

MINUTES

Beautification Advisory Committee
2075 Coast Highway
Pacifica, CA 94044

March 6, 2019

The meeting was called to order at 6:34 PM by committee Chair Patty Hontalas. Members of the Beautification Advisory Committee (BAC) in attendance were Patty Hontalas, Avelino Pombo, John Edwards, David Martinez, and Melinda Moses. City Council Liaison Sue Beckmeyer was in attendance in addition to Ray Kurtilla, Lawrence Henriquez, and Michelle Trayer from the City of Pacifica Public Works Department. Dan Wells from the Pacifica Garden Club and visitor Gail Bennett were present as members of the public.

Approval of Agenda: The agenda was approved with no changes.

Approval of Minutes: The minutes of the February 6, 2019 were approved.

Public Comment:

- Dan Wells, member of the Pacifica Garden Club noted the planter box has plenty of water from the rain. He also requested Public Works remove a fallen tree limb that fell onto the box and onto the flowers.
- Gail Bennett shared that the new overcrossing bridge installed by Caltrans looks amazing.

Project Updates:

- **Pacifica Arts Center:** Martinez stated the area is looking fine.
- **Oceana Blvd. Ocean Shore School & Rotary Club:** The area needs a little bit of weeding but otherwise looks nice and tile panels are very visually appealing to Councilmember Beckmeyer.
- **Spindrift School:** Martinez needs to visit site. Public Works has been out to tend to the area and have taken care of fallen trees and broken branches. Kurtilla said tree trimming is scheduled for later in the week, and the Public Works crew is doing what they can to keep up and clean up after the storms. Martinez shared news of a new school Director and thought she would be open to being a part of fixing the hazardous stairs at the school. Kurtilla made note and will have the department reach out to the Director to discuss funding assistance. Kurtilla also shared that Public Works is seeking audits for the City's playgrounds and will be looking at maybe renovating Oddstad Park.
- **Upkeep of Completed Projects-**
 - i. Grace McCarthy Overlook- Topic was tabled due to the absence of Committee member Jonas.
 - ii. Marvilla Park- The committee will ask Ginny to reach out to the Girl Scouts and ask if they would like to renew their adoption agreement since the initial two-year period has ended.
 - iii. Community Center Planter Boxes (Garden Club, Pacifica Resource Center. Sandy Parry)- Hontalas announced she was able to get the last island adopted at Crespi. Hontalas will contact the adoptee and let them know Martinez will be out to look at the

spot and come up with a planting plan. Public Works will go out to make sure the irrigation system works at the Crespi Resource Center. Hontalas was hoping to plant in April for Earth Day.

Continuing Business:

- A. **Linda Mar Medians-** Nothing to report.
- B. **Murals-** Topic was tabled due to the absence of Committee member Jonas. No meeting has been set at this time.
- C. **Mayors' Beautification Awards:**
 - i. Recruit new committee members- Martinez and Hontalas are in the process of recruiting new members and asked the Committee if they knew of anyone who would like to join. Councilmember Beckmeyer suggested reaching out to the Pacifica Chamber of Commerce.
 - ii. First Meeting Tuesday, May 28, 2019- Hontalas was hoping to have the members chosen before this date.
- D. **EDC:** Beckmeyer and Hontalas attended Economic Development Committee meeting that was held on March 5. EDC will be able to celebrate after the second phase of the Palmetto project is completed. Councilwoman Beckmeyer said the objectives of the EDC and BAC are very similar and she hopes to see more synergy. EDC will give a presentation to Council on May 13th, along with the other Committees. A correction to the February 6, 2019 minutes was noted, correcting the date of the presentations of May 13, 2019 instead of May 25, 2019.
- E. **Adoption Rockaway site-**Martinez spoke to Aren Clark from Public Works about ensuring the committee still has the permission from Caltrans to plant. Martinez shared a landscape plan sketch with the group that included California native plants, sage, and agave. Additionally, Martinez suggested the committee tour Pacifica to look for new sites.
- F. **Manor Safeway/Manor Exit-** No updates since last meeting. Pombo will need to pass the project on to another committee member since he will be leaving the committee. Hontalas has been in communication with a woman from #forpacifica who would like to adopt a highly visible location, so this area may be suggested to her. Hontalas suggested the committee reach out to the merchants and either send or personally hand out BAC's adoption letter to help spark interest in making the freeway entrance more appealing.
- G. **Adopt-A-Spot Signage- Posting to Social Media sites-** Deputy City Clerk Elizabeth Brooks has added Adopt-A-Sign posts to her social media schedule and will post on behalf of BAC. Pombo recommended using Next Door as a way to recruit members for the committees.
- H. **Palmetto Street Scape-** Planting date still scheduled for March 23, 2019 as long as it is not raining. Kurtilla and Clark surveyed the area and found there is a 50% survival rate with the lavenders so the department wanted to make sure the next round of lavenders will be ordered when the planting date actually occurs. Kurtilla mentioned an issue with standing water across from Recology. When the weather dries up, Public Works may install a french drain, but for now they have been able to clean cracks in the pavement to divert the water. Public Works also noticed a lot of weeds, so the committee will reach out to those sponsors and let them know their area needs attention.

- I. **Greenhouse:** Kurtilla noted the area looks good with the help of the Fire Department who is helping maintain the area. Wells reiterated The Garden Club's interest in working on the Greenhouse but needs to further discuss with Martinez.

Update from Public Works Department: Kurtilla discussed the Linda Mar center strip's irrigation issues. There is still a leak from the valve to the planter box that is surfacing in the gas station exit. The good news is the valves do work, but it has not been determined if a new line needs to be trenched or if the damage can be repaired. At this time Public Works is not sure how the damage occurred.

While discussing the Linda Mar strip, Hontalas brought up the safety of those preserving the area. Because the traffic flows both ways, the area has been neglected. Martinez said once the leak issue is fixed, the sponsors will re-sign the adoption agreement that states it is their responsibility to maintain the area. Martinez spoke to Mike Durkin and was told the maintenance would occur.

New Business: Martinez shared that Mayor Vaterlause would like to adopt an area. Martinez suggested a study session to see if parks could be included, in addition to what other areas need beautification and beneficial gardens.

Items for next meeting agenda:

- i. Study session for new adoption areas

Good of the Order:

- Reminder to email, text, or Call if not attending the meeting as this is important for quorum.

The meeting was adjourned at 7:39 p.m.

The next meeting of the Beautification Advisory Committee is scheduled for Wednesday, April 3, 2019 at 6:30pm. The meeting will be held at the Public Works Building located at 151 Milagra Drive, Pacifica.