



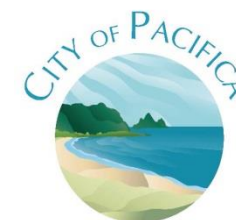
City of Pacifica

PACIFICA LIBRARIES

OPPORTUNITIES

Library Advisory Committee

October 11, 2017



**San Mateo
County
Libraries**



AGENDA

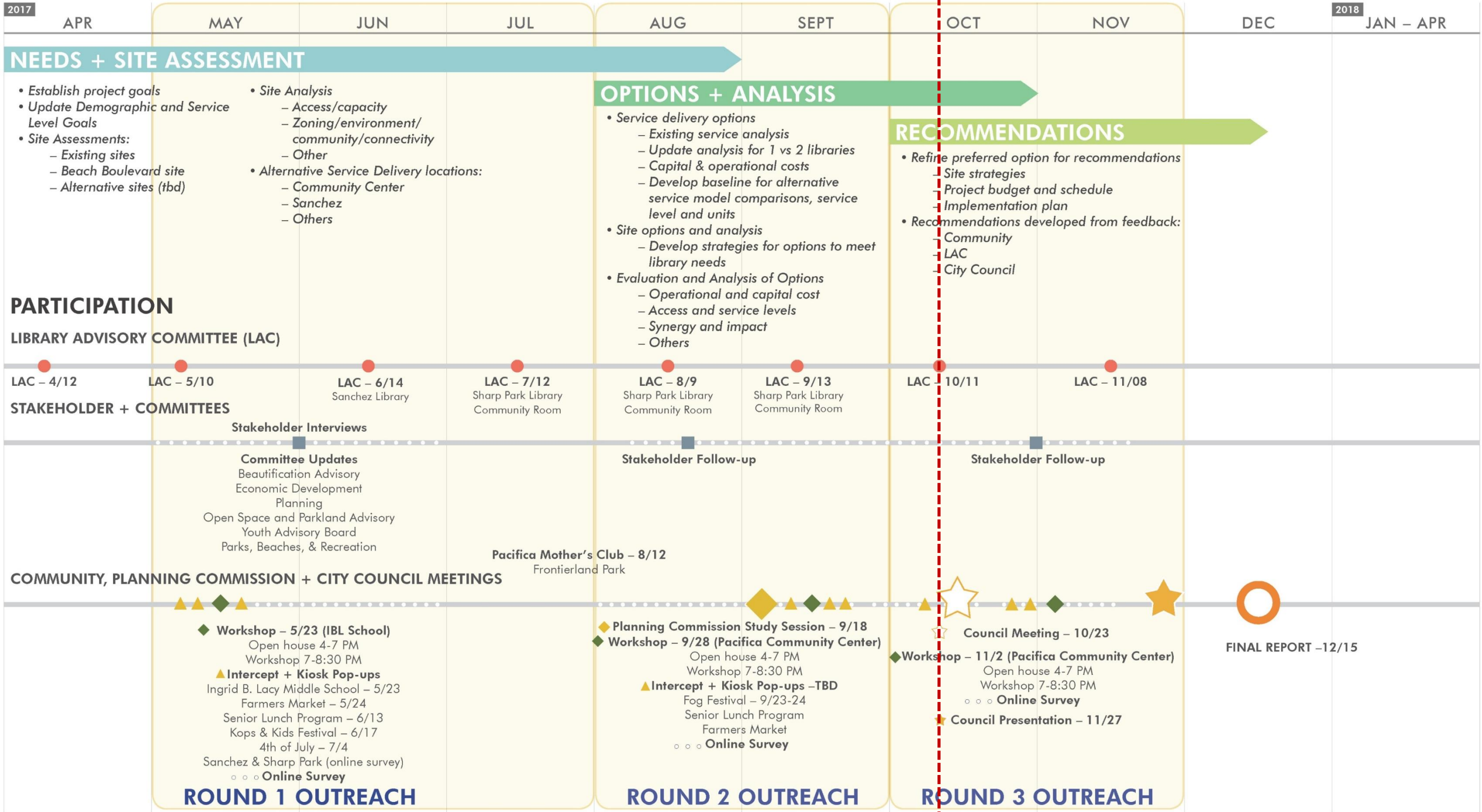
1. **Call to Order**
2. **Approval of September 13, 2017 Meeting Minutes**
3. **Oral Communications**
4. **Update on Community Outreach**
5. **Site and System Options**
 - Preferred Sites (confirm)
 - System Facility Strategies (confirm)
 - System Operational Strategies (discussion)
6. **Planned Outreach Activities and LAC participation**
7. **Appointment of Vice Chair**
8. **Discussion of website and public communication**
9. **Committee and staff communications**
10. **Adjourn**



PACIFICA LIBRARY PREDESIGN SERVICES

DRAFT SCHEDULE

DRAFT

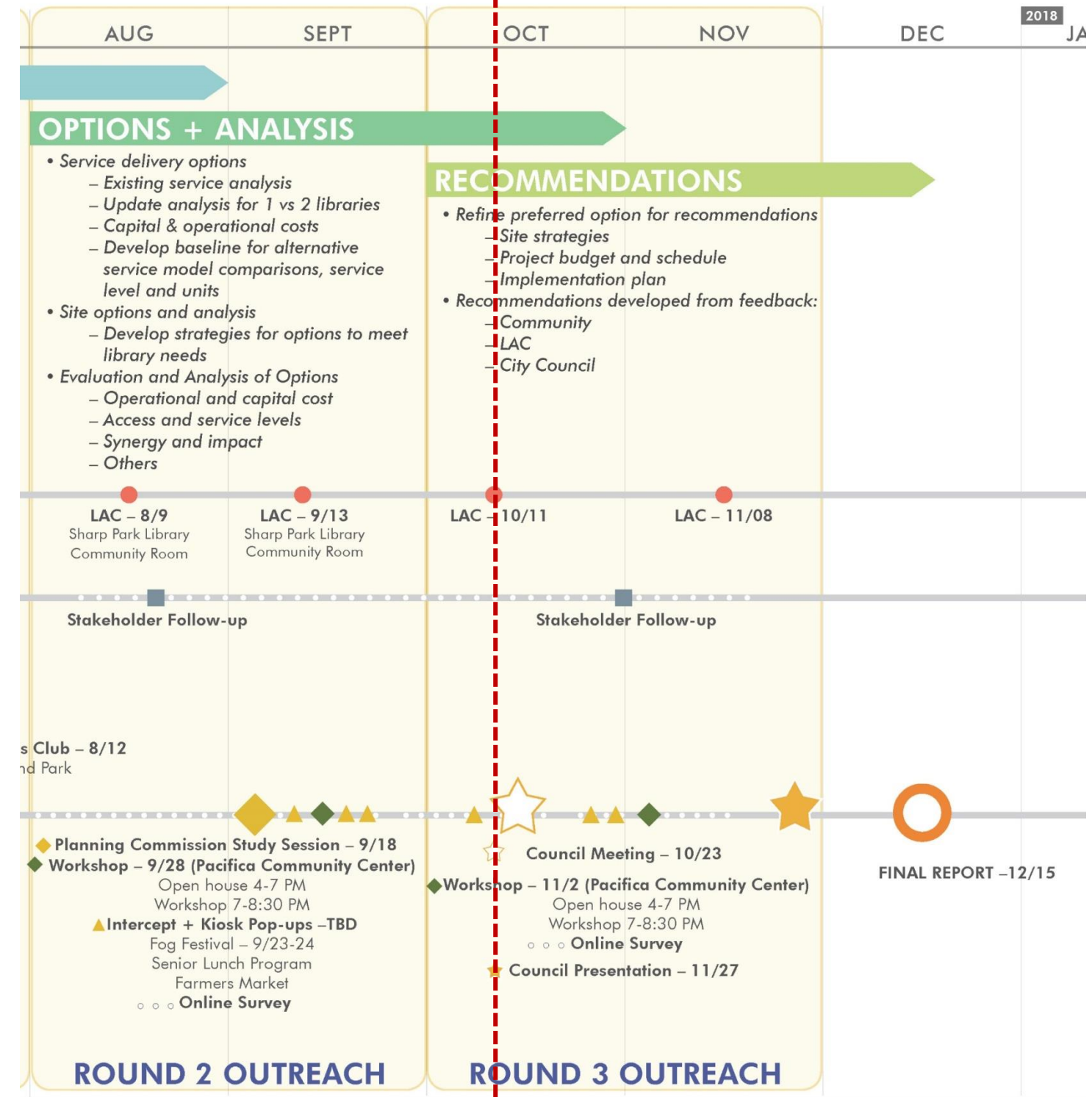


UPDATE ON COMMUNITY OUTREACH

1. Planning Commission Study Session 9/18
2. Fog Fest 9/23
3. Community Workshop 9/28
4. Farmers Market 10/4
5. Council Meeting 10/23
6. Community Workshop + Open House 11/2

REDESIGN SERVICES

DRAFT



PLANNING COMMISSION NOTES

CITY OF PACIFICA PLANNING COMMISSION

COUNCIL CHAMBERS

SEPTEMBER 18, 2017 - 7:00 PM

Chair: Nibbelin

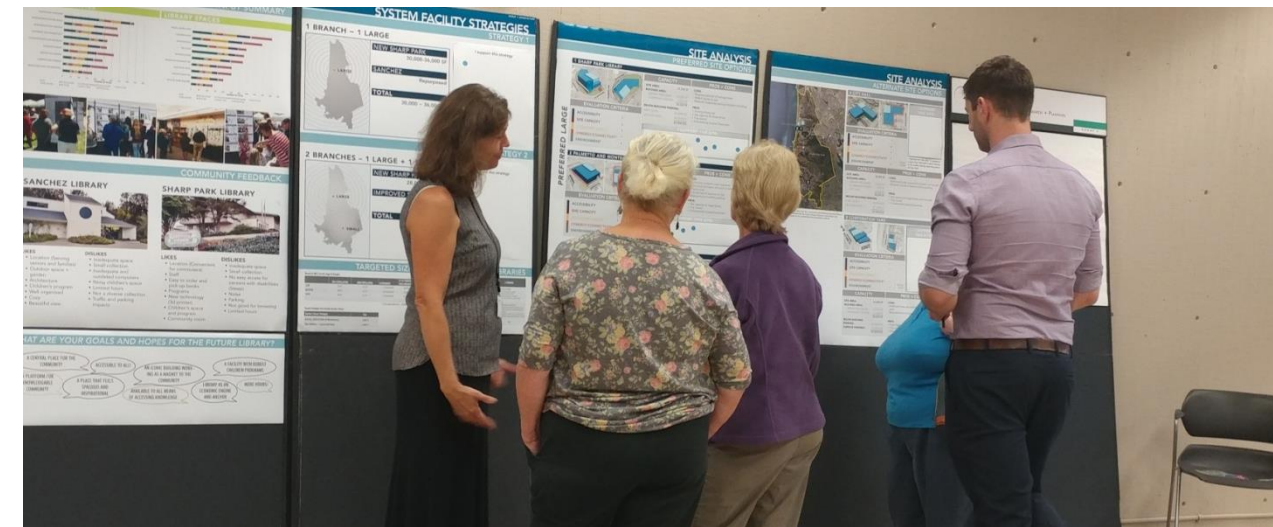
Commissioners: Stegink, Cooper, Gordon, Campbell, Clifford

- **Six (6) Commissioners supported the Existing Sharp Park Library Site as a viable site**
- **Three (3) Commissioners supported the Palmetto/Montecito site, two (2) Commissioners opposed the site , and one (1) Commissioner saw it as a “very” distant 2nd**
- **No other site had more than two (2) Commissioners support**

ROUND 1

- 5/10 LAC Meeting ~10 PARTICIPANTS
- 5/23 IBL School Kiosk ~160 PARTICIPANTS
- 5/23 Community Open House ~40 PARTICIPANTS
- 5/23 Community Workshop 01 ~40 PARTICIPANTS
- 5/24 Farmers Market Kiosk ~60 PARTICIPANTS
- 6/12 Online Survey ~161 PARTICIPANTS
- 6/13 Senior Lunch Program ~20 PARTICIPANTS
- 6/18 Kops and Kids Festival ~110 PARTICIPANTS
- 7/04 4th of July ~120 PARTICIPANTS
- 8/12 Pacifica Mothers Club ~20 PARTICIPANTS

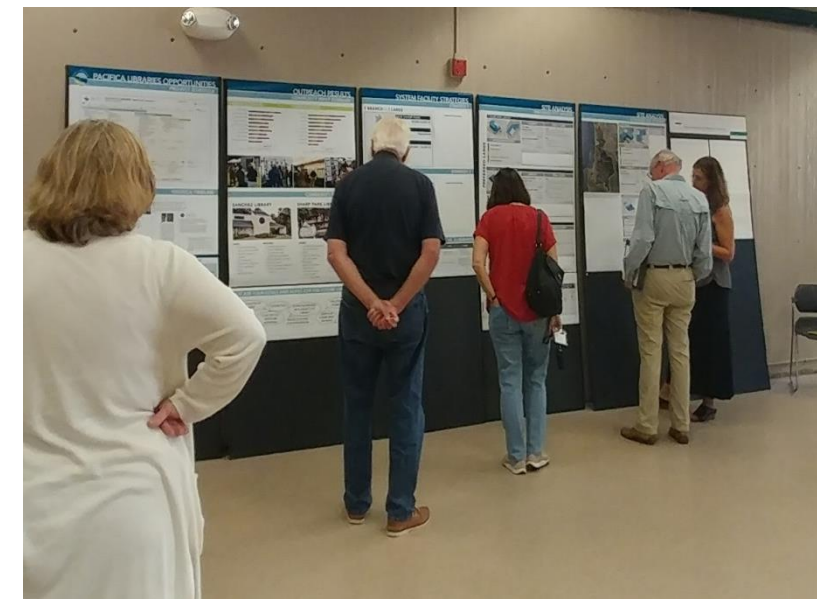
~700 PARTICIPANTS



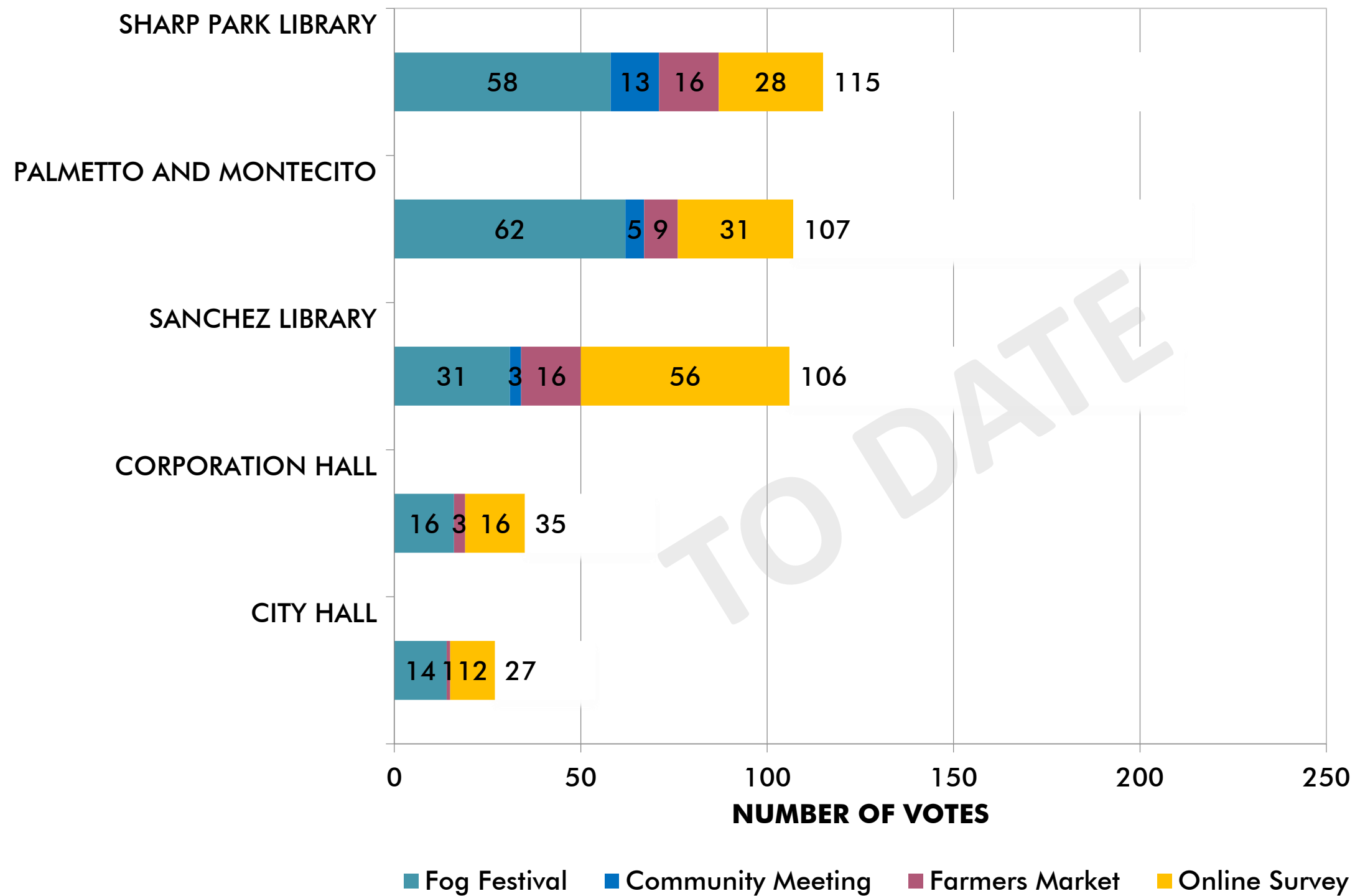
ROUND 2

- 9/23 Fog Festival 120 PARTICIPANTS (+27 via iPad Kiosk)
- 9/28 Community Meeting ~15 PARTICIPANTS
- 10/4 Farmers Market ~36 PARTICIPANTS
- Ongoing Online Survey ~93 PARTICIPANTS
As of October 3, 2017

~271 PARTICIPANTS- TO DATE



SITE OPTIONS



RESULTS SHOW SUPPORT FOR LAC'S RECOMMENDATIONS FOR PREFERRED OPTIONS FOR LARGE NORTH BRANCH AND SANCHEZ SITE.

OTHER COMMENTS

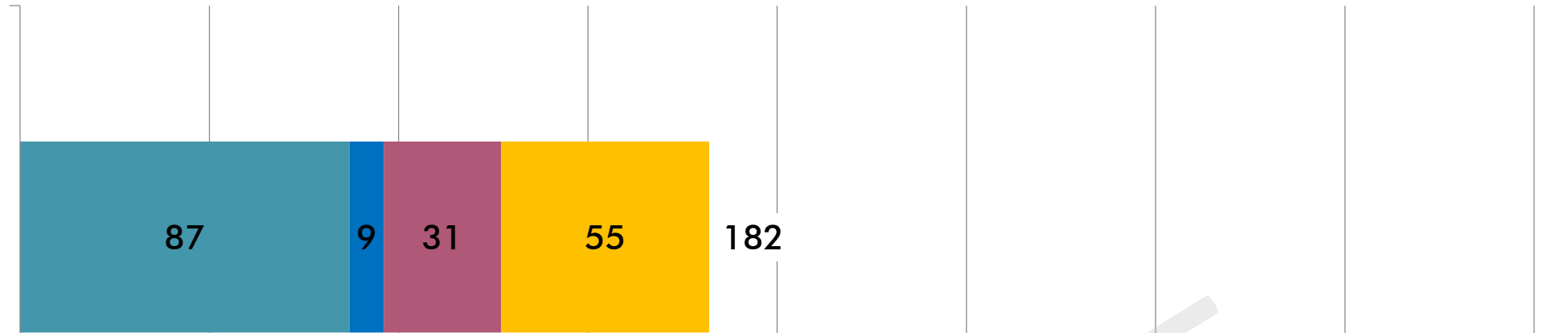
- What will happen to the existing trees on the current site?
- How is pedestrian and vehicular access accommodated on the existing site?
- How is parking accommodated on all of the sites?

TO DATE

DRAFT

SYSTEM STRATEGIES

2 BRANCHES



1 BRANCH



0 50 100 150 200 250 300 350 400

NUMBER OF VOTES

Fog Festival Community Meeting Farmers Market Online Survey

RESULTS SHOW THAT **MORE THAN 2/3 OF RESPONDANTS PREFER HAVING 2 LIBRARY BRANCHES IN PACIFICA.**

OTHER COMMENTS

- How would the hours split in strategy 2?
- What are the operational strategies?

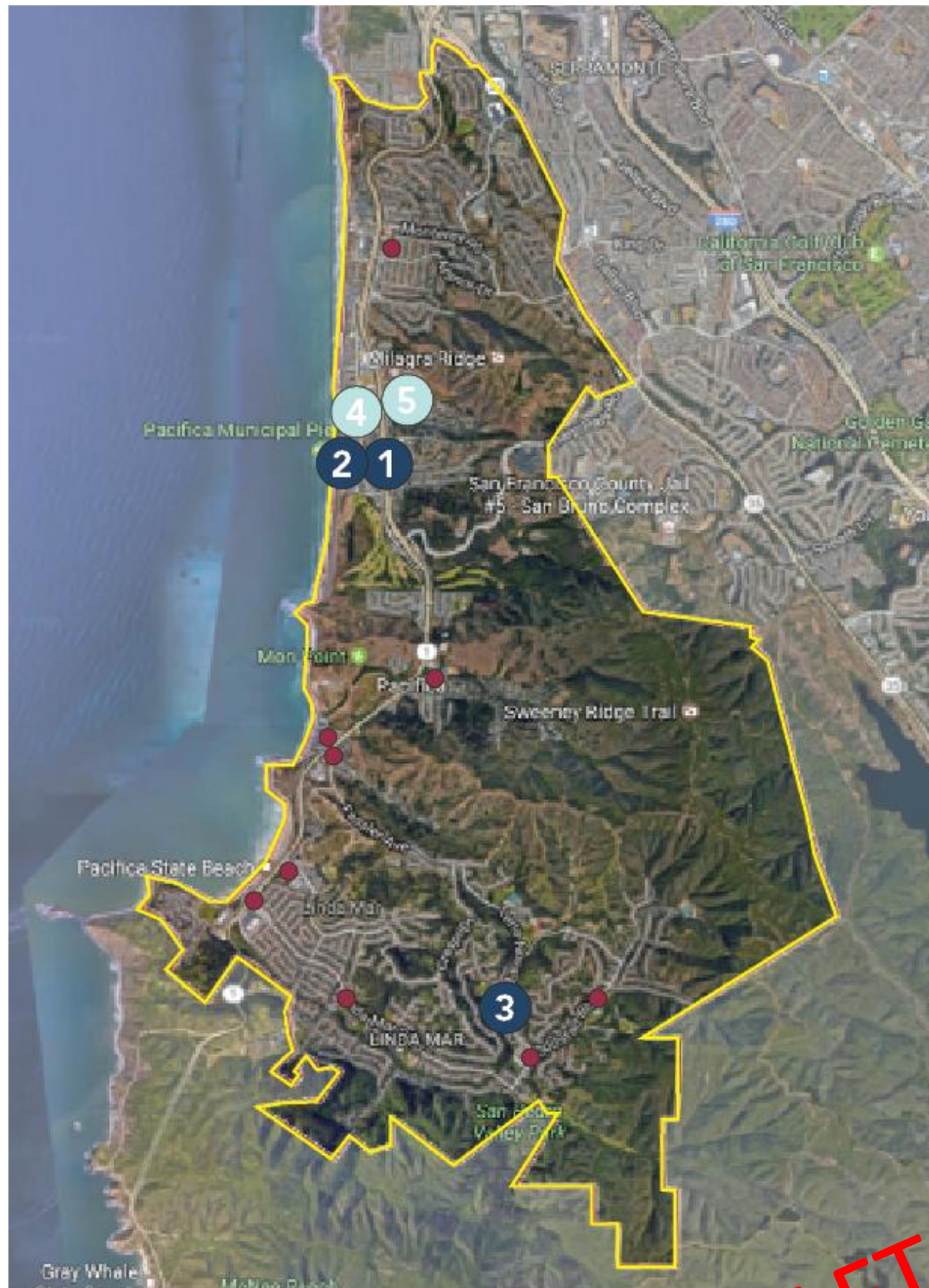
TO DATE



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PREFERRED SITES



COMMUNITY INPUT TO DATE:



115 VOTES

COMMENTS:



107 VOTES

COMMENTS:



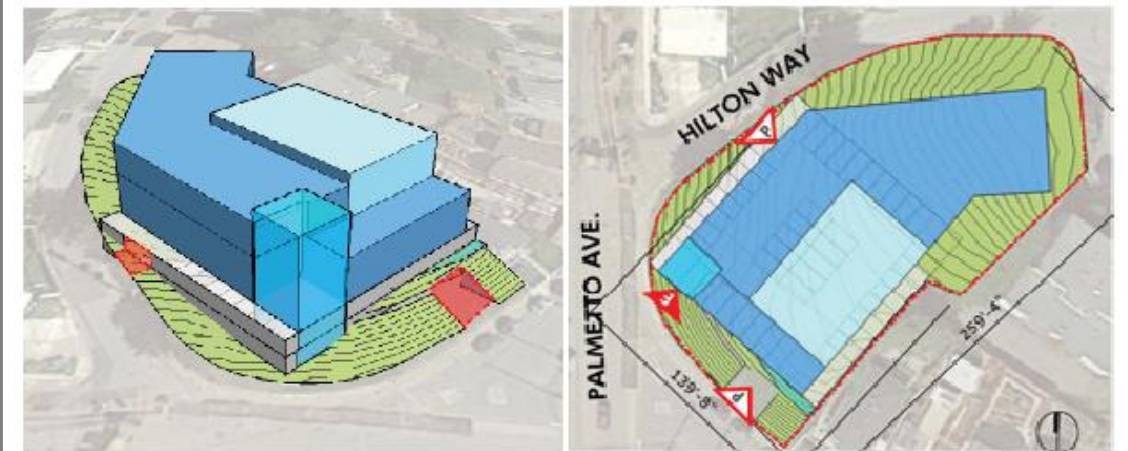
106 VOTES

COMMENTS:

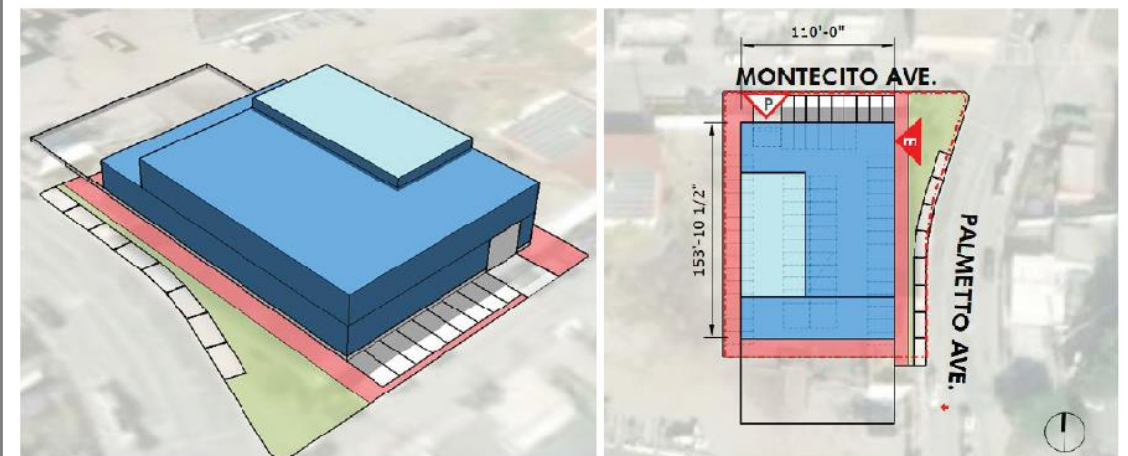
Large Sites

Small Site

1 SHARP PARK LIBRARY



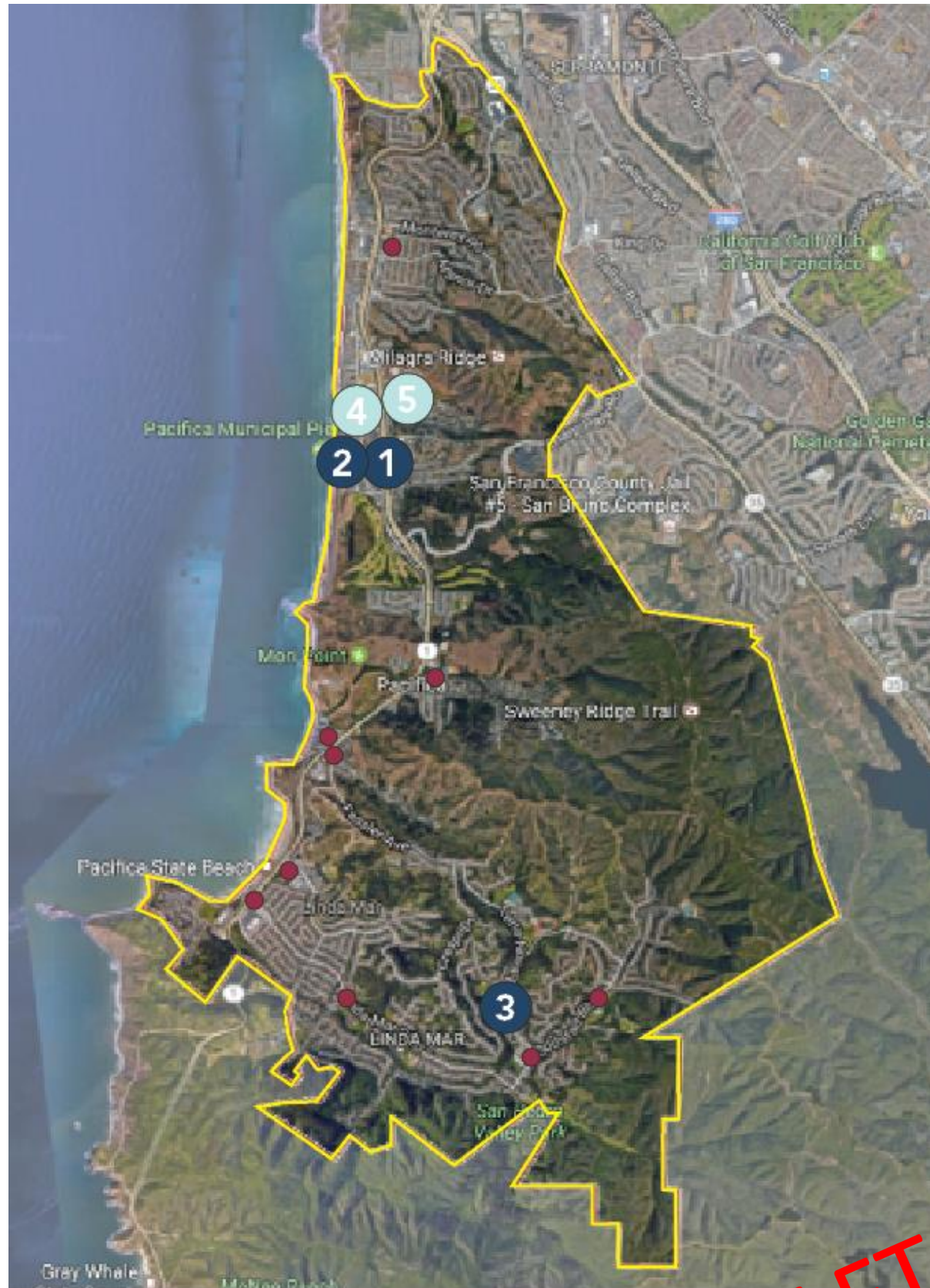
2 PALMETTO AND MONTECITO



3 SANCHEZ LIBRARY



ALTERNATE SITES



COMMUNITY INPUT TO DATE:



27 VOTES

COMMENTS:

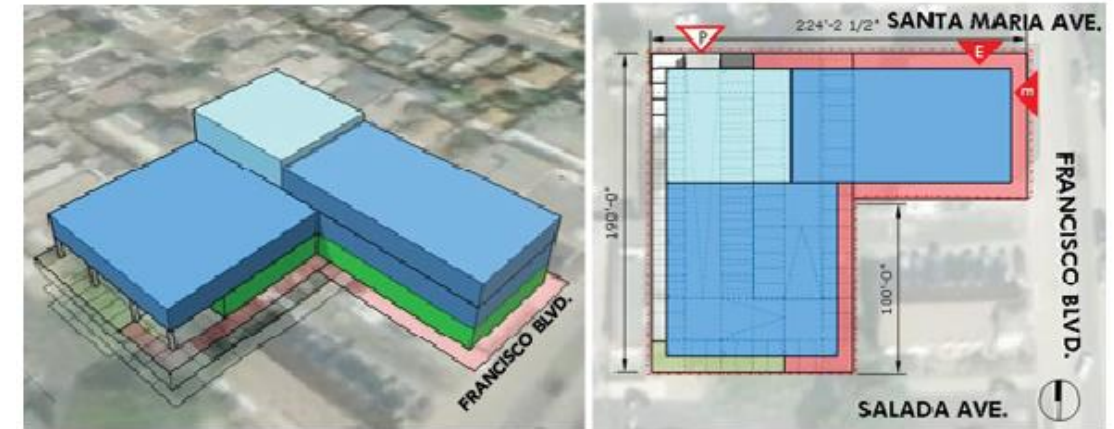


35 VOTES

COMMENTS:

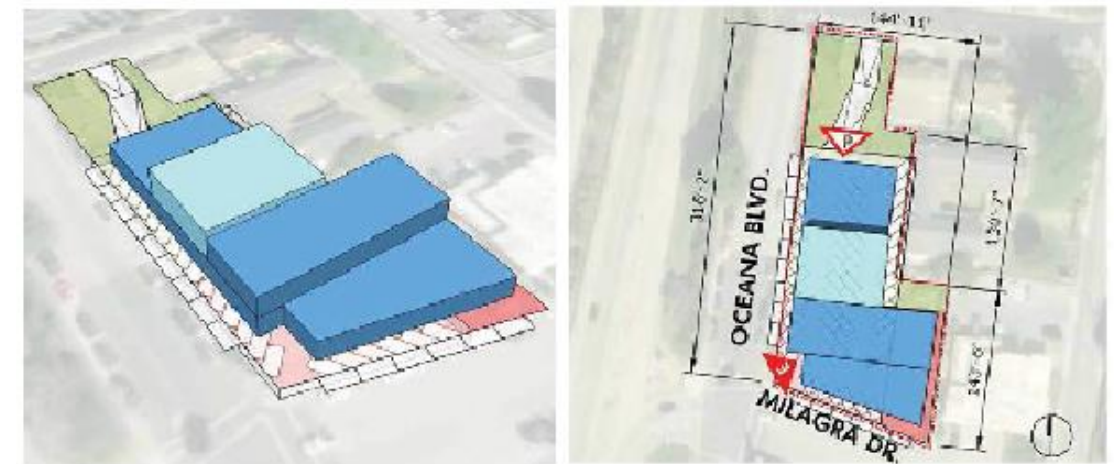
Large Sites

4 CITY HALL



* Options for this site: 1) combine a new City Hall with a new Library or 2) a new Library and relocation of City Hall

5 CORPORATION YARD



SYSTEM FACILITY STRATEGIES

1 BRANCH – 1 LARGE



NEW SHARP PARK

30,000 – 36,000 SF

SANCHEZ

REPURPOSED

TOTAL

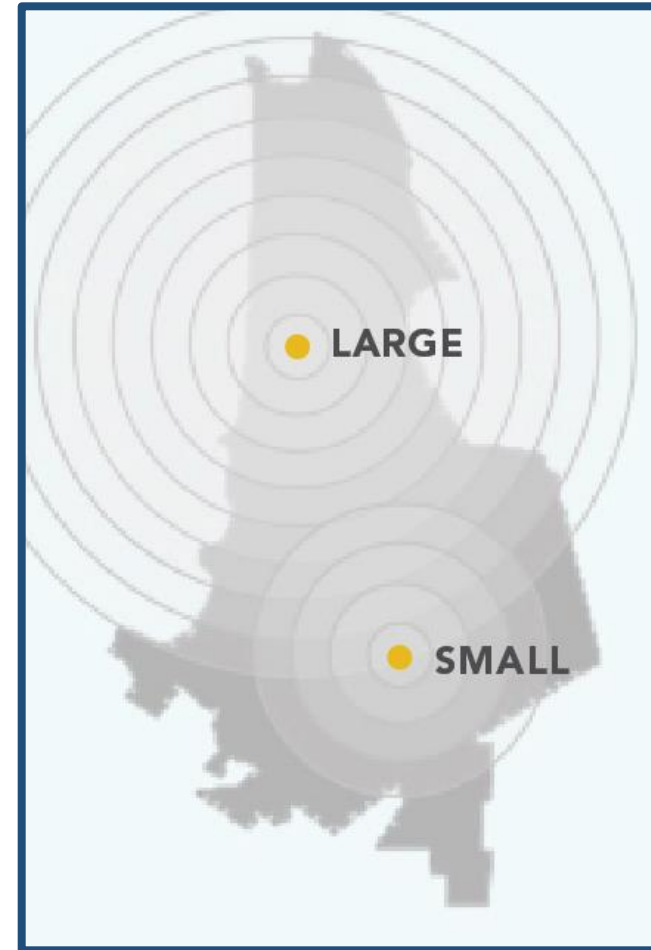
30,000 – 36,000 SF

COMMUNITY INPUT TO DATE: 90 VOTES



COMMENTS:

2 BRANCHES – 1 LARGE + 1 SMALL



NEW SHARP PARK

28,000 – 36,000 SF

SANCHEZ

TBD

TOTAL

32,000 – 40,000 SF

COMMUNITY INPUT TO DATE: 182 VOTES



COMMENTS:

CURRENT PACIFICA LIBRARY OPERATIONS

SHARP PARK

DAYS	HOURS
Monday:	Closed
Tuesday:	12:00 PM – 8:00 PM
Wednesday:	12:00 PM – 8:00 PM
Thursday:	10:00 AM – 5:00 PM
Friday:	Closed
Saturday:	10:00 AM – 5:00 PM
Sunday:	Closed

30 HOURS

SANCHEZ

DAYS	HOURS
Monday:	12:00 PM – 8:00 PM
Tuesday:	Closed
Wednesday:	10:00 AM – 6:00 PM
Thursday:	Closed
Friday:	10:00 AM – 5:00 PM
Saturday:	10:00 AM – 5:00 PM
Sunday:	Closed

30 HOURS

SAN MATEO COUNTY LIBRARIES – LOCATIONS & HOURS (current)

LIBRARY	TOTAL HOURS
Sanchez	30
Sharp Park	30
Brisbane	43
Portola Valley	44
Woodside	44
East Palo Alto	55
Half Moon Bay	56
Atherton	57
Millbrae	60
Belmont	60
San Carlos	60
Foster City	60



SERVICE OPTIONS BASED ON FACILITY STRATEGIES

1. FACILITY STRATEGY 1: 1-Large North Full Service Branch 60 hours

2. FACILITY STRATEGY 2: 2-Branch System, 1-Large North Branch and 1-Small Sanchez Branch

Option a – **60** hours total

- i. North Full Service Branch: 30-60 hours
- ii. Sanchez Current Service Model: 0-30 hours

Option b – **60+** hours total (+hours *tbd*)

Alternate service model = reduced/different staffing model for Sanchez = more hours

*This is dependent on the City and JPA working together to explore the possibility of providing an alternative

- i. North Full Service Branch: 30-60 hours
- ii. Sanchez: 0-30 hours

Option c – **60** hours total (library services) + *tbd* hours for recreation services

Operations of Sanchez would be a partnership between the Library and Parks, Beaches, and Recreation (PB&R).

Operations would be shared so that in addition to library services PB&R would provide recreation programming at Sanchez.

- i. North Full Service Branch: 30-60 hours
- ii. Sanchez: 0-30 hours Library Service +
- iii. Recreation Services: Hours *tbd*

It should also be noted that Service Option b & c are not exclusive of each other, these two options could also be explored in conjunction with each other. These scenarios will take time to develop and the exact details and possibilities will not be clear until additional work on the operational plan is completed.



LIBRARY OPERATION SCENARIOS

1 LARGE BRANCH STRATEGY – HOURS AND SERVICES

NEW SHARP PARK

DAYS HOURS

Monday: TBD

Tuesday: TBD

Wednesday: TBD

Thursday: TBD

Friday: TBD

Saturday: TBD

Sunday: TBD

60 HOURS

LIBRARY SERVICES



SEATING



COLLECTION



TECHNOLOGY



FAMILY PLACE



QUIET READING



MULTIUSE PROGRAM ROOM



TEEN SPACE



COLLABORATION/MAKERSPACE



GROUP STUDY



INFORMATION SERVICES



COMMUNITY GALLERY



FRIENDS OF THE LIBRARY



KIDS PROGRAM ROOM



SMALL GROUP PROGRAM



COMMUNITY PARTNER SPACE



LIBRARY OPERATION SCENARIOS

2 BRANCH STRATEGY

1 LARGE NORTH + 1 SMALL (SANCHEZ)

NEW SHARP PARK LARGE

DAYS	HOURS
Monday – Friday:	TBD
Saturday – Sunday:	TBD

30 – 60 HOURS TBD

SERVICES

- Seating
- Community Gallery
- Information Services
- Collection
- Friends of the Library
- Quiet Reading
- Group Study
- Small Group Program
- Technology
- Family Place
- Kid’s Program Room
- Teen Space
- Collaboration/Maker space
- Multiuse Program Room
- Community Partner Space

SANCHEZ – SMALL

OPERATIONS SCENARIO 2a: CURRENT MODEL

DAYS	HOURS
Monday – Friday:	TBD
Saturday – Sunday:	TBD

0 – 30 HOURS TBD

SERVICES

- Seating
- Collection
- Quiet Reading
- Multiuse Program Room
(Renovated Sanchez)
- Technology
- Family Place

SCENARIO 2b: ALTERNATE SERVICE MODEL

DAYS	HOURS
Monday – Friday:	TBD
Saturday – Sunday:	TBD

? HOURS TBD

SERVICES

- Seating
- Collection
- Quiet Reading
- Multiuse Program Room
(Renovated Sanchez)
- Technology
- Family Place

SCENARIO 2c: SHARED WITH PB&R

DAYS	HOURS
Monday – Friday:	TBD
Saturday – Sunday:	TBD

? HOURS TBD

SERVICES

- LIBRARY**
- Seating
 - Collection (TBD)
 - Quiet Reading (TBD)
 - Flexible Program Room
(Renovated Sanchez)
 - Technology (TBD)
 - Family Place (TBD)

PB&R

- Kids Programming
- Senior Programming
- Flexible Community Program Space



2 BRANCH STRATEGY – SANCHEZ

OPERATIONS SCENARIO #2a – HOURS AND SERVICES

CURRENT MODEL

DAYS HOURS

Monday: 12 PM – 8 PM

Tuesday: Closed

Wednesday: 10 AM – 6 PM

Thursday: Closed

Friday: 10 AM – 5 PM

Saturday: 10 AM – 5 PM

Sunday: Closed

30 HOURS

LIBRARY SERVICES



SEATING



COLLECTION



TECHNOLOGY



FAMILY PLACE



QUIET READING



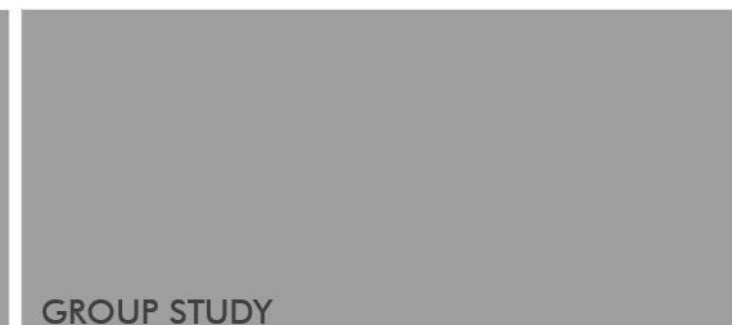
RENOVATED SANCHEZ
MULTIUSE PROGRAM ROOM



TEEN SPACE



COLLABORATION/MAKERSPACE



GROUP STUDY



INFORMATION SERVICES



COMMUNITY GALLERY



FRIENDS OF THE LIBRARY



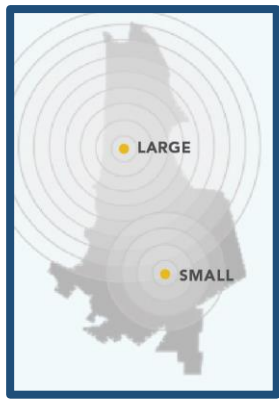
KIDS PROGRAM ROOM



SMALL GROUP PROGRAM



COMMUNITY PARTNER SPACE



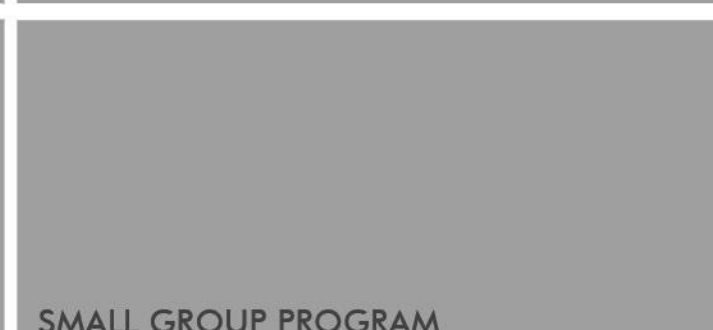
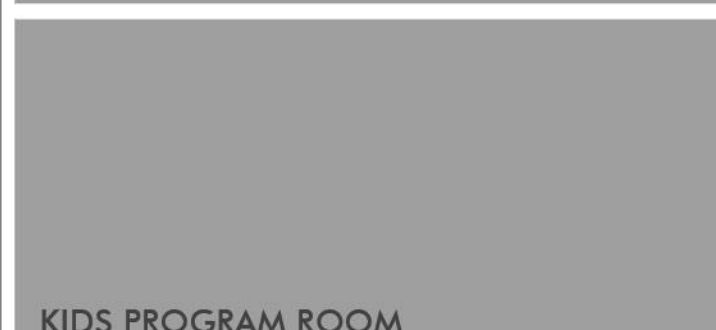
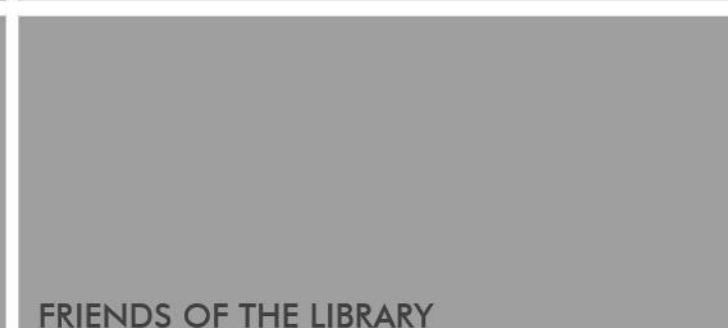
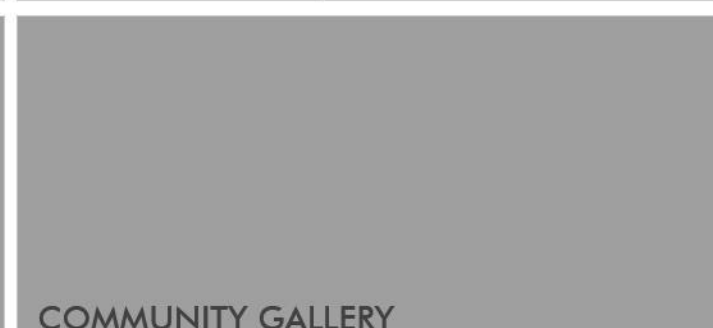
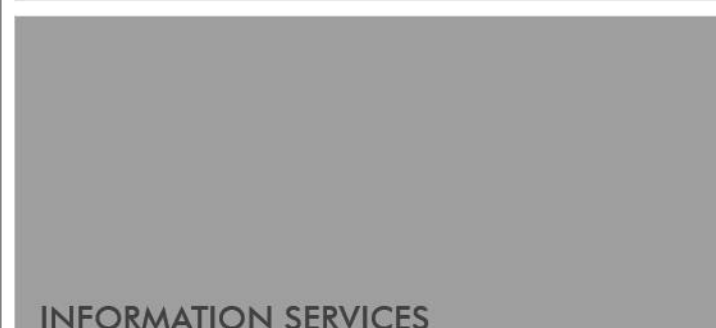
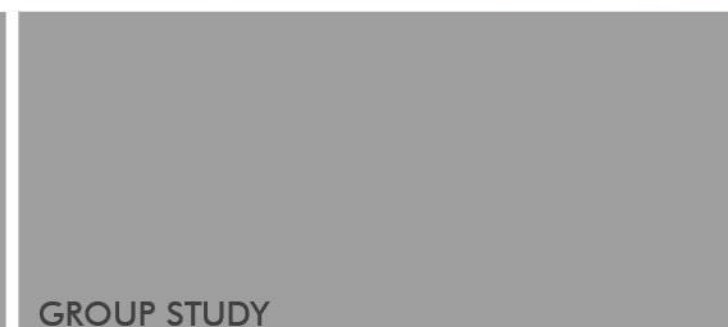
2 BRANCH STRATEGY – SANCHEZ

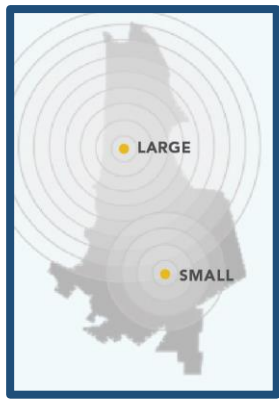
OPERATIONS SCENARIO #2b – HOURS AND SERVICES

ALTERNATE STAFFING SERVICE MODEL

DAYS	HOURS
Monday:	TBD
Tuesday:	TBD
Wednesday:	TBD
Thursday:	TBD
Friday:	TBD
Saturday:	TBD
Sunday:	TBD
? HOURS	

LIBRARY SERVICES





2 BRANCH STRATEGY – SANCHEZ

OPERATIONS SCENARIO #2c – HOURS AND SERVICES

SHARED FACILITY WITH PB&R

DAYS HOURS

Monday: TBD

Tuesday: TBD

Wednesday: TBD





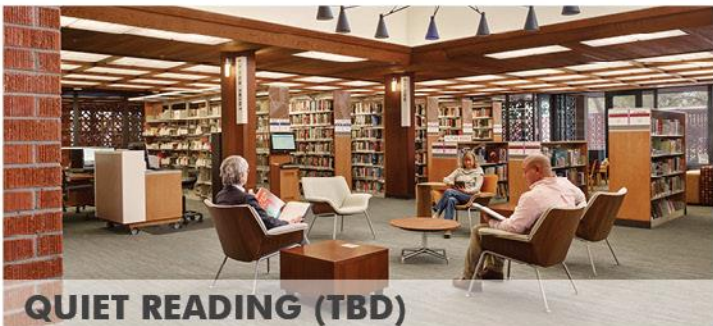



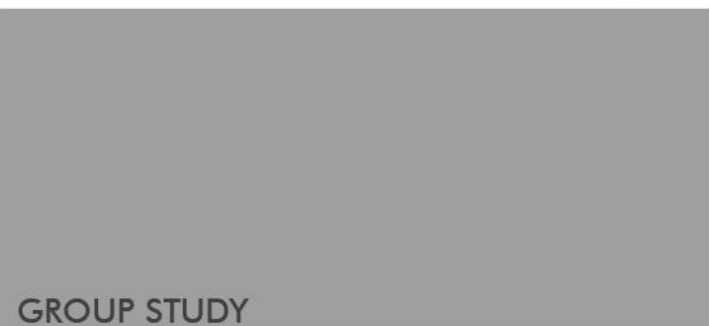


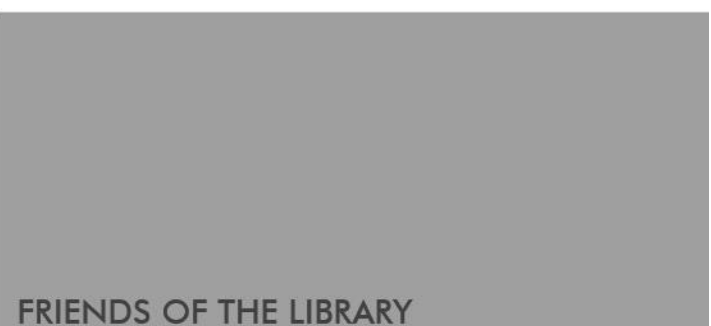



Thursday: TBD

Friday: TBD

Saturday: TBD

Sunday: TBD

? HOURS

LIBRARY SERVICES			
			
			
			
			



AGENDA

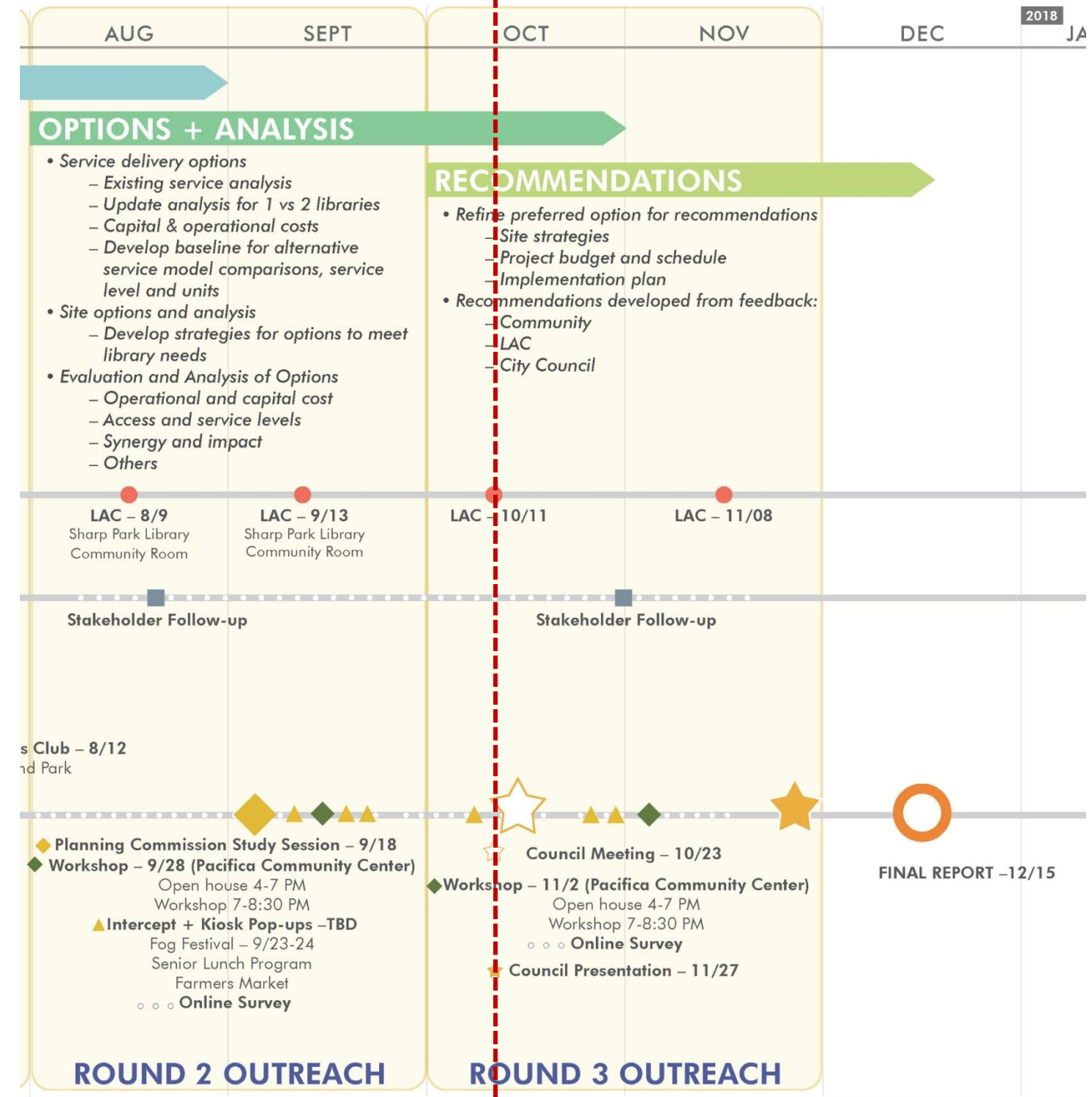
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REDESIGN SERVICES

DRAFT





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