



**CITY OF PACIFICA
BEAUTIFICATION ADVISORY COMMITTEE
MEETING MINUTES**

**Wednesday, December 4, 2019 6:30 PM
Planning Department Conference Room
1800 Francisco Blvd., Pacifica**

CALL TO ORDER: 6:31 P.M. by Co-Chairperson Melinda Moses

ROLL CALL:

- 1. Members Present:** Gail Bennett, Ginny Jaquith, Linda Jonas, Dave Martinez and Melinda Moses
- 2. Members Not Present:** John Edwards and Patty Hontalas
- 3. City Council Liaison:** Sue Beckmeyer
- 4. Staff Members:** Aren Clark, Lawrence Henriquez, and Michelle Trayer from Public Works

APPROVAL OF AGENDA: Approved as amended. Item G.: Spindrift and Oddstad Updates added under Discussion Items. Member Absences added under Staff Communications.

APPROVAL OF November 4, 2019 and OCTOBER 2, 2019 MINUTES: The November minutes were approved, but due to quorum, the October minutes were not.

PUBLIC COMMENT: Dan Wells from the Pacifica Garden Club reported the Community Center planter box looks good and the group will do more planting in the spring. Dan also thought Arbor Day worked out very well, and was pleased by the outcome of out of town groups and the work done by the Department of Public Works.

DISCUSSION ITEMS:

- A. Crespi & Hwy.1 Island #4:** Ginny asked Dave for a copy of his plan for the site to bring to a church that may be interested in adopting a project.
- B. Rockaway Planting:** Dave told the committee Patty was supposed to discuss planting with Lisa Eccleston, but Patty was not present to give any updates. Dave would like to see movement on the planting soon.
- C. Mural Project- Public Works Building:** Per Ginny, a subcommittee meeting has not occurred yet, but they plan to meet in January to discuss next steps in the Corporation Yard mural project. In relation to the mural topic, Councilmember Beckmeyer said she was very pleased with the way the ACE Hardware mural is coming along and would like to further discuss murals on private property in the future.

- D. Mayor's Beautification Award:** Councilmember Beckmeyer asked when the award item should be added to the Council meeting agenda, but Patty was not present to update the group. The discussion will continue when the committee meets in February.
- E. Arbor Day:** Ginny was made aware by Gail Benton Shoemaker, a member of the Tree City USA Committee that the BAC needs to submit a letter of support and include it with their Tree City USA application. Councilmember Beckmeyer noted this will be included on the BAC's report back to council as an item of business throughout the year.
- F. Project Green Space:** Councilmember Beckmeyer reminded the committee about this informational item and flyer from Daly City she shared at the November meeting. Project Green Space is Daly City's version of Tree City USA, and more information can be found in the QR code on the flyer.
- G. Spindrift and Oddstad:** Dave said everything looks great and he will be in contact with "The Skinny Dude's" wife who has a bit more funds to plant in the parking lot area. Councilmember Beckmeyer was recently at Spindrift and saw first-hand the stair, curb, and lighting issues. Dave reminded the committee that the Spindrift Director would like to be active in the repairs when they happen. Councilmember Beckmeyer asked Public Works staff to check with the Deputy Director to see if there is a Capital Improvement Project planned regarding the stairs, railing, and curbs at Oddstad Park. Dave agreed the repairs are much needed and stated he would like to see better safety in terms of a proper pathway and curb for pedestrians.

UPDATE OF COMPLETED PROJECTS:

- A. Linda Mar Islands:** Due to the fact this area is difficult to maintain easily and safely, the committee asked Public Works to remove the sponsorship signs entirely from the site.
- B. Sharp Park Road:** Linda stated the site was tended to two months ago, and the Rotary Club visits the site for maintenance on a quarterly basis.
- C. Palmetto Ave:** No major updates from Ginny. Aren noted the lavender plants are starting to take and the drainage issue seems to be fixed. Linda suggested planting a tree in the Rotary Club's barren box where plants do not seem to want to grow. Ginny shared a recent conversation she had with someone who was upset that trees were removed from the Palmetto Ave. design plan. Aren brought up the challenge of finding trees that would actually thrive in the area.
- D. Sanchez Art Center:** Dave cleaned up the site recently, new chips were added, and the area looks good.
- E. Marvilla Playground:** No new updates.
- F. Manor planting strip (East Side):** Linda weeds periodically on behalf of The Rotary Club.

STAFF COMMUNICATIONS:

- A. Member Absences:** Councilmember Beckmeyer will carry the issue forward and discuss the current vacancy and need for a new committee member. Committee rules state members are not allowed to miss more than three consecutive meetings.

NEW BUSINESS/ITEMS FOR NEXT MEETING AGENDA: No new business or items.

GOOD OF THE ORDER: Reminder to email, text, or call if not attending the meeting as it is important for quorum. Please review minutes and agenda before meeting.

ADJOURNMENT: There being no further business, Co-Chairperson Moses closed the meeting at 7:18 p.m.

The next meeting of the Beautification Advisory Committee is scheduled for Wednesday, February 5, 2019 at 6:30 p.m., in the Planning Conference Room located at 1800 Francisco Blvd.