

**OVERSIGHT BOARD
CITY OF PACIFICA AS SUCCESSOR AGENCY
TO THE CITY OF PACIFICA REDEVELOPMENT AGENCY**

June 26, 2012 – 5:30 PM

**Meet at Pacifica Chamber of Commerce for walking tour
225 Rockaway Beach Avenue Pacifica, CA 94044
Walking Tour of the Rockaway Area**

June 26, 2012 – 6:30 PM

Meeting in the City Council Chambers – 2212 Beach Blvd – Pacifica, CA 94044

www.cityofpacifica.org

For those wishing to address the Board on any Item on the Agenda or under Oral Communications, please complete a Speaker Card located at the rear of the Chambers and submit to a staff member as early in the meeting as possible.

AGENDA

1. Roll Call, Welcome and Introductions (at Rockaway Beach Avenue)
2. Walking Tour of Rockaway Beach Area – Walk and then recess meeting
3. Reconvene meeting (City Council Chambers – 2212 Beach Boulevard)
4. Minutes of May 7, 2012
Review and Approve
5. Review of materials requested at the May 7, 2012 meeting
Invoices for legal services:
 Labadie - May 17, 2012 and June 5, 2012
 Burke, Williams and Sorensen – May 18, 2012 and June 11, 2012
Invoice for City Audit: Moss, Levy and Hartzheim – June 8, 2012
Staff hours – Ritzma – 1/11/12 to 6/22/12
6. Correspondence:
 A. May 11, 2012 ROPS Transmittal
 B. Department of Finance – May 23, 2012 – ROPS Approval Letter
 C. County of San Mateo –Department of Housing – Response
7. Audit as of January 31, 2011 (Note: to be provided at the meeting)
8. Future Agenda Items:
 Trailer Bill Update - Labadie
 City of Pacifica Loan to the Redevelopment Area
9. Public Comments:
 Note: Speakers are limited to three minutes, unless modified by the Chairperson. The Board cannot take action on any matter raised under this item.
10. Board Comments
11. Next meeting dates – July 5, August 2

12. Adjourn

The City of Pacifica will provide assistance for disabled citizens upon at least 24 hours advance notice to the City Manager's Office (650) 738-7301, or send request via email to: o'connellk@ci.pacifica.ca.us If you need sign language assistance or written material printed in a larger font or taped, advance notice is necessary. All meeting rooms are accessible to the disabled.

Item 4
Minutes

**OVERSIGHT BOARD
CITY OF PACIFICA AS SUCCESSOR AGENCY
TO THE CITY OF PACIFICA REDEVELOPMENT AGENCY**

**May 7, 2012 – 5:00 pm
MINUTES**

1. Roll Call and Introductions

Present at the meeting were MaryAnn Nihart, Penny Bennett, Dave Holland, Raymond Chow, Steve Rhodes and Josie Peterson.

Excused: Pete DeJarnatt

Staff present: Ann Ritzma, Administrative Services Director and Craig Labadie, Legal Counsel.

2. Minutes of April 16, 2012

The minutes were approved unanimously (moved by Chow and seconded by Peterson) – Rhodes abstained.

3. Consideration and Possible Approval of Recognized Obligation Payment Schedule (ROPS) for the time period of July 1, 2012 to December 31, 2012. The Board took action on each individual item on the ROPS:

#1. Tax Allocation Bond – Approved (Moved by Chow/Second by Rhodes)

#2. Fiscal Agent Fee - Approved (Moved by Chow/Second by Rhodes)

#3. Annual Audit - Approved (Moved by Nihart/Second by Peterson)

#4. Tax Collection - Approved (Moved by Bennett/Second by Chow)

#5. Administration Successor – Approved (Moved by Bennett/Second by Chow)

The Board requested documentation of administrative time for the next meeting

#6. Redevelopment Loan from General Fund – Approved to leave on ROPS with future discussion regarding loan agreements (Moved by Nihart/Second by Rhodes)

#7. Administration – Legal – Approved with limit of \$2,000 per month (Moved by Bennett/Second Nihart)

#8. Statutory Payment – Removed per staff request. Payments will be made by the County

#9. Legal Counsel – Approved with the discussion that legal invoices be provided to the Board (Moved by Bennett/Second by Chow). Labadie discussed with the Board his projection of \$4,000 per month for the ROPS period and the provisions in the contract for services.

#10. Insurance – Approved (Moved by Bennett/Second by Rhodes)

4. Correspondence:

A. Dept of Finance – April 27, 2012 ROPS

B. County of San Mateo – May 16, 2012 RPTTFA

C. County of San Mateo – Department of Housing – April 27, 2012 – Duane Bay (Director of Housing) was introduced as the contact for the transition items from the former RDA Housing to the County.

5. Future Agenda Items:

Board requested that the next meeting be a combination of site visit to the Rockaway Area and a review of the audit (if available). The Board requested that discussion of a new agreement between the City and the Successor Agency/Oversight Board regarding the loan between the City and the former Redevelopment Agency be set for another meeting in July or August.

6. Board Comments: None

7. The Board scheduled the next meeting for Tuesday, June 26, 2012 -- starting with a site visit of the Rockaway Area at 5:30 pm and then a meeting at 6:30 pm in the City Council Chambers. Meeting adjourned at 5:40 pm.

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DRAFT

Item 5

Labadie Statements 5/17 and 6/5

Burke, Williams and Sorensen 5/18 and 6/11

Moss Levy and Hartzheim 6/8

Staff Hours – Ritzma

LAW OFFICES OF CRAIG LABADIE
50 TARA ROAD
ORINDA, CA 94563

MAY 17, 2012

PLEASE PAY \$4,327.70
NO LATER THAN
JUNE 16, 2012

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MAY 18 2012

CITY MANAGER

ANN RITZMA
ADMINISTRATIVE SERVICES DIRECTOR
CITY OF PACIFICA
170 SANTA MARIA AVE.
PACIFICA, CA 94044

PLEASE MAIL PAYMENT TO:

LAW OFFICES OF CRAIG LABADIE
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FILE # 1007 PACIFICA OVERSIGHT BOARD

PLEASE DETACH AND RETURN WITH YOUR PAYMENT OF: \$4,327.70

FILE # 1007 PACIFICA OVERSIGHT BOARD

PROFESSIONAL SERVICES SINCE THE LAST STATEMENT:

		HOURS	FEES
CL	3/26/12 GENERAL LEGAL SERVICES -- RESEARCH RE FPPC REQUIREMENTS FOR OVERSIGHT BOARD MEMBERS AND QUALIFICATIONS FOR CITY APPOINTMENTS TO OVERSIGHT BOARDS; REVIEW OF AB1X 26.	2.40	72.00
CL	3/27/12 GENERAL LEGAL SERVICES -- REVIEW AB1X 26 AND RELATED LEGAL ANALYSES PREPARED BY VARIOUS MUNICIPAL LAW AND REDEVELOPMENT LAW FIRMS; REVIEW MATERIALS ISSUED BY STATE CONTROLLER, CRA AND LCC; REVIEW SAMPLE OVERSIGHT BOARD MEETING PROCEDURES.	3.20	96.00
CL	3/27/12 CLIENT SPECIFIC LEGAL SERVICES -- TELEPHONE CALL AND EMAILS WITH MANDELMAN ADN SUCCESSOR AGENCY STAFF RE OVERSIGHT BOARD MEETING.	.50	107.50
CL	3/27/12 CLIENT SPECIFIC LEGAL SERVICES -- EMAIL RITZMA RE OVERSIGHT BOARD APPOINTMENTS.	.20	43.00
CL	3/28/12 GENERAL LEGAL SERVICES -- LEGAL RESEARCH ON AB1X 26 AND GENERAL PREPARATION FOR OVERSIGHT BOARD MEETINGS.	4.00	120.00
CL	3/29/12 GENERAL LEGAL SERVICES -- ADDITIONAL LEGAL RESEARCH ON AB1X 26; REVIEW OF LAW FIRM LEGAL ANALYSES.	2.10	63.00
CL	3/29/12 CLIENT SPECIFIC LEGAL SERVICES -- INITIAL REVIEW OF DRAFT DOCUMENTS FOR OVERSIGHT BOARD AGENDA PACKET.	.40	86.00
CL	3/30/12 GENERAL LEGAL SERVICES -- LEGAL RESEARCH ON REDEVELOPMENT DISSOLUTION PROCESS; REVIEW OF PROPOSED CLEAN-UP LEGISLATION.	2.60	78.00
CL	3/31/12 GENERAL LEGAL SERVICES -- MISCELLANEOUS EMAILS WITH CITY ATTORNEYS RE LEGAL ISSUES FOR OVERSIGHT BOARD MEETINGS; LEGAL RESEARCH ON FPPC RULES AND EMPLOYEE APPOINTEES TO OVERSIGHT BOARDS.	3.80	114.00
CL	4/02/12 GENERAL LEGAL SERVICES -- REVIEW AB1X 26 AND AB 1585; LEGAL ANALYSIS RE OVERSIGHT BOARD MEMBERSHIP QUALIFICATIONS AND ROPS ISSUES.	2.80	84.00
CL	4/03/12 GENERAL LEGAL SERVICES -- ADDITIONAL LEGAL RESEARCH AND DRAFT LEGAL MEMORANDUM RE OVERSIGHT BOARD MEMBERSHIP; REVIEW AMENDED VERSION OF AB 1585; REVIEW OTHER PROPOSED CLEAN-UP BILLS.	4.80	144.00
CL	4/03/12 CLIENT SPECIFIC LEGAL SERVICES -- EMAILS RE OVERSIGHT BOARD; TELEPHONE CALL WITH KENYON TO DISCUSS OVERSIGHT BOARD MEMBERSHIP ISSUE.	.70	150.50
CL	4/04/12 GENERAL LEGAL SERVICES -- DRAFT ADVICE MEMORANDUM RE OVERSIGHT BOARD MEMBERSHIP; RELATED LEGAL RESEARCH; COORDINATE WITH BAUM AND REVIEW HIS POWER POINT ON ENFORCEABLE OBLIGATIONS.	3.30	99.00
CL	4/04/12 CLIENT SPECIFIC LEGAL SERVICES -- PREPARE FOR AND ATTEND OVERSIGHT BOARD MEETING.	3.50	752.50
CL	4/04/12 AVERAGE TRAVEL EXPENSES FOR ATTENDING OVERSIGHT BOARD MEETING -- INCLUDING MILEAGE, BRIDGE TOLL, AND ATTORNEY TIME AT \$107.50/HOUR.		200.00
CL	4/06/12 GENERAL LEGAL SERVICES -- LEGAL RESEARCH ON REDEVELOPMENT DISSOLUTION/OVERSIGHT BOARD ISSUES.	1.50	45.00
CL	4/07/12 GENERAL LEGAL SERVICES -- LEGAL RESEARCH ON AB1X 26 AND OVERSIGHT BOARD ISSUES.	4.40	132.00

LAW OFFICES OF CRAIG LABADIE
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CL	3/27/12 CLIENT SPECIFIC LEGAL SERVICES -- TELEPHONE CALL AND EMAILS WITH MANDELMAN ADN SUCCESSOR AGENCY STAFF RE OVERSIGHT BOARD MEETING.	.50	107.50
CL	3/27/12 CLIENT SPECIFIC LEGAL SERVICES -- EMAIL RITZMA RE OVERSIGHT BOARD APPOINTMENTS.	.20	43.00
CL	3/28/12 GENERAL LEGAL SERVICES -- LEGAL RESEARCH ON AB1X 26 AND GENERAL PREPARATION FOR OVERSIGHT BOARD MEETINGS.	4.00	120.00
CL	3/29/12 GENERAL LEGAL SERVICES -- ADDITIONAL LEGAL RESEARCH ON AB1X 26; REVIEW OF LAW FIRM LEGAL ANALYSES.	2.10	63.00
CL	3/29/12 CLIENT SPECIFIC LEGAL SERVICES -- INITIAL REVIEW OF DRAFT DOCUMENTS FOR OVERSIGHT BOARD AGENDA PACKET.	.40	86.00
CL	3/30/12 GENERAL LEGAL SERVICES -- LEGAL RESEARCH ON REDEVELOPMENT DISSOLUTION PROCESS; REVIEW OF PROPOSED CLEAN-UP LEGISLATION.	2.60	78.00
CL	3/31/12 GENERAL LEGAL SERVICES -- MISCELLANEOUS EMAILS WITH CITY ATTORNEYS RE LEGAL ISSUES FOR OVERSIGHT BOARD MEETINGS; LEGAL RESEARCH ON FPPC RULES AND EMPLOYEE APPOINTEES TO OVERSIGHT BOARDS.	3.80	114.00
CL	4/02/12 GENERAL LEGAL SERVICES -- REVIEW AB1X 26 AND AB 1585; LEGAL ANALYSIS RE OVERSIGHT BOARD MEMBERSHIP QUALIFICATIONS AND ROPS ISSUES.	2.80	84.00
CL	4/03/12 GENERAL LEGAL SERVICES -- ADDITIONAL LEGAL RESEARCH AND DRAFT LEGAL MEMORANDUM RE OVERSIGHT BOARD MEMBERSHIP; REVIEW AMENDED VERSION OF AB 1585; REVIEW OTHER PROPOSED CLEAN-UP BILLS.	4.80	144.00
CL	4/03/12 CLIENT SPECIFIC LEGAL SERVICES -- EMAILS RE OVERSIGHT BOARD; TELEPHONE CALL WITH KENYON TO DISCUSS OVERSIGHT BOARD MEMBERSHIP ISSUE.	.70	150.50
CL	4/04/12 GENERAL LEGAL SERVICES -- DRAFT ADVICE MEMORANDUM RE OVERSIGHT BOARD MEMBERSHIP; RELATED LEGAL RESEARCH; COORDINATE WITH BAUM AND REVIEW HIS POWER POINT ON ENFORCEABLE OBLIGATIONS.	3.30	99.00
CL	4/04/12 CLIENT SPECIFIC LEGAL SERVICES -- PREPARE FOR AND ATTEND OVERSIGHT BOARD MEETING.	3.50	752.50
CL	4/04/12 AVERAGE TRAVEL EXPENSES FOR ATTENDING OVERSIGHT BOARD MEETING -- INCLUDING MILEAGE, BRIDGE TOLL, AND ATTORNEY TIME AT \$107.50/HOUR.		200.00
CL	4/06/12 GENERAL LEGAL SERVICES -- LEGAL RESEARCH ON REDEVELOPMENT DISSOLUTION/OVERSIGHT BOARD ISSUES.	1.50	45.00
CL	4/07/12 GENERAL LEGAL SERVICES -- LEGAL RESEARCH ON AB1X 26 AND OVERSIGHT BOARD ISSUES.	4.40	132.00

CL	4/09/12	GENERAL LEGAL SERVICES -- PREPARATION AND TELEPHONE CALL WITH BAUM TO COORDINATE LEGAL ADVICE ON OVERSIGHT BOARD ISSUES.	.80	24.00
CL	4/10/12	GENERAL LEGAL SERVICES -- LEGAL RESEARCH ON REDEVELOPMENT DISSOLUTION PROCESS; CHECK STATUS OF CLEAN-UP LEGISLATION.	1.20	32.40
CL	4/11/12	GENERAL LEGAL SERVICES -- EMAILS AND TELEPHONE CALLS WITH BAUM & CASSMAN TO COORDINATE LEGAL ADVICE TO OVERSIGHT BOARDS; LEGAL RESEARCH.	2.20	59.40
CL	4/11/12	CLIENT SPECIFIC LEGAL SERVICES -- TELEPHONE CALLS WITH MANDELMAN TO DISCUSS OVERSIGHT BOARD AGENDA ITEMS; REVIEW FILE DOCUMENTS; TELEPHONE CALL WITH RITZMA & MANDELMAN TO DISCUSS OVERSIGHT BOARD MEETING SCHEDULE AND REDEVELOPMENT AGENCY LOAN.	1.40	301.00
CL	4/13/12	CLIENT SPECIFIC LEGAL SERVICES -- TELEPHONE CALL WITH RITZMA TO DISCUSS OVERSIGHT BOARD AGENDA PACKET.	.20	43.00
CL	4/14/12	GENERAL LEGAL SERVICES -- LEGAL RESEARCH ON AB1X 26; REVIEW MATERIALS FROM LEAGUE OF CITIES WORKING GROUP, GOLDFARB LIPMAN FIRM, LEGISLATIVE ANALYST & DEPARTMENT OF FINANCE; REVIEW PROPOSED CLEAN-UP BILLS.	3.00	81.00
CL	4/15/12	GENERAL LEGAL SERVICES -- LEGAL RESEARCH ON ALLOWABLE ADMINISTRATIVE COSTS AND AVAILABLE FUNDING SOURCES, INCLUDING SUCCESSOR AGENCY FUND BALANCES; REVIEW DEPARTMENT OF FINANCE GUIDANCE AND LAW FIRM ANALYSES RE SAME.	2.80	75.60
CL	4/15/12	CLIENT SPECIFIC LEGAL SERVICES -- REVIEW AGENDA PACKET FOR OVERSIGHT BOARD MEETING; RELATED LEGAL RESEARCH; EMAIL TO RITZMA & MANDELMAN RE REVISIONS TO ROPS RESOLUTION; LEGAL RESEARCH RE REENTERING CITY-REDEVELOPMENT AGENCY LOAN AGREEMENT.	2.30	494.50
CL	4/16/12	CLIENT SPECIFIC LEGAL SERVICES -- PREPARE FOR & ATTEND OVERSIGHT BOARD MEETING.	1.50	322.50
CL	4/16/12	AVERAGE TRAVEL EXPENSES FOR ATTENDING OVERSIGHT BOARD MEETING -- INCLUDING MILEAGE, BRIDGE TOLL, AND ATTORNEY TIME AT \$107.50/HOUR.		200.00
CL	4/18/12	GENERAL LEGAL SERVICES -- LEGAL RESEARCH ON AFFORDABLE HOUSING ISSUE, INCLUDING WHETHER OVERSIGHT BOARD APPROVAL IS REQUIRED FOR TRANSFER OF HOUSING ASSETS TO CITY AS THE SUCCESSOR HOUSING AGENCY AND INCLUSION OF AFFORDABLE HOUSING OBLIGATIONS AND ADMINISTRATIVE COSTS ON ROPS; REVIEW Q & A FROM LEAGUE OF CITIES WORKING GROUP RE SAME; TC HAWKINS TO DISCUSS STATUS OF CLEAN-UP LEGISLATION.	3.20	86.40
CL	4/19/12	GENERAL LEGAL SERVICES -- LEGAL RESEARCH ON DUTIES/FUNCTIONS OF OVERSIGHT BOARDS AND PAYMENT OF ADMINISTRATIVE COSTS.	.90	24.30
CL	4/24/12	GENERAL LEGAL SERVICES -- REVIEW GUIDANCE FROM LEAGUE OF CITIES WORKING GROUP REGARDING OVERSIGHT BOARDS, SUCCESSOR AGENCY ADMINISTRATIVE BUDGETS, AND HOUSING ASSET TRANSFERS.	1.20	32.40
CL	4/25/12	GENERAL LEGAL SERVICES -- REVIEW FPPC ADVICE LETTER RE POLITICAL REFORM ACT COMPLIANCE FOR OVERSIGHT BOARD MEMBERS; REVIEW VARIOUS GUIDANCE MEMOS ISSUED BY LEAGUE OF CITIES WORKING GROUP.	1.70	45.90
CL	4/26/12	GENERAL LEGAL SERVICES -- ADDITIONAL REVIEW OF GUIDANCE MEMORANDUMS FROM LEAGUE OF CITIES WORKING GROUP AND FPPC ADVICE LETTER.	1.00	27.00
CL	4/28/12	GENERAL LEGAL SERVICES -- LEGAL RESEARCH RE SUCCESSOR AGENCY AND OVERSIGHT BOARD ADMINISTRATIVE EXPENSES, ENFORCEABLE OBLIGATIONS RE BOND PAYMENTS AND BOND PROCEEDS, AND HOUSING ASSET TRANSFERS.	1.60	43.20
CL	4/29/12	GENERAL LEGAL SERVICES -- REVIEW INFORMATION FROM DEPARTMENT OF FINANCE WEBSITE ON AB1X 26 IMPLEMENTATION.	1.80	48.60
			67.00	48.60

67.00 48.60 \$4,327.70

SUMMARY OF HOURS, RATES & FEES

CL HOURS:	35.70	@	\$30.00 PER HOUR	\$1,071.00
CL HOURS:	10.70	@	\$215.00 PER HOUR	\$2,300.50
CL HOURS:	20.60	@	\$27.00 PER HOUR	\$556.20
FLAT FEE:				\$400.00
NET TOTAL HOURS:	67.00		NET TOTAL FEES:	\$4,327.70

STATEMENT

1169-00 -1007

MAY 17, 2012

PAGE 3

BALANCE FROM THE LAST STATEMENT :	\$0.00
PLUS: CHARGES LISTED ABOVE :	\$4,327.70
TOTAL AMOUNT DUE AND PAYABLE, PLEASE PAY :	\$4,327.70

Fund	Dept	Div	Type	Acct #
<u>00</u>	<u>96</u>	<u>9901</u>	<u>53500</u>	<u>52828</u>
Project Grant				
<u>0000</u>	<u>000</u>			
Totals Ckd By <u>[Signature]</u>				
Auth Signature <u>[Signature]</u>				

STATEMENT DATE: MAY 17, 2012 FILE # 1007

LAW OFFICES OF CRAIG LABADIE (925) 253-0838

LAW OFFICES OF CRAIG LABADIE
50 TARA ROAD
ORINDA, CA 94563

JUNE 5, 2012

RECEIVED

JUN - 8 2012

HUMAN RESOURCES

PLEASE PAY \$5,703.90
NO LATER THAN
JULY 5, 2012

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		HOURS	FEES
CL	5/01/12 GENERAL LEGAL SERVICES -- LEGAL RESEARCH ON REDEVELOPMENT DISSOLUTION ISSUES; INITIAL INQUIRIES RE AVAILABILITY OF LIABILITY INSURANCE COVERAGE FOR OVERSIGHT BOARDS.	1.50	40.50
CL	5/02/12 GENERAL LEGAL SERVICES -- INITIAL INVESTIGATION RE POTENTIAL AVAILABILITY OF LIABILITY INSURANCE COVERAGE FOR OVERSIGHT BOARD MEMBERS; REVIEW INFORMATION PROVIDED BY CSAC-EIA; MISC. EMAILS; LEGAL RESEARCH.	2.80	75.60
CL	5/04/12 CLIENT SPECIFIC LEGAL SERVICES -- TELEPHONE CALL WITH RITZMA & INITIAL REVIEW OF OVERSIGHT BOARD MEETING AGENDA.	.40	86.00
CL	5/06/12 GENERAL LEGAL SERVICES -- REVIEW AB1X 26 PROVISIONS RELATING TO AFFORDABLE HOUSING ASSETS, OBLIGATIONS & LMIHF; REVIEW LEAGUE OF CITIES MATERIALS RE SAME.	2.00	54.00
CL	5/06/12 CLIENT SPECIFIC LEGAL SERVICES -- REVIEW AGENDA FOR 5/7 OVERSIGHT BOARD MEETING & RELATED LEGAL RESEARCH.	1.00	215.00
CL	5/07/12 CLIENT SPECIFIC LEGAL SERVICES -- PREPARE FOR & ATTEND OVERSIGHT BOARD MEETING.	2.00	430.00
CL	5/07/12 AVERAGE TRAVEL EXPENSES FOR ATTENDING OVERSIGHT BOARD MEETING -- INCLUDING MILEAGE, BRIDGE TOLL, AND ATTORNEY TIME AT \$107.50/HOUR.		200.00
CL	5/07/12 GENERAL LEGAL SERVICES -- INVESTIGATION RE AVAILABILITY OF LIABILITY INSURANCE COVERAGE FOR OVERSIGHT BOARDS; TELEPHONE CALL WITH CSAC-EIA STAFF TO DISCUSS SAME; REVIEW AB1X 26 & LCC WORKING GROUP MEMOS RE HOUSING OBLIGATIONS & ASSETS.	2.50	67.50
CL	5/15/12 GENERAL LEGAL SERVICES -- REVIEW 5/1 & 5/14 CORRESPONDENCE FROM COUNTY CONTROLLER RE RPTTF DISTRIBUTIONS AND RELATED STATUTORY PROVISIONS.	.80	21.60
CL	5/21/12 GENERAL LEGAL SERVICES -- REVIEW LEGISLATIVE PROPOSAL FROM DEPARTMENT OF FINANCE AND LEAGUE OF CITIES SUMMARY; REVIEW NEW DEPARTMENT OF FINANCE GUIDANCE ON ROPS, HOUSING AND PASS-THROUGH PAYMENTS.	2.00	54.00
CL	5/30/12 CLIENT SPECIFIC LEGAL SERVICES -- REVIEW CORRESPONDENCE FROM DOF RE APPROVAL OF ROPS AND RELATED CLIENT DOCUMENTS.	.30	64.50
CL	5/31/12 GENERAL LEGAL SERVICES -- REVIEW PLEADINGS FILED IN PALMDALE AND HERCULES LAWSUITS AND RELATED PROVISIONS OF AB1X 26; REVIEW LEGISLATION PROPOSED BY DEPARTMENT OF FINANCE AND SENATOR STEINBERG.	2.50	67.50
		17.80	\$1,376.20

SUMMARY OF HOURS, RATES & FEES

CL HOURS:	14.10	@	\$27.00 PER HOUR	\$380.70
CL HOURS:	3.70	@	\$215.00 PER HOUR	\$795.50
FLAT FEE:				\$200.00
NET TOTAL HOURS:	17.80		NET TOTAL FEES:	\$1,376.20

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CL	5/04/12 CLIENT SPECIFIC LEGAL SERVICES -- TELEPHONE CALL WITH RITZMA & INITIAL REVIEW OF OVERSIGHT BOARD MEETING AGENDA.	.40	86.00
CL	5/06/12 GENERAL LEGAL SERVICES -- REVIEW AB1X-26 PROVISIONS RELATING TO AFFORDABLE HOUSING ASSETS, OBLIGATIONS & LMIHF; REVIEW LEAGUE OF CITIES MATERIALS RE SAME.	2.00	54.00
CL	5/06/12 CLIENT SPECIFIC LEGAL SERVICES -- REVIEW AGENDA PACKET FOR 5/7 OVERSIGHT BOARD MEETING & RELATED LEGAL RESEARCH.	1.00	215.00
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CL	5/15/12 GENERAL LEGAL SERVICES -- REVIEW 5/1 & 5/14 CORRESPONDENCE FROM COUNTY CONTROLLER RE RPTTF DISTRIBUTIONS AND RELATED STATUTORY PROVISIONS.	.80	21.60
CL	5/21/12 GENERAL LEGAL SERVICES -- REVIEW LEGISLATIVE PROPOSAL FROM DEPARTMENT OF FINANCE AND LEAGUE OF CITIES SUMMARY; REVIEW NEW DEPARTMENT OF FINANCE GUIDANCE ON ROPS, HOUSING AND PASS-THROUGH PAYMENTS.	2.00	54.00
CL	5/30/12 CLIENT SPECIFIC LEGAL SERVICES -- REVIEW CORRESPONDENCE FROM DOF RE APPROVAL OF ROPS AND RELATED CLIENT DOCUMENTS.	.30	64.50
CL	5/31/12 GENERAL LEGAL SERVICES -- REVIEW PLEADINGS FILED IN PALMDALE AND HERCULES LAWSUITS AND RELATED PROVISIONS OF AB1X-26; REVIEW LEGISLATION PROPOSED BY DEPARTMENT OF FINANCE AND SENATOR STEINBERG.	2.50	67.50
		17.80	\$1,376.20

SUMMARY OF HOURS, RATES & FEES

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NET TOTAL HOURS:	17.80	NET TOTAL FEES:	\$1,376.20

LAW OFFICES
BURKE, WILLIAMS & SORENSEN, LLP
 444 SOUTH FLOWER STREET
 SUITE 2400
 LOS ANGELES, CALIFORNIA 90071-2953
 TELEPHONE (213) 236-0600
 TELECOPIER (213) 236-2700

IN ACCOUNT WITH:

✓ CITY OF PACIFICA
 170 SANTA MARIA AVENUE
 PACIFICA, CA 94044
 Attn: STEVE RHODES, CITY MANAGER

FEDERAL I.D. NO.
 95-1705973

May 18, 2012
 Invoice: 156567

Our File No.: 05620 - 0133

Re: REDEVELOPMENT SUCCESSOR AGENCY

FEES FOR PROFESSIONAL SERVICES RENDERED
 THROUGH April 30, 2012:

2,783.00

DISBURSEMENTS MADE TO YOUR ACCOUNT
 THROUGH April 30, 2012:

111.32

TOTAL CURRENT CHARGES:

~~2,894.32~~

RECEIVED
 MAY 29 2012
 CITY OF PACIFICA
 FINANCE DEPT
 ENTERED

RECEIVED
 MAY 21 2012
 CITY ATTORNEY

Fund Dept Div Type Acct #

90 96 9901 52328

Project Grant

0 _____ C

Totals Ckd By *mjs*

Auth Signature *Stephen A. Rhodes*

LAW OFFICES
BURKE, WILLIAMS & SORENSEN, LLP
 444 SOUTH FLOWER STREET
 SUITE 2400
 LOS ANGELES, CALIFORNIA 90071-2863
 TELEPHONE (213) 236-0600
 TELECOPIER (213) 236-2700

FEDERAL I.D. NO.
 95-1705973

IN ACCOUNT WITH:

CITY OF PACIFICA
 170 SANTA MARIA AVENUE
 PACIFICA, CA 94044
 Attn: STEVE RHODES, CITY MANAGER

May 18, 2012
 Invoice: 156567

Our File No.: 05620 - 0133
 Re: REDEVELOPMENT SUCCESSOR AGENCY

<u>Date</u>	<u>Description of Services Rendered</u>	<u>Hours</u>	<u>Tkpr</u>
04/01/12	ADJ TO DEDUCT TIME DATED FEBRUARY 29, 2012 BILLED ON INVOICE #154818 (MATTER #0133 AND TRANSFER TO CORRECT MATTER #0129) -- LEGAL RESEARCH RE PUBLIC NOTICE REQUIREMENT FOR PARK FEE; TELEPHONE CALL WITH R. DONGUINES RE SAME	-1.20	KWM
04/02/12	CONFERENCE WITH MANDELMAN REGARDING OVERSIGHT BOARD	0.50	MMK
04/02/12	REVIEW 4/4 OVERSIGHT BOARD AGENDA PACKET; REVIEW PRELIMINARY DOCUMENTS FROM AGREED-UPON PROCEDURES AUDIT	1.20	RM
04/03/12	TELEPHONE CONFERENCE WITH LABADIE, CONFERENCE WITH RHODES, RITZMA	1.00	MMK
04/04/12	REVIEW AGENDA; ATTEND OVERSIGHT BOARD MEETING	2.50	MMK
04/04/12	TELEPHONE CONFERENCE WITH A. RITZMA REGARDING OVERSIGHT BOARD MEETING; REVISE ROPS APPROVAL RESOLUTION; TELEPHONE CONFERENCE WITH A. RITZMA REGARDING ROPS CONTENT	1.50	RM
04/09/12	TELEPHONE CONFERENCE WITH A. RITZMA REGARDING OVERSIGHT BOARD AND FOLLOW-UP RESEARCH AND ANALYSIS	0.70	RM
04/11/12	CONFERENCE WITH MANDELMAN REGARDING OVERSIGHT BOARD AGENDA, CONTRACT	0.40	MMK

STEVE RHODES, CITY MANAGER
 Re: REDEVELOPMENT SUCCESSOR AGENCY
 Page 3

<u>Date</u>	<u>Description of Services Rendered</u>	<u>Hours</u>	<u>Tkpr</u>
04/11/12	REVIEW COUNTY AUDIT REPORT; PREPARE AGREEMENT BETWEEN CITY AND CRAIG LABADIE FOR LEGAL SERVICES FOR OVERSIGHT BOARD; TELEPHONE CONFERENCES WITH C. LABADIE AND A. RITZMA REGARDING ROPS, NEXT OVERSIGHT BOARD MEETING, LEGAL SERVICES AGREEMENT	2.50	RM
04/13/12	REVIEW OVERSIGHT BOARD AGENDA PACKET; TELEPHONE CONFERENCE WITH A. RITZMA REGARDING SAME; REVIEW AUDIT REPORT	1.60	RM
04/16/12	REVISE OVERSIGHT BOARD RESOLUTION APPROVING ROPS	0.60	RM
04/17/12	TELEPHONE CONFERENCE WITH A. RITZMA REGARDING FOLLOW UP TO OVERSIGHT BOARD MEETING; REVISE CONTRACT WITH C. LABADIE	0.80	RM

<u>Date</u>	<u>Description of Disbursement</u>	<u>Quantity</u>	<u>Amount</u>
04/30/12	ADMINISTRATIVE CHARGE IN LIEU OF ITEMIZED COSTS		111.32
KENYON, MICHELLE M		4.4 x 230.00 =	1,012.00
MANDELMAN, RAFAEL		8.9 x 230.00 =	2,047.00
MURPHY, KAREN W		-1.2 x 230.00 =	-276.00
		<u>12.1</u>	
TOTAL FEES			2,783.00
TOTAL DISBURSEMENTS			<u>111.32</u>
BALANCE DUE:			\$2,894.32

LAW OFFICES
BURKE, WILLIAMS & SORENSEN, LLP
 444 SOUTH FLOWER STREET
 SUITE 2400
 LOS ANGELES, CALIFORNIA 90071-2953
 TELEPHONE (213) 236-0600
 TELECOPIER (213) 236-2700

IN ACCOUNT WITH:

FEDERAL I.D. NO.
 95-1705973

✓ CITY OF PACIFICA
 170 SANTA MARIA AVENUE
 PACIFICA, CA 94044
 Attn: STEVE RHODES, CITY MANAGER

June 11, 2012
 Invoice: 157158

Our File No.: 05620 - 0133

Re: REDEVELOPMENT SUCCESSOR AGENCY

FEES FOR PROFESSIONAL SERVICES RENDERED
 THROUGH May 31, 2012:

2,024.00

DISBURSEMENTS MADE TO YOUR ACCOUNT
 THROUGH May 31, 2012:

TOTAL CURRENT CHARGES:

80.96
~~2,104.96~~

RECEIVED
 JUN 19 2012
 CITY OF PACIFICA
 FINANCE DEPT

Fund Dept Div Type Acct #

90.96 9901 52828

Project Grant

0 0

Totals Ckd By *SRH*

Auth Signature

Stephen A. Rhodes

cc: Ann R

LAW OFFICES
BURKE, WILLIAMS & SORENSEN, LLP
444 SOUTH FLOWER STREET
SUITE 2400
LOS ANGELES, CALIFORNIA 90071-2953
TELEPHONE (213) 236-0600
TELECOPIER (213) 236-2700

FEDERAL I.D. NO.
95-1705973

IN ACCOUNT WITH:

CITY OF PACIFICA
170 SANTA MARIA AVENUE
PACIFICA, CA 94044
Attn: STEVE RHODES, CITY MANAGER

June 11, 2012
Invoice: 157158

Our File No.: 05620 - 0133
Re: REDEVELOPMENT SUCCESSOR AGENCY

<u>Date</u>	<u>Description of Services Rendered</u>	<u>Hours</u>	<u>Tkpr</u>
05/02/12	REVISE AND TRANSMIT AGREEMENT FOR OVERSIGHT BOARD LEGAL SERVICES	0.50	RM
05/04/12	REVIEW AGENDA PACKET FOR OVERSIGHT BOARD	0.40	RM
05/07/12	REVIEW AUDIT LETTER REQUEST FOR REDEVELOPMENT AGENCY AND PREPARE DRAFT RESPONSE	0.80	JJW
05/10/12	TELEPHONE CONFERENCE WITH A. RITZMA REGARDING PAYMENT OF COUNTY AUDITOR ADMINISTRATIVE COSTS; REVIEW EMAIL CORRESPONDENCE AND COUNTY DOCUMENTS AND RESEARCH AND ANALYSIS REGARDING SAME	2.50	RM
05/11/12	TELEPHONE CONFERENCE WITH A. RITZMA REGARDING COUNTY AUDITOR'S CALCULATIONS OF ADMINISTRATIVE EXPENSES AND PASS-THROUGH OBLIGATIONS; REVIEW CORRESPONDENCE FROM COUNTY AUDITOR-CONTROLLER, RESEARCH AND ANALYSIS REGARDING SAME	2.60	RM
05/14/12	RESEARCH REGARDING PASS-THROUGH PAYMENTS TO SCHOOL DISTRICTS; TELEPHONE CONFERENCE WITH A. RITZMA REGARDING SAME	1.00	RM
05/24/12	TELEPHONE CONFERENCE WITH A. RITZMA AND S. RHODES REGARDING DOF DIRECTION ON COUNTY'S DISBURSEMENT OF TAX INCREMENT; REVIEW COUNTY CORRESPONDENCE FORWARDED BY STAFF	1.00	RM

STEVE RHODES, CITY MANAGER
 Re: REDEVELOPMENT SUCCESSOR AGENCY
 Page 3

<u>Date</u>	<u>Description of Disbursement</u>	<u>Quantity</u>	<u>Amount</u>
05/31/12	ADMINISTRATIVE CHARGE IN LIEU OF ITEMIZED COSTS		80.96
WELSH, J.J.		0.8 x 230.00 =	184.00
MANDELMAN, RAFAEL		8.0 x 230.00 =	1,840.00
		<u>8.8</u>	
TOTAL FEES			2,024.00
TOTAL DISBURSEMENTS			<u>80.96</u>
BALANCE DUE:			\$2,104.96

Moss, Levy & Hartzheim LLP

5800 Hannum Ave., Suite E
Culver City, CA 90230
310-670-2745

✓ City of Pacifica
Attn: Carol Luebben
170 Santa Maria Ave
Pacifica, CA 94044

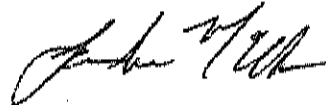
Invoice No. 3706
Date 05/31/2012
Client No. PACI

Completion of RDA audit for 7 months ended 1/31/12

Current Amount Due

\$ 1,989.00

90-969901-52301 - 0000 - 000



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JUN 08 2012
CITY OF PACIFICA
FINANCE DEPT

RDA Hours

Ann Ritzma - Clerk and Staff to Oversight Comm.

<u>Date</u>	<u>Hours</u>	
1/11/2012	5	ROPS and EOPS development and oversight committee
1/17/2012	3	Staff Report and packet for City Council - Successory Agency
1/23/2012	1	City Council meeting regarding Successory Agency
1/25/2012	3	ROPS and EOPS development and oversight committee
1/27/2012	2	Submittal of Successory resolutions to County and State
3/1/2012	2	Pass Thru Issues with ROPS
3/6/2012	2	Audit procedures and preparation for Audit
3/7/2012	2	Preparation for Oversight Committee and ROPS revisions
3/15/2012	7	Audit preparation - County
3/21/2012	5	RDA Auditor - County
3/23/2012	2	Develop Agenda for Oversight Committee and packet
3/25/2012	7	City Audit on RDA July 1 to January 31 - week of 3/25/12
3/27/2012	3	Oversight Board packet preparation - by laws, organization documents
3/29/2012	3	Oversight Board packet prep. Resolutions
3/30/2012	3	Finalize packet for April 4 Oversight Committee
4/4/2012	2	Oversight Board Meeting
4/5/2012	2	Oversight Board. Follow up - minutes
4/12/2012	5	Oversight Board Packet development and distribution
4/15/2012	2	ROPS submission to State and County
4/16/2012	3	Oversight Board Meeting
4/3/2012	3	Oversight Board packet preparation
5/7/2012	1.5	Oversight Board Meeting
5/9/2012	3	Response to San Mateo County Housing for Documents for Housing
5/10/2012	3	Oversight Board follow up and submission
5/11/2012	3	County ROPS discussion and submittal
5/16/2012	2	Oversight Meeting follow up - contract Labadie
5/23/2012	2	ROPS from DOF approval letter follow up
5/25/2012	2	Prep for 2nd audit with County - Feb - June 2012
5/25/2012	2	Discussion with County regarding payment and pass thru
6/4/2012	2	Review of County's letter regarding RPTTF
Total	87.5	
6/11/2012	4	County Audit
6/18/2012	4	County Audit Response
6/21/2012	4	County Audit Response and Packet prep for Oversight Committee meeting
6/22/2012	4	Oversight Committee meeting prep and posting

Item 6

May 11, 2012 ROPS Transmittal

Department of Finance -- May 23, 2012 -- Approval Letter
County of San Mateo -- Department of Housing - Response



Scenic Pacifica

CITY OF PACIFICA

170 Santa Maria Avenue • Pacifica, California 94044-2506

www.cityofpacifica.org

MAYOR
Peter DeJarnatt

MAYOR PRO TEM
Len Stone

COUNCIL
Sue Digre
Mary Ann Nihart
Ginny Jaquith

CITY MANAGER'S OFFICE
TEL. (650) 738-7301
FAX (650) 359-6038

CITY ATTORNEY
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FAX (650) 359-8947

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• Engineering
TEL. (650) 738-3767
FAX (650) 738-3003

• Field Services
TEL. (650) 738-3760
FAX (650) 738-9747

May 11, 2012

State Department of Finance:

Email: redevelopment_administration@dof.ca.gov

State Controller's Office:

Email: rda-sdsupport@sco.ca.gov and pmoss@sco.ca.gov

County Auditor-Controller:

Tom Huening, San Mateo County Controller
555 County Center, 4th Floor
Redwood City, CA 94063-1663

RE: Transmission of Second Recognized Obligation Payment Schedule pursuant to Health and Safety Code Section 34177

In accordance with the provisions of Section 34177(l) of the California Health and Safety Code, enclosed is the First Recognized Obligation Payment Schedule for the period July 1 through December 31, 2012 (the "ROPS") approved by the Oversight Board for the Successor Agency City of Pacifica (the successor agency to the Redevelopment Agency of the City of Pacifica).

If you have any questions on the ROPS, please contact Ann Ritzma, Administrative Services Director of the City of Pacifica, at 650-738-7402, or email me at ritzmaa@ci.pacificaca.us.

By Ann E. Ritzma

Ann Ritzma, Clerk of the Oversight Board for the
Successor Agency City of Pacifica

Attachments: Second ROPS

RECOGNIZED OBLIGATION PAYMENT SCHEDULE
 Per AB 26 - Section 34177; May 7, 2012

Project Name / Debt Code	Payee	H&S Code 34167 Description	Total Outstanding Debt or Obligation as of 7/1/2012	Total Due During Fiscal Year 2012-13	Funding Source	Payments by month (2012)						Total July-Dec
						July	Aug	Sept	Oct	Nov	Dec	
2004 Tax Allocation Bonds Series A	Bank of New York Mellon	Bonds issued to reference facilities H&S Code Section 33902	\$2,544,192	\$170,000.00	A	\$0.00	\$0.00	\$0.00	\$0.00	\$42,000.00	\$0.00	\$42,000.00
Fiscal Agent Fee	Bank of New York	Fiscal Agent Fee - H&S Code Section 34602	\$4,350.00	\$4,350.00	A	\$0.00	\$0.00	\$0.00	\$0.00	\$2,175.00	\$0.00	\$2,175.00
Annual Audit	Mesa Levy and H&S	Annual Audit - H&S	\$2,800.00	\$0.00	A	\$2,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,800.00
Tax Collection	San Mateo County	Collection of taxes Staff Adm H&S	\$2,400.00	\$2,400.00	A	\$0.00	\$0.00	\$2,400.00	\$0.00	\$0.00	\$0.00	\$2,400.00
Administration Successor	City of Pacifica	34182(e)	\$38,400.00	\$38,400.00	A	\$3,200.00	\$3,200.00	\$3,200.00	\$3,200.00	\$3,200.00	\$3,200.00	\$19,200.00
Redevelopment Loan from General Fund**	City of Pacifica	Loan H&S 34171(d)(1b)	\$5,149,971.00	\$0.00	A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Administration Successor	City of Pacifica	Legal Staff Adm. H&S 34182(e)	\$24,000.00	\$24,000.00	A	\$2,000.00	\$2,600.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$12,600.00
Statutory Payment	North Coast County Water District	CRL 33607.5 and 7	\$63,250.00	\$0.00	A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Legal Counsel	City of Pacifica	Administration H&S 34183(a)(9)	\$50,000.00	\$50,000.00	A	\$4,166.00	\$4,166.00	\$4,167.00	\$4,167.00	\$4,167.00	\$4,167.00	\$25,000.00
Insurance	City of Pacifica	H&S 34183	\$2,000.00	\$2,000.00	A	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00
Totals - This Page			\$9,880,553.00	\$291,150.00		\$13,366.00	\$9,366.00	\$11,767.00	\$9,367.00	\$53,542.00	\$9,367.00	\$106,775.00

** No payment in this ROPS and not a Recognized Obligation per Section 34171 - Under Oversight Board Discussion for future ROPS
 *** Indicates approximate or estimated figures.
 a) Redevelopment Property Tax

OVERSIGHT BOARD RESOLUTION NO. 05 -2012

A RESOLUTION OF THE OVERSIGHT BOARD FOR THE SUCCESSOR AGENCY CITY OF PACIFICA APPROVING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE OF THE SUCCESSOR AGENCY CITY OF PACIFICA FOR THE PERIOD JULY 1 – DECEMBER 31, 2012

WHEREAS, Section 34177 (1)(2) of the Health and Safety Code requires the City of Pacifica as the successor agency to the former Redevelopment Agency of the City of Pacifica (“Successor Agency”) to submit to the State Department of Finance (“DOF”), the State Controller, and the San Mateo County Auditor-Controller (“County Auditor”) for review, by May 11, 2012, a Recognized Obligation Payment Schedule for the period July 1 through December 31, 2012 (the “ROPS”), that has been certified by the San Mateo County Auditor-Controller and that has been reviewed and approved by the Oversight Board for the Successor Agency City of Pacifica (“Board”); and

WHEREAS, on April 9, 2012, the San Mateo County Auditor-Controller issued the Independent Accountant’s Report on Applying Agreed-Upon Procedures, prepared by MGO Certified Public Accountants, to certify the ROPS; and

WHEREAS, the Successor Agency has submitted the certified ROPS to the Board for review and approval and submittal to DOF, the State Controller and the County Auditor.

NOW, THEREFORE, THE OVERSIGHT BOARD FOR THE SUCCESSOR AGENCY CITY OF PACIFICA DOES RESOLVE AS FOLLOWS:

Section 1. The certified ROPS for the period July 1 – December 31, 2012, in the form attached to this resolution and incorporated herein by reference, is hereby approved.

Section 2. The staff of the Successor Agency is hereby directed to submit the certified ROPS to the State Department of Finance, the State Controller and the San Mateo County Auditor-Controller and post the certified ROPS on the Successor Agency’s website in accordance with Health and Safety Code Section 34177(1)(2)(C), and to cooperate with DOF to the extent necessary to obtain DOF’s acceptance of the ROPS, including, if necessary, making modifications to the ROPS determined by the Successor Agency’s City Manager to be reasonable and financially feasible to meet its legally required financial obligations.

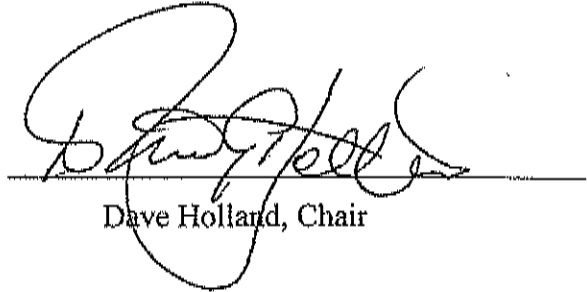
PASSED AND ADOPTED by the Oversight Board for the Successor Agency City of Pacifica this 7th day of May, 2012, by the following vote of the members thereof:

AYES: Board Members: *Peterson, Nihart, Rhodes, Chow, Holland, Bennett*

NOES: Board Members: *NONE*

ABSENT: Board Members: *DeJarnett*

ABSTAIN: Board Members: *NONE*



Dave Holland, Chair

ATTEST:

_____ *Ann E. Ritz*
Clerk of the Board

Ritzma, Ann

From: Greene, Paula (DHCS-A&I-FAB) [Paula.Greene@dhcs.ca.gov]
Sent: Wednesday, May 16, 2012 9:11 AM
To: Ritzma, Ann
Cc: controller@smcgov.org; Douglas.Evans@dof.ca.gov
Subject: Pacifica ROPS Review - July through December 2012

Dear Ann Ritzma,

On May 11, 2012, we received the Recognized Obligation Payment Schedule (ROPS) that was approved by your Oversight Board for the Pacifica Redevelopment Agency. Health and Safety Code section 34179 (h) allows the California Department of Finance (Finance) three business days to request a review of an Oversight Board action.

This email serves as notice that we are requesting a review of one or more Enforceable Obligations contained in your ROPS. Pending the resolution of the questions we have on these Enforceable Obligations, your ROPS shall not be effective.

Since Finance is statutorily obliged to operate within a 10-day review period, we will be contacting you shortly to obtain further clarification and supporting documentation for the Enforceable Obligations in question. We hope to work expeditiously with you to resolve these questions within the specified time frame.

Thank you,

Paula Greene, Analyst

Department of Finance

915 L Street

Sacramento, CA 95814

(714) 567-6035 fax (714) 558-4179



May 23, 2012

Ann Ritzma, Clerk of the Oversight Board for the Successor Agency
City of Pacifica
170 Santa Maria Avenue
Pacifica, CA 94044

Dear Ms. Ritzma:

Subject: Recognized Obligation Payment Schedule Approval Letter

Pursuant to Health and Safety Code (HSC) section 34177 (l) (2) (C), the City of Pacifica Successor Agency submitted Recognized Obligation Payment Schedules (ROPS) to the California Department of Finance (Finance) on April 16, 2012 for the January to June 2012 period and May 11, 2012 for the July to December 2012 period. Finance is assuming appropriate oversight board approval. Finance has completed its review of your ROPS, which may have included obtaining clarification for various items.

January through June 2012 ROPS

Except for items disallowed in whole or in part as enforceable obligations (EO) noted in Finance's letter dated April 27, 2012, Finance is approving the remaining items listed in your ROPS.

July through December 2012 ROPS

Except for items disallowed in whole or in part as EOs noted below, Finance is approving the remaining items listed in your ROPS.

HSC section 34171 (d) lists enforceable obligations characteristics. Based on a sample of items reviewed and application of the law, the following do not qualify as EOs:

- Item 6 – Redevelopment Loan from General Fund in the amount of \$6.1 million. HSC section 34171 (d) (2) states that loans between the entity that created the redevelopment agency (RDA) and the former RDA are only enforceable if made within the first two years of the RDA's existence.

This is our determination with respect to any items funded from the Redevelopment Property Tax Trust Fund (RPTTF) for the June 1, 2012 property tax allocations. If your oversight board disagrees with our determination with respect to any items not funded with property tax, any future resolution of the disputed issue may be accommodated by amending the ROPS for the appropriate time period. Items not questioned during this review are subject to a subsequent review, if they are included on a future ROPS. If an item included on a future ROPS is not an enforceable obligation, Finance reserves the right to remove that item from the future ROPS, even if it was not removed from the preceding ROPS.

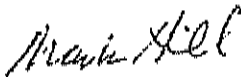
Ms. Ritzma
May 24, 2012
Page 2

Please refer to Exhibit 12 at http://www.dof.ca.gov/assembly_bills_26-27/view.php for the amount of RPTTF that was approved by Finance based on the schedule submitted.

As you are aware the amount of available RPTTF is the same as the property tax increment that was available prior to ABx1 26. This amount is not and never was an unlimited funding source. Therefore as a practical matter, the ability to fund the items on the ROPS with property tax is limited to the amount of funding available in the RPTTF.

Please direct inquiries to Evelyn Suess, Supervisor or Brian Dunham, Lead Analyst at (916) 322-2985.

Sincerely,



MARK HILL
Program Budget Manager

cc: Mr. Bob Adler, Auditor-Controller, San Mateo County



Scenic Pacifica

CITY OF PACIFICA

170 Santa Maria Avenue • Pacifica, California 94044-2506

www.cityofpacifica.org

MAYOR
Peter DeJarnatt

MAYOR PRO TEM
Len Stone

COUNCIL
Sue Digre
Mary Ann Nihart
Ginny Jaquith

CITY MANAGER'S OFFICE
TEL. (650) 738-7301
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FAX (650) 991-8090

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• Building
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• Code Enforcement
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POLICE DEPARTMENT
TEL. (650) 738-7314
FAX (650) 359-1172

PUBLIC WORKS
TEL. (650) 738-3760
FAX (650) 738-9747

• Engineering
TEL. (650) 738-3767
FAX (650) 738-3003

• Field Services
TEL. (650) 738-3760
FAX (650) 738-9747

June 21, 2012

Duane Bay - Director, Department of Housing
County of San Mateo
264 Harbor Boulevard, Bldg A.
Belmont, CA 94002

Dear Duane:

In response to the County's letter of April 27, 2012 and your attendance at the May 7, 2012 Oversight Board City of Pacifica as Successor Agency to the City of Pacifica Redevelopment Agency, I am transmitting the following documents for your review as we move through the process of transferring the low/moderate income housing set-aside assets and responsibilities to the Housing Authority of the County of San Mateo (HACSM).

1. Copies of the Recognized Obligation Payment Schedule (ROPS) for February 1, 2012 to June 30, 2012 (as approved by the Oversight Board on April 16, 2012)
2. Copies of the Recognized Obligation Payment Schedule (ROPS) for July 1, 2012 to December 31, 2012 (as approved by the Oversight Board on May 7, 2012)
3. A copy of the audited financials for the former Redevelopment Agency should be available at the June 26, 2012 Oversight Board meeting and will be transmitted to you at that time.
4. All minutes of the Oversight Board meetings are available on the City's website at: www.cityofpacifica.com - City Government – Commissions and Committees or at the following link: <http://www.cityofpacifica.org/government/committees>
5. The Oversight Board is scheduled to meet on Tuesday, June 26, 2012 at 5:30 pm for a walking tour of the Rockaway Area and then at 6:30 pm for a meeting at the City Council Chambers. An agenda is attached for your review. The Oversight Board has tentatively scheduled regular meetings for the first Thursday of each month at 5:00 pm.

After the audited financials are available and there is further direction from the State Department of Finance as well as any clean-up legislation, I would like to arrange a meeting between the City and the Housing Authority to discuss next steps. Thank you for your assistance in this process and I look forward to working with you.

Ann Ritzma
Administrative Services Director
City of Pacifica

Enclosures: ROPS, June 26, 2012 Agenda
Cc: Oversight Board

Item 7
To be provided at the meeting