# OVERSIGHT BOARD CITY OF PACIFICA AS SUCCESSOR AGENCY TO THE CITY OF PACIFICA REDEVELOPMENT AGENCY

# May 7, 2012 – 5:00 pm MINUTES

### 1. Roll Call and Introductions

Present at the meeting were MaryAnn Nihart, Penny Bennett, Dave Holland, Raymond Chow, Steve Rhodes and Josie Peterson.

Excused: Pete DeJarnatt

Staff present: Ann Ritzma, Administrative Services Director and Craig Labadie, Legal

Counsel.

## 2. Minutes of April 16, 2012

The minutes were approved unanimously (moved by Chow and seconded by Peterson) – Rhodes abstained.

- 3. Consideration and Possible Approval of Recognized Obligation Payment Schedule (ROPS) for the time period of July 1, 2012 to December 31, 2012. The Board took action on each individual item on the ROPS:
  - #1. Tax Allocation Bond Approved (Moved by Chow/Second by Rhodes)
  - #2. Fiscal Agent Fee Approved (Moved by Chow/Second by Rhodes)
  - #3. Annual Audit Approved (Moved by Nihart/Second by Peterson)
  - #4. Tax Collection Approved (Moved by Bennett/Second by Chow)
  - #5. Administration Successor Approved (Moved by Bennett/Second by Chow)
  - The Board requested documentation of administrative time for the next meeting #6. Redevelopment Loan from General Fund Approved to leave on ROPS with future
  - discussion regarding loan agreements (Moved by Nihart/Second by Rhodes)
  - #7. Administration Legal Approved with limit of \$2,000 per month (Moved by Bennett/Second Nihart)
  - #8. Statutory Payment Removed per staff request. Payments will be made by the County
  - #9. Legal Counsel Approved with the discussion that legal invoices be provided to the Board (Moved by Bennett/Second by Chow). Labadie discussed with the Board his projection of \$4,000 per month for the ROPS period and the provisions in the contract for services.
  - #10. Insurance Approved (Moved by Bennett/Second by Rhodes)

### 4. Correspondence:

- A. Dept of Finance April 27, 2012 ROPS
- B. County of San Mateo May 16, 2012 RPTTFA
- C. County of San Mateo Department of Housing April 27, 2012 Duane Bay (Director of Housing) was introduced as the contact for the transition items from the former RDA Housing to the County.

# 5. Future Agenda Items:

Board requested that the next meeting be a combination of site visit to the Rockaway Area and a review of the audit (if available). The Board requested that discussion of a new agreement between the City and the Successor Agency/Oversight Board regarding the loan between the City and the former Redevelopment Agency be set for another meeting in July or August.

### 6. Board Comments: None

7. The Board scheduled the next meeting for Tuesday, June 26, 2012 – starting with a site visit of the Rockaway Area at 5:30 pm and then a meeting at 6:30 pm in the City Council Chambers. Meeting adjourned at 5:40 pm.

The City of Pacifica will provide assistance for disabled citizens upon at least 24 hours advance notice to the City Manager's Office (650) 738-7301, or send request via email to: o'connellk@ci.pacifica.ca.us If you need sign language assistance or written material printed in a larger font or taped, advance notice is necessary. All meeting rooms are accessible to the disabled.