

Draft eligibility criteria for organizations wishing to apply for a **community access partnership (CAP) permit to run on-going surf programming at Pacifica State Beach (this would be IN ADDITION TO the existing Surf Camp requirements):**

Community Access Partnership Permit Criteria (CAP Criteria)

- a. The organization is exempt from taxation pursuant to Section 501(c)(3) of the Internal Revenue Code; (is a 501(c)(3) themselves or is a fiscally sponsored project of a 501(c)(3))
- b. The organization is in compliance with the Supervision of Trustees and Fundraisers for Charitable Purposes Act (Article 7 (commencing with Section 12580) of Chapter 6 of Part 2 of Division 3 of Title 2 of the Government Code);
- c. The organization has expertise in providing surf programming to low income or underrepresented groups who face obstacles, such as, but not limited to, transportation, cost, and disenfranchisement, to general public access and/or surfing at the beach;
- d. The organization has robust safety policies and staff receive regular trainings to ensure the safety of participants, and other users of the beach.
- e. The organization delivers services consistent with the purpose and resource values of the park facilities granted;
- f. The organization has developed interpretive, educational and/or recreational programming to outdoor spaces with demonstrated results;
- g. The organization provides programming that is free or significantly subsidized for participants with low incomes
- h. The organization has instructors with specific training to the programming and cultural competencies to address the needs of participants served.  
*(the items below are based on current Pacific Surf Permit Holder criteria)*
- i. *Copy of Certificate of Insurance for \$3 million dollar (\$3,000,000) liability insurance for current year*
- j. *Proof of Workers' Compensation policy of one hundred thousand dollars (\$100,000) if you have employees*

Access and use of park facilities by eligible entities shall enhance park access for disadvantaged and/or underrepresented groups who face obstacles to general public access or surf-related uses of the park.

Key features of an equitable permitting system:

1. CAP organizations should be part of the process of designing the permitting system to ensure that this new process addresses the equity concerns raised.
2. There is a clearly defined and clearly advertised (on the City's website) process for CAP eligible organizations to apply for permits to operate ongoing surf programs. There should be a clearly spelled out method for applying for and receiving permits, including a framework for how decisions are made, who makes these decisions, clear deadlines for application, and an opportunity to apply every year. This permit system should allow CAP organizations who may want to operate surf programs at Pacifica in the future (not limited to Brown Girl Surf and City Surf Project) to apply for permits to do so.
3. There should be transparency throughout the process of evaluating applications. Decisions should be made according to publicly available criteria, and groups denied permits should be told the reason why.
4. There should be equal slots accessible to students of CAP organizations as there are for students of traditional surf school permit holders.
5. There should be regular evaluation of the permitting system through an equity lens.