominations and Vote:** Chairperson Bennett asked the committee if they had any nominees, but none were submitted. Committee member Jonas mentioned she had a party in mind that she would like to contact. Chairperson Bennett said she would be sending the members more information and reminded them the nomination forms can be found online.
- B. Grace McCarthy Outlook:** Committee member Jonas said no scheduled workdays have been set for the Rotary Club but discussed a potential volunteer for the weeding project when the time comes. Chairperson Bennett asked Committee member Jonas to get back to her if a date was selected so this information could be passed on to the other members.
- C. Palmetto Streetscape:** Chairperson Bennett did not have any new information to share aside from letting the members know she would be in contact with the sponsors who still need to get out and maintain their site.

- D. Crespi Bioswales: Chairperson Bennett said there were twelve to fifteen volunteers who showed up on June 10<sup>th</sup> for the weeding workday. She shared a PowerPoint presentation that had pictures of the volunteers in action. She said she would be in contact with Parks Superintendent Assereto about obtaining additional mulch at the locations that ran out on the workday.
  
- E. Community Center Workday: Committee member Wells said the weeding and cleaning of the sites went well and the areas look really nice. Chairperson Bennett said the Garden Club would meet on August 9<sup>th</sup>. She asked if there would be additional workdays, but Committee member Wells was not sure that would be necessary since the areas are looking maintained, but he will check with the club at their August meeting. Chairperson Bennett said she would also visit the location and determine if another workday is needed.
  
- F. Community Volunteer Award Proposal: Chairperson Bennett discussed the idea of recognizing their hardworking volunteers in some way and asked if the City did any type of recognition at their Council meetings. Committee member Jonas said she did not think this was something the City usually did. Chairperson Bennett said she would follow-up with Public Works Director Lisa Petersen. Committee member Sulcer suggested the BAC send a letter to Cabrillo School so they could put it in their newsletter. Committee member Wells said he enjoyed the new mural installed by Lovey's Tea Shop and suggested the BAC send them a letter recognizing them and the painting. Committee member Jonas suggested using Pacifica Tribune for recognition articles. Committee member Muirragui, suggested the business write an "About Us" about themselves to be included in their recognition piece if the group put one together.

**COUNCIL MEMBER UPDATES:**

Councilmember Beckmeyer was not present.

**STAFF COMMUNICATIONS:**

Public Works Director Lisa Petersen and Parks Superintendent Gino Assereto were not present.

**NEW BUSINESS:**

- A. Beach Blvd. trash can project
- B. Beautification Advisory Committee participation at Fog Fest
- C. Fog Fest Subcommittee organization discussion

**GOOD OF THE ORDER:**

Reminder to email, test, or call if not attending the meeting as it is important for quorum. Please review the minutes and agenda prior to the meeting.

**ADJOURNMENT:**

There being no further business, Chairperson Bennett closed the meeting at 7:25 p.m.

The next meeting of the Beautification Advisory Committee is scheduled for August 2, 2023, at 6:30 p.m. and is subject to change.